

Kitchener Ringette Association Provincial Convener

Overview:

The Provincial Convener shall be responsible for the overall operation of the Provincial system for AA and A level teams.

Role and Responsibilities:

- Work with ice scheduler and coaching director to organize and facilitate all provincial level tryouts, including working with the corresponding coaches to find evaluators and providing evaluation forms.
- Confirm players have submitted their intents before stepping on the ice for tryouts
- Report tryout attendance and results to Western Region required in the Western Region tryout guidelines.
- Provide any required communications in regards to tryouts, intents to the marketing director to send out to the membership.
- Support coaches with evaluations and team selections as requested.
- Hold a pre-season meeting of Provincial Team coaches and managers in conjunction with the Coaching Director and President.
- Forward tournament information to Provincial coaches & managers.
- Ensure that coaches have up-to-date league rules, as well as Association By-Laws, rules and regulations.
- Represent the Association at all Great Lakes Ringette League (GLRL) and Western Region A/AA play committee meetings, contribute to formulation of GLRL policy and communicate meeting results to coaches and the Executive. If unable to attend a meeting, delegate to another member to ensure coverage.
- Participate in GLRL league and playoff scheduling and ensure that it is satisfactory to Kitchener teams if permitted. Communicate schedules to coaches and managers.
- Ensure compliance and execute action consistent with GLRL rules and regulations.
- Report to monthly board meetings progress/issues and on the status of the Provincial teams.
- Coordinate with Regional Convener any two team player agreements and any “call up” players to rep teams during the year.
- Assists with the placement of players to outside Associations where levels may not be available in KRA.
- Coordinates with outside association Provincial Conveners as required.
- Acts as a mediator in disputes relating to tryouts and player selection.
- Acts as an advocate for Provincial program growth/development at board meetings, GLRL and Western Region A/AA Play Committee meetings.
- Attend all KRA Board Meetings and provide reports as appropriate
- Any other tasks that may be assigned by the Board

No Director, Officer or committee member of the Corporation is to be liable for the acts, neglects or defaults of any other Director, Officer, committee member or employee of the Corporation or for joining in any receipt or for any loss,

damage or expense happening to the Corporation through the insufficiency or deficiency of title to any property acquired by resolution of the Board or for or on behalf of the Corporation or for the insufficiency or deficiency of any security in or upon which any of the money of or belonging to the Corporation shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, firm or Corporation with whom or which any moneys, securities or effects shall be lodged or deposited or for any other loss, damage or misfortune, whatever which may happen in the execution of the duties of his or her respective office or trust provided that they have:

1. Complied with the Corporation's articles and By-laws; and
2. Exercised their powers and discharged their duties in accordance with the Act.