



## KPMHA Board of Directors Meeting Minutes

### Online meeting via the app ZOOM

### May 11<sup>th</sup>, 2020

Board members in attendance: Aaron Lamb, Josh MacKamey, Michele Taron, Pam Kendall, Darren Van Oene, Zahra Rasul, Marsha MacMurchy, Lonnie Goodfellow, Shane Kendall, Nate Boersen, Aaron Vaillancourt, and Kim Downie.

One non board member in attendance.

1. Meeting called to order at 7:07 pm by AL.
2. **Motion:** LG to approve agenda  
Second: MT  
Carried
3. **Motion:** LG to approve April 13<sup>th</sup>, 2020 meeting minutes  
Second: PK  
Carried
4. Old business/Action items

**a.** Email votes

To record email vote on May 6<sup>th</sup>, 2020

**Motion:** MT – to appoint Aaron Vaillancourt as the Intermediate Division Director,  
Second: PK  
Carried

**b.** Action items

JM spoke with AL on April 14<sup>th</sup>, 2020 regarding player of the year.

It was decided that there would be two associations MVP's, 1 player in recreation and 1 player in rep. Clara Philips will be the recreation recipient and Branden Van Oene will be the rep recipient.

**Action:** SK to order an additional trophy

**Action:** ZR to communicate with members as to who the recipients of KPMHA awards are for the 2019/2020 season. This will be posted on KPMHA website, Facebook page, and Twitter.

Possibly give out the awards at the beginning of the year at the KPMHA/Community get together.



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**c. Association awards update**

SK reports that Heritage Trophies is currently closed, once they open, SK will get the engraving done (and order the additional trophy).

**d. BC Hockey OPS meeting update**

AL, MT, and PK attended the virtual meeting on May 6<sup>th</sup>, 2020.

Significant leadership and administrative changes at BC Hockey. This ‘special’ meeting was brief on details. BC Hockey will be taking their direction from the BC Health office (regarding COVID-19). It is thought that each province will make their own decisions along with officials at the local level.

The next ‘special’ meeting entitled ‘The future of hockey in BC’ will be on Wednesday, May 13<sup>th</sup>, 2020 at noon. These meetings are open to all members of BC hockey to attend.

**e. VIAHA update**

AL reports that the executives met (virtually) April 19<sup>th</sup>, 2020.

There was discussion regarding HiSports game sheets.

There was approval for the VIAHA AGM to go past May 31<sup>st</sup>, 2020.

Changes to VIAHA regulations. With the consent of VIAHA, rep teams may over roster their teams with AP’d players.

Discussion regarding shared player agreements with JDFMHA.

**f. Registration by numbers**

PK reports that 202 plyers have registered for the 2020/2021 season.

Discussion on division numbers.

There are 4 players on the waitlist for U18.

For families that are financially struggling, VIAHA has an emergency fund that players can apply to.

After AL’s next meeting on May 15<sup>th</sup>, 2020 he will consult with MT and JM to draft a President’s letter to the KPMHA.

**g. Financial update**

Email sent to the Board with FS from accountant.

**Motion:** MT – to accept the unaudited financial statements prepared by Allen & Krauel Inc. Chartered Professional Accountants.

Second: LG

Carried

MT presented a slideshow on KPMHA’s fixed and variable expenses, and which



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Director is responsible for each expense line total. KPMHA is financially healthy right now. Board of Directors need to start thinking about: Paid positions/contract workers. Sponsorship goals for bursaries, member's events, and any other items needed. Tabled for discussion once we hear from BC Hockey what the season will entail.

#### 5. New Business

##### a. **AGM draft minutes**

**Motion:** MT – to accept the AGM meeting minutes as draft until they can be voted on by membership at next year's AGM

Second: LG

Carried

##### b. **Roundtable**

AL shared his expectations of the Board of Directors in regards to the privacy and integrity of KPMHA. AL spoke about email addresses for Directors, how in camera works during meetings. He encouraged new members to read over legacy emails to familiarize themselves with what has been going on. AL discussed with members what his expectations are at meetings, at arenas, and as a representative of KPMHA.

##### c. **Bylaw changes and annual society report.**

MT discussed that Bylaws can only be changed at an AGM.

Annual Society report and Bylaw changes were filed May 6<sup>th</sup>.

Policies and Procedures can be changes at Director Meetings.

##### d. **Board of Director's meeting schedule.**

MT suggested that meetings continue to be held on the 2<sup>nd</sup> Monday of every month at 7pm. We will stick to the Zoom format unless the Board feels they need to meet for a face to face meeting. Zoom was purchased by KPMHA for 1 year.

##### e. **Directors reports and Google drive.**

KPMHA started using Google drive in 2018 as the main filing system. Using your Directors email address, you can access the drive. If you need to upload and edit you should create a Gmail address for signing in.

Directors reports are due the Friday before each meeting.

**Action:** MT will send new directors a sample of what a director's report should look like. The reports need to be sent to the secretary of KPMHA by 4 pm on the Friday before the meeting.



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**f. Disciplinary Committee**

JM is familiarizing himself with his new role as VP. The VP makes recommendations to the Board of Directors for committee members. JM will reach out and look for nominations for the committee.

**Action:** JM will make recommendations to the Board of Directors at the June meeting for the Disciplinary committee.

LG would like not to be a part of the committee but to be included in committee meetings. As RIC he can help with information as to how serious the call was and if there is a history of multiple penalties.

**g. Development Committee**

DV provided information what the role of the Development Committee is. The Committee is made up of 5 to 6 people, 2 to 3 of them are KPMHA members. They discuss improvements that they feel could help with the development of our players and bring them forward to the Directors for approval.

**h. Coach Selection Committee**

DV explains that the committee consists usually of 5 people, both inside and outside of KPMHA, their role is to interview and recommend Rep coaches to the Board of Directors for approval.

**Action:** DV will send an email before the next meeting with recommendations to the Directors for the coach selection committee.

**Action:** MT to email the KPMHA membership via Team Snap to remind members of the online application and deadline of May 31<sup>st</sup> for Rep coaching applications.

**i. Bursary Committee update**

PK, Applications are due May 31<sup>st</sup>, 2020,  
There have been 3 applications. PK will send the applications to AC and ZR for discussion. A recommendation will be made to the Directors at the June meeting.

**Motion at 8:32:** ZR/LG – to go in camera

**Motion at 8:43:** MT/LG- to come out of camera



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**j. Q & A**

LG has chosen B.Kendall, R.Sinden and C. Pilon to attend Ref clinic in Lake Cowichan in August if the camp still runs.

MT will notify once/if BC Hockey opens up this for registration/.

MM is familiarizing herself with her new role and has been working with PK regarding policies and gaming. MM asks that anyone with information about ideas and/or contacts for businesses please forward them to her.

**Action:** MM to visit BC gaming site to see who has not finished/closed their license from the 2019/2020 season.

KD would like to look at VIAHA and BC Hockey policies regarding APing players to Shawnigan Lake School. Tabled for now, this would be a great opportunity for player development, more discussion needed.

AV is familiarizing himself with his new role and has been looking at archived emails.

- k. **Motion:** PK to adjourn the meeting at 9:01 pm  
Second: LG