

# KPMHA Executive MEETING MINUTES Sept 10<sup>th</sup>, 2018 Kerry Park Recreation Centre Lounge

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Executive Members Attendance: Dave Brummitt (Chair), Darren Van Oene, Nelly Brummitt, Pam Kendall, Kevin Kostin, Lonnie Goodfellow Julie Charbonneau, Michelle McComb and Michele Taron.

Absent: Gord Closson and Blue Bennefield.

Meeting call to order at 7:01 pm

**Motion: LG-** to approve agenda

Second: MM

**Carried**

**Motion: LG** -to approve Aug 2018 meeting minutes

Second: MM

**Carried**

## Old Business/Action Items

- 1) **Email vote: DV**—to approve the following evaluators for Rep tryouts:

<u>Atom Dev</u>	<u>Skaters</u>	<u>Goalies</u>
	Kayle Bell	Chris Carter
	Brian Passmore	Brendon McDill
	Bob Beatty	
<u>Peewee</u>	<u>Skaters</u>	<u>Goalies</u>
	Paul Morris	Chris Carter
	Brian Passmore	Rob Macnut
	Bob Beatty	
<u>Bantam</u>	<u>Skaters</u>	<u>Goalies</u>
	Paul Morris	Chris Carter
	Brian Passmore	Rob Macnut
	Bob Beatty	

Second: LG

**Carried August 15th**

- 2) Tier 1 JDF teams.

- All teams are set now.
- Discussion.

3) Current Registration numbers. **PK**

Initiation – 2 teams

Novice – 2 teams

Atom – 3 teams

Atom Dev – 1 team

Peewee – 2 teams

Peewee A – 1 team

Bantam C– 1 team

Bantam A – 1 team

Midget C – 1 team

Midget A – 1 team

4) **Motion: PK** -to waive the \$50.00 tryout fee for the JDF Zone players returning to us now after the initial tryout process.

Second: NB

**Carried**

**Motion: PK** -to refund in full, to an Atom player who cannot play due to medical reasons.  
(Player has not yet attended any ice slots)

Second: LG

**Carried**

**Motion: PK** - to waive the \$75.00 late fee for overage player, Mitchell Taylor.

Second: NB

**Carried**

5) Financial update. **JC**

- Island Savings Credit union is in the process of setting up new team bank accounts - just need one more Executive member. DB has offered to be a sponsoring Executive member.  
**Action- JC** will send out an email before leaving on Sept 20<sup>th</sup>, to all managers with policy changes to team accounts.
- Team Accounts  
I'd like to amend the Seed Money policy 3.6. As it is, the policy reads as:  
**3.6** Teams may only refund seed money to families. Seed money may be defined as money paid by families throughout the season, prior to any fundraising or gaming activities. Seed money is to be used for ice, official fees and tournament fees and:
  - a) Refunds may not exceed a family's original fees paid.
  - b) Money raised through fundraising or gaming cannot be refunded.

**Motion: JC** - to change policy 3.6 to the following;

**3.6** Teams may only refund seed money to families. Seed money may be defined as money paid by families throughout the season, prior to any fundraising or gaming activities. Seed money is to be used for ice, official fees and tournament fees and:

- a) Money raised through fundraising or gaming cannot be distributed to families;
- b) Refunds are to be equally refunded amongst families;
- c) Refunds may not exceed individual families' original seed money contribution.
- d) Refunds are to be given by cheque to the family member who wrote the cheque or paid cash.
- e) Team Managers and or Team Treasurers are to provide all team parents a year end list of the team's expenses and income amounts before June 1<sup>st</sup>.
- f) Receipts must be issued to parents upon collection of seed money.

Second: LG

**Carried**

6) Prep ice sessions for Atom – Midget recreation groups.

**Action-** Executives to have a year-end discussion going into next season.

- 2 sessions were good; good to have REC and REP in same division back to back.

7) Development Committee Update.

- There was a goalie development proposal that was not passed by committee, mostly due to high cost and scheduling.
- Committee's first priority is to go back to the table to finalize a new plan for Executive vote.

**Action-** KK will talk to Kerry Park Arena about dressing rooms during the "All" sessions.

8) Sponsorship update.

- Tabled until next meeting.

9) Update on Officials

- Lost 3 and gained 3 officials this year.
- The clinics (held in Cowichan) over the weekend went well.
- Lonnie and Josh will attend the KP manager's meeting to answer any questions.
- VIAHA will introduce fee structure by February before associations set their budgets.

10) Epact update

- This season we will be using the manual forms.
- Discussion

### New Business

1. Helmet repair kits for each team.

- There is a large repair kit currently in the equipment room.

2. Manager's meeting
  - September 18<sup>th</sup> 6:30-8:30 in the Dennis MacLean room at Kerry Park.
  - Nelly will run it. PK, MM, MT, KK, LG and DB will be there to answer any questions.
3. Photo nights
  - Please inform your managers now.
  - All photos will be taken at the Shawnigan Lake School Arena
  - Tuesday, Oct 30<sup>th</sup> and Thursday, Nov 1<sup>st</sup>.
  - Team photo schedule is posted on website.
  - Good Lee Photography will be taking all photos again this year.
  - It is too difficult to cut and paste missing players into team photos.  
Last year was a trial run with cutting and pasting missing players into team photos.
4. Low rep tryout numbers for Bantam/Midget age groups.
  - Discussion
5. Electronic game sheets will probably not be out until February
  - Discussion
6. Coaches Meeting
  - **Action-** DV will set up a time and place for the coaches meeting.

## Director's Reports

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### President - Gord Closson

- I would like to recognize all of our board members for their hard work so far this season.
- With the transition to the new societies act and consequently the reduction of board positions brought about the inevitability and worry of a greater workload and burden to our new board positions.
- I am very impressed with how well our new and existing board members have coped. Your hard work and dedication has been truly inspiring. Although there will always be hiccups (especially this time of year) in facilitating our programming at Kerry Park, especially with new initiatives like zone teams. I'm very happy with how we have adapted.
- A special thanks to Dave Brummitt for stepping up in my stead over the last 3 months and filling in wherever I needed him to in order eliminate any disruption. I have been consumed with my business affairs as of late and Dave has really gone above and beyond and for that I am very thankful.
- My hope is that I can get some balance in the immediate future and return to regular Kerry Park business.
- I'd also like to thank everyone at JDF for executing a fantastic evaluation process for our hockey players. With that said I would like to congratulate the following Kerry Park players for making the JDF tier 1 zone teams.

Midget - Zachary Pearson

Bantam - Cade Dupont

Wyatt Taron

Tyler Friesen

Rory Sinden

Peewee - Hudson Closson

**1<sup>st</sup> Vice President** - Dave Brummitt

- Tier one tryouts at JDF came with good reviews, only a couple of minor issues to clean up next year.
- Both competitive and recreational prep ice sessions were well attended.
- Thank you to Ken Ramwell and Jason Taron for hosting the hitting clinic.
- Evaluations went smoothly with helpful on ice coaches and experienced evaluators.
- Officials were utilized for the final game play portion.
- Our focus now shifts to recreational assessments and team composition, please remember to send me final rosters for review.
- There are still a few wait listed players in Bantam, we will continue to try and find a team for them to play on.
- I will be attending the VIAHA meeting on Sunday and will provide an update on Monday. See everyone then.

**Ice Scheduler** – Michele Taron

- Schedules are up on website up to Sept 16<sup>th</sup>
- I had to give ice to the female regional teams. This is billable ice time.
- All orange blocks on the schedule are development sessions with Rob Armstrong.
- I have given VIAHA ice slots for the Rep placement games starting Sept 22<sup>nd</sup>.
- Peewee – Midget will start their placements the weekend of Sept 22<sup>nd</sup> and Atom D will start the weekend after.
- I cannot finish weekend ice schedules until I know what VIAHA is taking from my ice slots.
- Before further practice schedules are put on the website, I would like to confirm the teams that we will have this season.
- There will be no practices scheduled on the evening of Oct 31<sup>st</sup>.
- Once Head Coaches and Managers are set, please send their contact info to me ASAP.

**Treasurer** – Julie Charbonneau

- I've attached most of the reports for this meeting.
- I'd like to amend the Seed Money policy 3.6.

**Registrar** – Pam Kendall

- Registration updates at meeting

**Secretary/Website** – Michele Taron

- Website is updated with all new events and items.
  - Updated the Referee information page with some new links and added Joch Byer's (RA) contact email.
  - Received Gaming Grant confirmation and received \$ in bank account.
  - Photo nights will be Tuesday, Oct 30<sup>th</sup> and Thursday, Nov 1<sup>st</sup>. All sessions will be at Shawnigan School Arena. Please notify all managers early.
- This year we will not be able to move players into different time spots. Last year was too crazy for the photographer.

## Head Coach/Competitive Coordinator – Darren Van Oene

- The first phase of the try outs for rep has been completed. I would like to thank everyone for their assistance and time to make sure this process ran as smooth as possible.
- Pee Wee A and Atom D still have some roster decisions to make, these decisions should be completed in the next couple of weeks.
- Midget A is struggling to field a team due to low numbers and Bantam A might have to make one roster decision before their team is finalized.
- These low numbers for rep at the Bantam and Midget level are concerning and I think it is time to start talking about joining our rep teams with Duncan at the Bantam and Midget levels.

### Rep Final Roster sizes

Atom D - 14 skaters two goalies

Pee Wee A - 14 skaters and one goalie

Bantam A - 17 skaters and two goalies

Midget A - 12 skaters and one goalie

- House teams are going through their assessments this week and will be sorted out soon.
- Thank you Kevin for the proposed goalie development plan for 2018/2019.  
After review, the Development Committee had a couple of challenges making this goalie plan work;
  1. Equal development costs across the board.  
The development plan for skaters works out to be \$145.83 per skater in the association.  
The purposed goalie development plan works out to be over \$900-1,000 per goalie.  
**25 weeks roughly**  
**\$600-660 per week**  
**\$15,000-16,500**
  2. Goalie training days conflict with team practice days.  
**House league goalies** (Atom-Midget inclusive) - Monday's @ Shawnigan Arena  
4:45-5:45 pm (Novice, Atom C, Peewee C and Midget C teams all will have Monday team practices, with the odd exception for Midget C)  
  
**Competitive goalies** (Atom-Midget inclusive) - Wednesday's @ Shawnigan Arena  
4:45-5:45 pm \* followed by dryland training in the gym upstairs 6:00-6:45 pm.  
(Midget A and Bantam A have team practices on Wednesdays)
  3. Extra commitments  
We recognize competitive goalies usually want extra goalie ice sessions, but we also understand that many recreation goalies do not want the extra ice sessions.  
As well, several of the older goalies are attending the Kelsey Hockey Academy a couple of days a week.
- The Development Committee is committed to providing high end development and equal opportunity for all KPMHA hockey players. We will get back to the drawing board to utilize our available ice in order to ensure a goalie plan works across the board.

## Equipment/Risk Manager – Kevin Kostin

- I am keeping ahead of the requests and needs of all teams for gear and equipment so far and will have everyone set up as required. In priority sequence the Rep teams are being taken care of first so they are set for upcoming exhibition games.

### *Safety...*

- I've had to purchase 6 new Level 1 First Aid kits to supplement the loss (lack of returns from previous seasons) and have stocked all the bags we have.
- In the equipment room #1 is a green metal First Aid kit hanging on the wall as back up.

### *Equipment.....*

- I will have each teams head coach/manager sign for a specific kit as they come in. For puck buckets and pucks.... the loss rate of pucks is pretty ridiculous.... over tryouts we are down about 15-20 already.....
- I've purchased 380 new pucks and with previous stock, will be giving around 30-40 pucks per team. Initiation is getting the lighter weight blue ones ... 20 per team/group and Novice/Atom house are new with "Canadian Tire" logo on them...
- I'm going to designate 2-3 cages for Initiation/Novice in Equip. Rm#1 so they can store and air out their goalie gear. All other cages are for KP stock and equipment and locked.
- In getting set up I've cleared out a lot of garbage equipment and set aside some for proper disposal....sale, donation etc.
- Our goalie equipment is in pretty bad shape overall...although I'll manage for now with what I have. More information to come.
- Both equipment rooms are nearly complete for set up. Some new shelving and racking installed. Equipment room #1 now has a "temp loan" bin of decent equipment....for when " little Joey forgets something", it's limited but it's there. A helmet repair kit and tools is located just inside the door.
- As coaches and managers arrange to pick up their team supplies I will inform them of my plan and system to keep things as organized and tidy as possible...."no more using the room as a dumping ground"
- We have about 450 game sheets in stock. I'm not placing an order at this point....we should be good for most of the season. Don't want to order a bunch that may go to waste when we eventually go electronic! I'll make sure the managers get what they need.
- The topic of "key control" needs to be addressed! It costs our Association a great deal of money to have those two storage room locks and keys supplied. At this time of writing I'm awaiting the locksmiths..... and expect a bill based around these numbers - Rm#1-(equipment room)-cylinder 100\$ and 25 keys @ 11\$ per key = 375\$ plus tax
- Rm#2-(stock room)-cylinder 100\$ and 5 keys @ 11\$ per key = 155\$ plus tax....not something we can let go unchecked.
- All managers/coaches will sign for their keys in detail when issued, so I can effectively track them.
- I propose we look into a "team deposit" that will cover First Aid kits, keys and even pucks to lessen the financial impact .....for those not taking care of these items....."Don't return or lose your things.... the team pays."
- Finally, I would like to open a discussion as to where our Association is with Goalie Development. The plan sits with the Development Committee and now that we have our gaming grant....what are we doing? The details and plan was submitted and needs to be acted upon sooner than later so we can provide our Association's present and future goaltenders meaningful development.

### **Referee in Chief - Lonnie Goodfellow**

- We have our Ref clinic in Duncan on the 8<sup>th</sup> of Sept.
- Clinics are set for two separate Level 1, 2, 3 clinics per day. Morning and afternoon. Should have all qualified by end of play on the 8<sup>th</sup>, I hope.
- I have a number of new officials signing up this year which is good for the association as a whole.
- Exhibition games have started and there will be lots of opportunity for our officials to see ice time.
- As I am not coaching, I plan on watching lots of games to mentor our officials going forward.
- I will also be sending out periodic e mails with helpful hints for all.

### **Marketing/Sponsorship - Blue Bennefield**

- Nothing to report

### **Discipline Committee**

- Nothing to report

### **Junior Coordinator - Nelly Brummitt**

- Thank you to everyone who rallied together the last couple of weeks to help with TO and Assessments.
- Atom assessments under way, teams should be sorted tomorrow. Three balancing games planned for next week to be submitted to VIAHA.
- Chatted with Dave Beatty about the tablets and electronic games sheets: VIAHA has a contract with BC hockey but it's going to be a very slow start up: teams will need to go back to the old paper ones for now.
- Novice and Initiation will have their first ice session this weekend. Looking forward to seeing their little smiling faces on the ice. Will update everyone on Monday on how it goes.
- Had a meeting with the Initiation coaches on Wed night. 6 brand new coaches to KP, 5 have never coached before! Exciting and scary at the same time, wish me luck.
- KPMHA Managers meeting booked for Tues Sept 18th: 6:30 - 8:30pm in the Dennis McLean Room. MANDATORY for all KPMHA team managers to attend. Picking away at manager's manual updates will have it all done in few more days.
- First Shift: 9 players signed up expect a couple more still: 3 (9-10 yrs old - atom) and 6 (initiations). Fingers crossed we can keep them all.

### **Senior/Female Coordinator – Michelle McComb**

- Some players have been released back to KPMHA from Zone try outs.
- Players to JDF Zone: 1 Peewee player, 2 Bantam players and 1 Bantam goalie, still waiting to hear about 1 Midget player.
- There has been a lot of movement between rep and house teams
- Peewee A – has to release 4 players, Bantam A – roster is “set”, Midget A – in process
- Several Bantam house players have quit hockey altogether, but there is still a wait list
- Peewee house teams are in the process of balancing
- Some teams have coaches & managers in place, other teams are in process

### **Motion:** To adjourn the meeting

First: JC

Second: PK

### **Carried**

Meeting adjourned 9:10pm.