



KPMHA Board of Directors' Meeting Minutes KP Denis McLean Room Monday, October 17, 2022

Board members in attendance: Shane Kendall, Michele Taron, Pam Kendall, Darren Van Oene, Marsha MacMurchy, Suzanne Rourke, Elie Kozma, Anthony Bone, and Steve MacDonald

Absent: Phil Downie, Melanie MacLeod, and Nate Boersen

1. Meeting called to order by **SK** at 7:16pm
2. **Motion:** **MT** to approve Agenda
Seconded: **PK**
Carried
3. **Motion:** **SR** to approve the Board's September Meeting Minutes
Seconded: **MM**
Carried
4. E-mail Votes/Action Items:

Email vote Sept 14th

Motion: **MT** - to motion the following team staff additions for U15C:
Assistant Coach - Jeff Olsen
Safety Person - Raymond Trotter

Seconded: PD
Carried

Email vote Sept 14th

Motion: **DV** - to motion Conrad Pilon be removed from his position as U18C assistant coach and replaced by Russ Cronk.

Seconded: PD
Carried

Email vote Sept 15th

Motion: **DV** - motion to the board Rick Ellis be approved for U11D assistant coach

Seconded: NB
Carried

Email vote Sept 15th

Motion: **NB** - motion the following nominations for U7 Volunteer positions:
Manager Volunteer: Nicole Nunn
Safety Volunteer: Jess Beausoleil
List of volunteer Assistant Coaches: Andrew Bell (Coach + Safety), Keegan Prieur, Jordan Smith, Aaron Spotts

Seconded: MT
Carried



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4. E-mail Votes/Action Items: (continued)

Email vote Sept 15th

Motion: SR - would like to motion Sammi Criddle to be U11C Team Manager

Seconded: DV

Carried

Email vote Sept 20th

Motion: SM - motion that KPMHA donate a set of jerseys to the Frances Kelsey Hockey program. They will not be used for games just practices.

Seconded: DV

Carried

Email vote Sept 23rd

Motion: DV - to motion the board approve Nate Boersen as U13A team safety and Adam Landsiedel as back up U13A team safety.

Seconded: MT

Carried

Email vote Oct 2nd

Motion: SM - motion the following as the KPMHA third jersey for the 2022-23 season



Seconded: DV

Carried

Email vote Oct 13th

Motion: PD - The Disciplinary Committee is recommending the following disciplinary action to be taken against Parent 'A';

- 30-day suspension from any and all KPMHA events at Kerry Park Arena and Shawnigan Lake School Arena.
- To complete the Parent Respect In Sport course (this must be completed within the 30-day suspension period, or their suspension will continue until such time as it is complete).

Seconded: MT

Carried



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4. E-mail Votes/Action Items: (continued . . .)

Email motions still on the table as of Sept 22nd

Motion: AB - motion the board to have Rob McNutt removed as bench staff, assistant coach, for the U15A team effective immediately

Seconded: SM
Carried

Motion: AB - motion the board to have Dave Boomer added as bench staff, assistant coach, for the U15A team effective immediately, pending the successful completion of required training and other requirements

Seconded: SM
Carried

Email motion still on the table as of Oct 14th

Motion: MT - To revise the following Policies; 1.9, 7.3, 7.24, 12.1, 12.6, and 13.1.

Seconded: PK
Carried

DISCUSSION of E-mail votes – **SK/MT**

- MT records email votes, so VP-admin@islanderhockey.ca must be included on every email vote. When an email motion is put forward it must include a seconder.
- If everyone can check e-mails and vote right away so that a notice can be sent when a motion is carried and additional motions can proceed
- If an item needs to be delayed or discussed send that message in your reply and the motion can be tabled

DISCUSSION of Policy Changes – **MT/PK**

- **Action:** MT to ask the Ref Assignor to send the referees information about the KPMHA policy that they are not allowed refereeing non-sanctioned games.

Action Items:

- PD to contact KP about what is required for the visit by the Victoria Royals on Nov. 22nd – **ONGOING**. Managers can put the event on Team Snap so that the players can add their availability.
Action: MM – to send the information to the teams/advertise the event
- **SR** – there are still some teams requiring the presentation; only a few have had the maltreatment presentation – **ONGOING**
- **NB** to send **PK** a list of volunteer applicants and a list of those players that need to stay together – **ONGOING**



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- **NB** will check with the parents that he knows about volunteering – **ONGOING**
- **PK** to send **SR** a list of which teams need volunteers and courses for the volunteers that have been approved for the Intermediate Divisions – **DONE ✓**
- **MT** – sent a message to parents through Team Snap about volunteers for the Senior teams – **DONE ✓**
- **AB** – U15A Tournament Update – tournament schedule is done; waiting for rosters from teams so that the games can be entered into HiSport (10 teams) - **ONGOING**
- Divisional Directors to check Team Snap and to ensure that the managers are inputting the ice schedule into Team Snap correctly and are including the development coaches if necessary – **DONE ✓**
- **DV** to make a list of approved coaches for teams to hire (contact information) – **ONGOING**
- **Michelle M.** and **AB** to create a process for volunteers for KP teams (Kelsey graduates require 30 hrs paid/volunteer credits). DISCUSSION – **DONE ✓**

Amendment Motion to Policy 17.2: **EK** – Every volunteer must be registered under the Hockey Canada umbrella for the current season and is approved to volunteer by Registrar.
Seconded: AB
Carried

Motion: **DV** – KPMHA to cover the cost of the Respect in Sport Activity Leader course for student volunteers 16+ for the 2022/23 season
Seconded: MT
Carried

- **SM** – Equipment Director Update:
 - U11 and above have game jerseys. U7-U9 still need game jerseys.
 - Third Jersey – currently 4 teams are ordering (3-5 weeks to order) – the jersey sizes match the current jerseys
 - most teams have practice jerseys
 - Most sock orders are done – teams may require socks around photo day or playoffs
 - Teams that have submitted requests for letters have been issued.
 - will need to buy ice packs for the first aid kits

5. Old Business:

- a) President Update – **SK**
 - replied on behalf of all of the teams about the orange jersey project. There is also an educational component to the program. A weekend will be designated for teams to wear them.
 - **RIC** – **LG** is still helping to develop referees but is not on the BOD. The Association is looking for a **RIC**.
 - The Association has received a BC Hockey grant of \$1,000. The grant will be used for development coaches



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- VIAHA will have a meeting on the weekend about the rep team divisions for U13 and up
- b) Registration Numbers –**PK**
 - No registration numbers update
 - has reached out to teams about staff that have courses to complete
 - **Action:** **PK** to let **MT** know if coaches cannot get into the Development 1 part two clinic.
- c) Financials/Admin. - **MT**
 - Waiting for some teams to submit a budget; do not collect seed money until the budget has been signed by all parents. Signed budgets are due Monday, Oct. 31st
- d) Team Manager, Treasurers, Coaches & Safeties Update for U8/U9 – **NB** - tabled until information from **NB**
- e) Tournament Update – U13A – **SR**
 - Positive feedback was received with regards to tournament organization.
 - Grant cheque was mailed.
 - Marsha will connect with **EK** in regards to gaming report.
- f) Tournament Update – U15A – **AB**
 - **Action:** **SR/AB**- create a list of what goes into a tournament kit. (eg. Table cloth, 50/50 tickets, etc.)
- 6. New Business:
 - a) AP Process - **SK**
 - Some teams need AP players; a team can have up to 17 players and two goalies as AP's
 - The AP form is on the KPMHA website
 - For emergency goalie relief contact the KPMHA President.
 - b) Managers/Treasurers Meeting - **MT**
 - waiting for managers/treasurers to be assigned to the U8/U9 group before booking the meeting.
 - c) 2022/23 Development Program/Community Gaming Grant – **MT/DV**
 - The Association has various development coaches meeting with different teams until February.
 - Coaches are also receiving mentorship from the Development Coaches
 - **Motion:** **DV** – KPMHA BOD accept the 2022/23 season Development Plan as presented

Seconded: MT
Carried



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- f) Photo Nights – **MT**
- The team photo nights have been booked for November 1st and 2nd
 - There are 13 teams in two nights
 - **Action:** **SR** to approach a photographer at SLS to inquire about KPHMA photo night.

Motion: **DV** to adjourn the meeting at 9:49pm

Seconded: **EK**

Carried