



## Flexible Roster Policy

### **Purpose**

To provide the opportunity for KESA Coaches and Managers to form Flexible Rosters for KRYSA District Teams to participate in a tournament that the Players' club team is not attending and cannot obtain enough players to field a team.

### **Standards**

The following standards in alignment with BC Soccer, KESA Bylaws, Rules, Regulations, and Policies must be met:

- All Coach(es) and Manager(s) must meet all volunteer requirements as outlined by BC Soccer and the KESA Board of Directors.
- All Coaches and Managers involved with the Club Team must ensure communication and come to consensus on the formation of a District Team to avoid instances of misunderstanding and miscommunication.
- Coaches and Managers must ensure that communication between them, the KESA Board, Players, and Players' parents/caregivers is consistent and clear to ensure understanding and provide equitable opportunities for participation.
- BC Soccer Policies and KESA Bylaws, Rules, Regulations, and Policies must be followed.
  - Playing time Policy and guidelines must be adhered to.
  - Safe Sport must be followed.
  - The 'Rule of Two' must be followed.
- A Travel Permit must be obtained when playing outside of BC.
- Every player must be currently registered within the KRYSA District, this includes players registered in Rep, Development, and House Programs with their home FC Club.
- The players' Club teams are not able to obtain enough players to attend a desired tournament and their Club is not fielding a team that the players' may be eligible to participate with.
- The District Team must be registered in a suitable Tier and/or calibre of competition based on the players attending for that tournament.

- The opportunity to join the District Team must be presented to all eligible Rep and Development players and selection to the roster is based on the principles of transparency and equity.
- The first players to confirm and pay registration fees will be the players selected up to the maximum allowable number of players per the specific tournament rules.
- Participation in each individual tournament constitutes the new formation of a District Team and must follow the standards and procedures within this policy.

### **Procedure**

1. At the start of each season Coaches and Managers, in collaboration with the KESA Rep and Development Chair(s), President, and Technical Director, identify tournaments outside of the mandatory KESA Rovers FC Club tournaments that may be of interest to the Club Team players and parents.
  - a. If Tournaments of interest are identified throughout the season Coaches and Managers must ensure that there is adequate prior notice and communication to provide Club Team players and their parents/caregivers, the opportunity to confirm and register.
2. Each Club Team provides parents/caregivers a list of optional tournaments by way of an interest list, sign-up sheet, or other means of collecting confirmation information for each tournament identified.
3. If there are tournaments desired to attend that Coaches and Managers cannot get enough players from their Club Team, the option to invite players from the younger age group, provided that team is not attending the tournament or they have excess players to field a team, can be explored by contacting the Coach(es) and Manager of that team for them to communicate with their players and players' parents/caregivers. Sufficient time should be allocated to collecting responses.
  - a. If Coaches and Managers cannot get enough players from within the Rep and Development stream of Rovers FC it is encouraged that players within the House Program be offered the opportunity to participate. Coaches and Managers can contact the KESA Rep and Development Chair(s) for assistance and contact information.
4. Coaches and Managers must ensure that there has been transparent and clear communication between them prior to initiating the formation of a District Team.
  - a. The KESA Rep and Development Chair(s) can provide assistance with contact information in collaboration with the board President and KESA's Administration.

5. The Coach(es) and/or Manager overseeing the process will communicate the need for district players to the president and Rep and Development Chair(s) who will then email the KRYSA district team chair. It is the District team chair on the KRYSA board that will approach the other district clubs with the opportunity to play on a district team, giving sufficient time for response, confirmation, and registration.
6. The players are added to the roster as confirmation and payment is received up until the roster is full, pursuant to the rules of the tournament being attended. The district team chair on the KRYSA board will assign a coach and manager for the tournament and supply the coach and manager with a team roster and contact information.
7. The Coach(es) and/or Manager will register the District Team for the tournament.
8. Travel Permits must be in place for the team to travel outside of BC to play.
  - a. Prior to submitting the required documentation to BC Soccer, application for travel must be submitted to the KRYSA District a minimum of a week prior to the date of submission to BC Soccer. This will allow for KRYSA District approval and completion of the required documentation.
  - b. All documentation must be submitted to BC Soccer for approval. BC Soccer requires a minimum of thirty (30) days prior to the tournament for processing.
  - c. For clarity the administrative process outlined will take a minimum of thirty- seven (37) days for processing.
9. All other documentation required by BC Soccer and the tournament host must be completed by the Coach(es) and/or Manager overseeing the District Team in collaboration with any other involved Clubs' Coaches, Managers, or administrative staff.

### **Contraventions**

Should any participating KESA Coach or Manager contravene any part of this Policy and Procedure they may be subject to entering into the KESA discipline process pursuant to the KESA Bylaw and the Discipline, Complaints, and Appeals Policy.

The Flexible Roster Policy repeals:

- KEYSA Rep Player Transfer Policy/Procedure
- KEYSA Rep Player Transfer Policy/Procedure – between clubs to be decided with a game