



# KPMHA Board of Directors' Meeting Minutes

## KP Denis McLean Room

### Tuesday, November 12, 2024

Board members in attendance: Shane Kendall, Kyle Hamilton, Marsha MacMurchy, Elie Kozma, Travis Skelly, Terri Slade, Steve MacDonald, Daryn Martiniuk.

Absent: Keith Slade, Jordan Warner and Karl Faber.

KP Members Present: Aaron Spotts, Michele Taron, Anthony Bone and Kyle Leach.

1. Meeting called to order by **SK** at 7:05pm

2. **Motion:** **SM** to approve November's Agenda  
**Seconded:** **DM**  
**Carried**

3. **Motion:** **MM** to approve the Board's October's Meeting Minutes  
**Seconded:** **TravisS.**  
**Carried**

4. Action Items:

- **DM** will let **TS** know who the officials are that are taking the clinic, and **TS** will let him know what divisions/teams the referees are in. **DONE**
- **DM** to check with other Associations for higher level officials. **DONE**
- **SK** to check if there is a Head Coach and Manager meeting for U11 Development. **DONE**
- **AB** to contact team managers to let them know about officials' attendance. If an official does not show for a game then they should not get paid. **DONE**

5. E-Mail Votes:

**Nov 7<sup>th</sup> Motion** by **KH:**

- 1) That, pursuant to section 20 of KPMHA's policies and procedures, player #1 receives an additional one game suspension, and complete Hockey Canada's Respect in Sport module.
- 2) That, pursuant to section 20 of KPMHA's policies and procedures, player #2 complete Hockey Canada's Respect in Sport module.

**Seconded:** **TS**  
**Carried**

6. Directors' Updates:

a) President's Update – **SK**

- **Committee Volunteers** – Volunteers needed to sit on the following committees: Policy, Awards, Bursary and Banquet

**Action:** **SK** to send an e-mail requesting volunteers for these four committees as above  
There should be a minimum of three people in each committee

- **Public Skate concerns** – if a team has a practice prior to a public skate at KP, the players cannot automatically go onto the ice for the public skate. Participants in the recreation centre activities have to be registered at the office.



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- **Ice Slots at Shawnigan** – Please end your practice at the scheduled time and do not go past it even if the arena staff says that you can. The KP Association is getting charged for teams that stay on the ice for longer than their allotted time slot.
  - **Ice for Recreation games at other arenas** – At KP we have 90 minute recreation time slots, but in the south there are four different time slots. Managers need to verify with their opponent how long the slot is. Look at arena boards and verify before you go.
  - **Vacant Positions** - The VP Admin., Head coach and Goalie Liaison positions are vacant.
  - **Affiliate Players** – **TS** and **SK** sent out e-mails about AP's for U11 and above. Each team should have a list of AP's because it helps for player development and in case a team is short players for a game. A player can only be an AP for one team and the primary focus will be to the player's original team. Individual circumstances can be viewed.
  - **Sanctions** – Managers need to remember to fill out sanctioning forms for approval for team activities. Rules are on the BC Hockey website.
- b) Vice President's Update – **KH**
- Coaching meeting for all coaches is November 20<sup>th</sup> (head coaches and assistants).
  - **Action:** **KH** will send out an e-mail to coaches in regard to the date and time of the coaches' meeting.
- c) Treasurer Update – **EK**
- All team budgets are in; some are pending approval.
  - Received tournament budgets after the event.
  - Managers – please remember to include sanction numbers with tournament requests.
- d) Cashflow Presentation – **MT**
- Friday, Nov. 15<sup>th</sup> will be the first draw for funds from team bank accounts
  - Reviewed cashflow
  - BC Hockey Insurance is for players and for rostered volunteers
  - **Action:** **SK** to email **MT** the cost of referee clinics.
- e) Registration Update – **TS**
- Updates to numbers of players and goalies on teams
  - Volunteers must be registered for their courses by December 15<sup>th</sup>
  - **Action:** **TS** to e-mail **KH** the names of coaches who have signed up for courses, but who have not completed them. **DISCUSSION**
  - Some parents have not completed their RIS and it's possible that their players could be suspended if nothing is done by Sunday, Nov. 17<sup>th</sup>.
- f) Referee Update – **DM**
- Thursday, Dec. 12<sup>th</sup> is the last date for officials to be re-certified
  - Gamesheets – the wrong penalties are being recorded by the volunteers in the box and the officials need to be reviewing them



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- Tournament Officiating – **DISCUSSION**
- There are ten new officials and KPMHA has approximately 40 officials
- We are short on senior referees

**Motion:** **DM** request BOD approval for officials to be paid the same rates for both the 80 minute and 110 minute competitive games, for U13 to U18 teams.

**Seconded:** **SM**

**Carried**

g) Equipment Update – **SM**

- To sort the equipment and get rid of some older goalie gear (that could be used for ball hockey).
- **Action: SM** to connect with **JW** about goalie gear for the younger groups.

h) Risk Manager Update – **TS** for **KS**

- Will send out the EPACK invite to parents

i) Social Media /Sponsorship/Gaming Update – **MM**

- Receiving information from teams to post on Social Media
- *Raffles* – processes are in place to make it easy for teams to follow the rules. Teams need to be organized and to complete reports once the raffles are done.

j) Divisional Directors' Updates – **JW, TS, KF, TH**

- *Tournament Updates* – Congratulations to U15A and U18A for winning “gold” in their respective Remembrance Day tournaments

**NOTE:** **SK** – Injured players should NOT be on the benches because they could aggravate an injury and this carries a high risk. They can be behind the bench.

**Motion-TS-** BOD accepts the following people to be added to their respective teams as follows:

U8 Assistant Coach: Loren McInerery

U9C2 Team Safety: Kim Ranger

**Seconded:** **SM**

**Carried**

**Motion -TS-** BOD accepts Darren Van Oene as an Assistant Coach on the U11 Development Roster

**Seconded:** **SM**

**Carried**

**Motion #3:** **EK** to adjourn the meeting at 9:27pm

**Seconded:** **TS**

**Carried**