



KPMHA Board of Directors' Meeting Minutes

KP Denis McLean Room

Tuesday, October 10, 2023

Board members in attendance: Shane Kendall, Michele Taron, Terri Slade, Darren Van Oene, Anthony Bone, Nate Boersen, Kyle Hamilton, Mike Murray, Steven Campbell, Marsha MacMurphy, Elie Kozma, Daryn Martiniuk, and Steve MacDonald

1. Meeting called to order by **SK** at 7:32pm

2. **Motion:** **TS** to approve Agenda
Seconded: **EK**
Carried

3. **Motion:** **AB** to approve the Board's September Meeting Minutes
Seconded: **KH**
Carried

4. Action Items:

- **NB** to contact Frances Kelsey Secondary to see if there are any photos of the KPMHA Bursary winners. **✓ DONE**
- **MM** to discuss with Danielle from the KP Islanders Jr team to charge \$500 per rink board instead of \$250. **ONGOING**
- **MM** to create a poster for the recreation centre bulletin board advertising the benefits of being a goalie (use of KPMHA gear, goalie development, one on one coaching, etc.).
✓ DONE
- **NB** to give information to **MT** about the female players' event and to get swag. The event will be Sunday, October 22nd at Shawnigan and he is waiting for a sponsor. It will be for any eligible female players in our catchment area. **ONGOING**
- **NB** will be the KPMHA contact for the Royals. Maybe there could be a community event in January? **ONGOING**
- **SK** to create an e-mail for the Div. Dir. to e-mail the coaches of all of the teams in regards to Truth and Reconciliation. **✓ DONE**
- **MM** to ask the Legion for any leftover poppies or stickers for availability for the KPMHA Remembrance Day tournament and purchase wreath. There are no stickers and leftover poppies will not be available. The wreath has been purchased. **✓ DONE**
- **All:** Please read the season start up checklist. **✓ DONE**
- **Div.Dir.** to send an e-mail ASAP through Team Snap for everyone to be patient with all of the on ice officials. **ONGOING**
- **SC** to send all goalie content to marketing so that **MM** can put onto Social Media.
✓ DONE
- **Div.Dir.** to reach out to goalie parents under your Divisions to inquire about goalie mentoring and sharing contact info. with the committee. **ONGOING**
- **Div.Dir.** to inform managers that they need to reach out to Steve to set up times to receive team game jerseys. Not all teams have received jerseys. **ONGOING**



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- **SC** to contact **Div.Dir** regarding older goalies mentoring younger goalies. He has not contacted any goalie families above U11. **ONGOING**

5. E-mail Votes:

Motion: **MT** for the BOD to approve the following team staff on September 19th

1. Brandin Schievink – U7 Assistant Coach
2. Aaron Lamb – U11 C Head Coach (1 of the 3 teams)
3. Shane Kendall – U15C Assistant Coach
4. Adam Landsiedel – U15A Safety Person

Seconded: **DV**
Carried

Motion: **MT** for the BOD to approve the following team staff on September 26th on the chart below (highlighted in green):

Seconded: **TS**
Carried

Division	HC	Assistant Coaches	Safety people	Manager	Treasurer <small>(no vote needed, just approval by MT)</small>
U7	Brandon Gillis (voted)	Scott Ceelen (voted) Travis Skelly (voted) Peter Dale (voted) Korey Sandsmark (voted) Brendin Schievink(voted) Aaron Spotts (motion)	Jason Hogeweide (voted) *need more apps	Tracy Hogeweide (voted)	Jennifer Currie (need CRC)
U8	Jordan W (voted)	Travis Skelly (voted) Scott Ceelen (voted) Shawn Garry (voted) Carly Haggard (voted) Kevin Cooper (voted) Keegan Prieur (motion)	Keegan Prieur (voted) Lauren Wright(app)	Brielyn Jackson-Puff (voted)	Rachelle Prieur (approved)
U9 (2 teams)	Aaron Spotts (motion) *need another app	Pat Mckernan (voted) Kevin Hind (voted) Alyssa Dzhevelekyan (voted) Andrew Bell (voted)	Jesse Davis (voted) Jason Hogeweide (voted) Alyssa Dzhevelekyan (voted) *need another app	Suzy Davis (voted) *need another app	Kenna Galigan (approved) *need another app
U11C (3 teams)	Patrick Jadan (voted) Carsen Oglend (voted) Aaron Lamb(voted)	Steven Campbell (motion) Michael Murray (voted) Kevin Cooper (motion) Joseph Ferguson(motion) Cody Drinkwater (motion) Jordan Warner (motion) Brayden Degagne (motion) Jeremy Scheunhage(motion)	Shannon Mathieson(motion) Raina Bennifeild(motion) Stacey Robertson(motion) Rosalind Phillips (motion) Steven Campbell (motion)	Allison Murray (voted) Jess Atmore (motion) *need 1 more app	Liz Maco (approved) Morgan O’Gorman (approved) *need 1 more app



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U11 Dev	Rob W (voted)	Kyle Hamilton(voted) James Pollock (voted) Josh McKamey (motion) Shane Simard (motion)	Jeff Williams(app) Nate Boersen (voted)	Zahra Rasul (voted)	Deon Savage (approved)
U13C	Mike M (voted)	Carsen Oglend (voted) Bill Erskine (voted) Billy Hodgson (voted) Michael Richter(app)	Debbie Smith(motion) *need another apps	Samantha Criddle (voted)	Darcy Turpel (approved)
U13A	Darren VO (voted)	Steve MacDonald (voted) Jason Taron (voted) Josh Mckamey (voted) Brendyn Van Oene (voted)	Nathan Boersen (motion) *need another app	Nathan Boersen (voted)	Michael McNames (approved)
U15C	Adam Salvisburg (voted)	Shane Kendall (voted) *need another app	Marsha Macmurchy (voted) Dan Person (app)	Marsha Macmurchy (voted)	Pam Kendall (approved)
U15A	Steve M (voted)	Matthew Bleackley (voted) Chris Shields (voted) Michael Murray (voted)	Keith Slade (voted) Michael Murray (app) Adam Landsiedel (voted)	Terri Slade (voted)	Jackie Mugford (approved)
U18C	Jeff Olsson/Bill Erskine (voted)	Adam Salvisburg (voted)	Murray Mann (motion) (needs CRC asap) *need another app	Naomi Salvisburg (voted)	Shannon Ayers (approved)
U18A	Matt B (voted)	Blue Bennefield (voted) Corey Thompson (voted)	Michelle McComb (voted) *need another app	Anthony Bone (voted)	Michelle McComb (approved)

Motion: MT for the BOD to approve the following team staff on October 3rd:

1. Lauren Wright – U8 Safety Person
2. Aaron Vaillancourt – U18C Safety Person

Seconded: AB

Carried

6. Old Business:

a) President's Update – SK

- Recreation HC/Manager Meeting – will be Thursday, Oct. 19th. Please make a point of attending. The rep teams have already had their meeting. It is mandatory.
- Music played during games – it has to be appropriate for all ages and not offensive. The same rule will apply to music in the dressing room.
- Volunteers in the box – they are considered officials and must be neutral.
- Penalties – a Head Coach can discuss the number of penalties with the players. The HC has the authority to sit players who get a lot of penalties and also has the option to suspend a player.



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b) Financials/Administration Update - MT

- Photos will be Mon Nov. 6 and Tues Nov. 7. Same photographer as last year. The photo envelope MUST be pre-filled even if a player is not ordering extra photos. Each player receives a single phot and a team photo if they are present and their photo envelope is filled out. We have a tight timeline so everyone must be ready and on time.

Action: DM to send info. to refs about photo day.

- Admin Assistance – MT is requesting assistance with admin duties as it has become much more than a volunteer position. **DISCUSSION**
- BC Gaming Grant – a smaller amount of funds were granted than requested. Contacted BC Gaming to see if this is a trend.
- Development Plan – as presented shows the various rotation of the development coaches. There are five in total.
- If a Development Coach does not show up for their scheduled time please email VP Admin ASAP. **DISCUSSION**

Motion: MT to motion that the BOD accept the development plan as presented

Seconded: TS

Carried

Motion: MT to motion to change Policy 3.7: **DISCUSSION**

Seconded: SM

Carried

For Competitive teams – Members will be asked to contribute up to ~~\$350~~ \$425 per player of seed money. Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments, referee bills and other KPMHA approved team related expenses. Anything over ~~\$350~~ \$425 seed money must be approved by the Board of Directors.

For Recreational teams – Members will be asked to contribute the following;

- U7 up to \$120 per player for seed money
- U8/U9 up to \$200 per player of seed money
- U11 up to \$250 per player of seed money
- U13-U18 up to \$325 per player of seed money
- Such said seed money will be paid to the team bank account at the beginning of the season to contribute to tournaments and other KPMHA approved team related expenses. Anything over ~~\$200~~ the above seed money amounts must be approved by the Board of Directors.



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Seed money returns can only be given for funds paid within the current season. Seed money returns should not be used as carry over funds for the next season.

c) Registration Update - **TS**

- Update of players and goalies per team.
- **Action: Div.Dir.-** let appropriate managers know to submit a list of Affiliate Players (APs) to the Registrar by October 15th. The AP process has a link on the KP website. They can have one additional practice per week. The Head Coach should know the rules, they were sent out to them in an email.

d) Head Coach/Competitive Coordinator Update – **DV**

- **Action: DV** to let **MT** know when the date of the coaches' meeting will be
- **Action: DV** to discuss fees with **AG**

DISCUSSION

e) Referee Update – **DM**

- The recertification clinic was October 3rd.
- Certification of new officials will be October 21st.
- The trend seems to be that Associations are responsible for hosting presentations.

DISCUSSION

Motion: **MT** -the Association purchases a laptop to prepare for events similar to the Officials' course. Purchase not to exceed \$1,000.

Seconded: Mike M

Carried

- An e-mail can be sent to any new officials so that they don't miss the clinic.
 - **Action: MM** to create a post on Social Media for officials (don't forget to bring a helmet, whistle, skates, and jersey to the clinic)
 - Referees have to fulfill a certain number of games before they get a refund for their course
 - The 'Officiating Handbook' is encouraging 4 man systems in U15 and above.
- DISCUSSION**
- **New Referee Assignor** – the current assignor will be stepping down after this (2023/24) season. It is hoped that a replacement can be found to shadow the current referee assignor.

Motion: **SM** -the Association will pay a stipend of \$5 per home game bookings of on ice officials to the Ref Assignor.

Seconded: DM

Carried



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Motion: KH - go "in camera" at 9:30pm
Seconded: NB
Carried

Motion: DM -exit "in camera" at 9:34pm
Seconded: MT
Carried

- f) Risk Manager Update – **AB**
- EPACT will be updated October 10th
 - Teams need to have sanctioning approval before doing any activities outside of hockey practices and games (for example: bottle drives)
 - **Action:** **AB** to remind managers to complete a Special Events sanctioning form for non-hockey events and to submit it to BC Hockey. The form is on the website under the Risk Management tab.
 - All team/parent meetings have to be completed by **Friday, November 10th**. Every team has to send a report to **AB** in regards to specific topics that have to be covered
 - Since the start of the season 63 games have been played by KP teams with only five discipline issues

7. New Business:

- a) Divisional Directors update- **NB, KH, Mike M.**

Motion: **KH** the BOD accepts the following team staff;

- Chris Knight- U11C Assistant Coach
- Jess Atmore- U11C Assistant Coach (he filled out wrong app)
- Paul deBree- U15C Assistant Coach
- Dan Pearson- U15C Safety
- Jesse Davis- U13C Safety
- Darcy Turpel- U13C Safety
- Steve MacDonald- U13A Safety
- Jeff Williams- U11 Dev Safety
- Stacey Robertson- U11C2 Interim Manager

Seconded: NB
Carried



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- Need two more Managers for U11C and U9
- Weekend tournament results;
 - U18A came in third in Ridge Meadows tournament
 - U15A received silver medal in Larry Orr tournament
 - U13A received gold medal in their hosted tournament

b) U13A hosting tournament update – **NB, DV**

Action: Marsha M will put a piece in the paper of our last weekend successes.

c) Equipment update – **SM**

Action: SM - to purchase more first aid supplies

-Third jerseys + socks+ shells= \$150+gst. Teams so not have to purchase the shells if they do not want to.

Action: SM – email Managers to let them know that third jerseys ordered by the team needs to be paid by the team and single third jerseys will need to be paid by the parents.

Action: MT- to send BOD an updated list of Team Staff contacts.

-Scoffs Hockey.ca- new provider to update clothing line and keep things consistent and available.

Action: SM – to order more game socks. They take 2 weeks to receive.

Action: SM/SC – to do an equipment inventory

d) Social Media/Sponsorship/Gaming – **Marsha M**

- Lots of team gaming lisc have been requested
- Reminder that no bottles of booze or anything related to Cannabis can be in raffle baskets and or as a sponsorship.
- Hockey pools are not approved for a lisc.
- Received lots of social media content
- Have posted last weekend's results

Motion: SM to adjourn the meeting at 10:22pm

Seconded: DM

Carried