



# KEYSA Minutes of Aug 16, 2022

Location: Lotic Office @6:30pm

**In Attendance:** Lisa Carlson, Monica Blackmore, Kerstyn Kilbourn, Rob McKenzie, Mike Robinson, Chuck Downie, Jen Nelson, Molly van leusden, Michael Reilly, Ray Morello, Nicole Fulton, Leah Welch  
**Missing:** Melanee Sandberg, Tina Featherling, Nathalie Lesage

1- Call to order @ 6:32 pm

2- Adoption of Agenda: Motion by Kerstyn, 2<sup>nd</sup> by Chuck

3- Adoption of Minutes: of July 5<sup>th</sup>, 2022, meeting – Motion by Chuck , 2<sup>nd</sup> by Kerstyn

**4-Correspondence:** Some parents came forward regarding Revelstoke Tournament coming up in Sept. U16 girls did not have enough players to attend and some parents were concerned regarding KEYSA's policies for helping a team. Lisa, Mike and Nicole assisted the U16 girls team to find some players to make a team, so they could attend the tournament.

## 5-Financial Report:

KEYSA: \$130,558.76

DOME: \$20,786.91

FUNDRAISING: \$2.24 Gaming: \$1,153.91

## 6. Business Arising From Minutes

**6.1** Dome Sponsorship – We are still in need of 6 signs for the Dome. Rob is working on this. Plan another Panago Pizza night in the fall. It is a no go for Summer Camp this year, due to Kerstyn obtaining a full time job which starts the week it was planned. Considering a winter camp in the Dome. Watch party is 99 days away. Chuck to plan logistics of this party.

**6.2** Board Succession planning: just keep this in the back of Board Members minds to update Board member job lists, and to invite new people to be a part of the board.

**6.3** District Update & REP/DEV Update: The East and West Kootenay TD's will be commencing talks regarding League play, which could be weekly or biweekly games. District is dealing with the Disciplinary action with KEYSA Coach. Lisa and Ray to step down from that process.

6.4 House update: House survey was pretty good overall. Some parents loved the Whitecaps, some did not, some parents loved the coaching, some did not. We need to work on a Coaches course prior to the start of our Spring House Program. We also need a Coaches and Managers Responsibilities list to have on our website so people can look at that when they sign up. Chuck and Kerstyn to work on those. Online Parent Meeting October 12 via zoom. Will to meet Coaches in person prior to start.

6.5 REP/DEV year-end BBQ, Parent that stepped up was not equipped to handle the job, and needs more help. We are hoping for Sept 10<sup>th</sup> or after for the BBQ. Looking into Save On, Mr. Mikes for options.

6.6 KEYSA Community works: Emails sent out to all KEYSA REP and older house players. Put on our website and in our Newsletter. Need more volunteers from KEYSA.

6.7 Review of Discipline Process: Kerstyn to work more on this and will be discussed at next meeting.

6.8 Fall 5v5 tournament: Adult and Youth tournament. Passed via email: Youth Teams \$250, and Adult Teams \$200. Youth Nov 5 and Adult Nov 19, 2022. Registration opens Oct 1-31. 10 players per team. Motion to accept, all in favour via email dated Aug 30<sup>th</sup>, 2022.

## 7- New Business

7.1 Dome Rentals rates: The dome is not making the budget line for income. We need to increase the rates for prime time. The rates will be \$100 to \$120, \$60 to \$70. Motion to accept 20% increase on prime time rates, 1<sup>st</sup> by Chuck and 2<sup>nd</sup> by Rob, all in favour.

7.2 Ray Morello is stepping down from the KEYSA Board as Equipment Chair as he moved to Nelson, and will be sitting on the KRYSA District Board. Monica put forward a motion for Michael Reilly to step in as Equipment Chair for KEYSA, Michael accepted, 1<sup>st</sup> by Chuck, 2<sup>nd</sup> by Kerstyn, all in favour.

Also, our REP/DEV Chair Nathalie Lesage stepped down, Chuck put forward a Motion for Molly van Leusden to step in as REP/DEV Chair for KEYSA, Molly accepted, 1<sup>st</sup> by Monica and 2<sup>nd</sup> by Mike, all in favour.

7.3 Snow Removal contract – Molly and Mike to look over contract as some of the wording needs to be clarified. Once contract is clarified regarding insurance, “at will”, etc, will vote on the contract via email.

7.4 KEYSA Board to Vote on a Code of Conduct for Coaches to sign and will be put on our website, 1<sup>st</sup> by Chuck, 2<sup>nd</sup> by Mel, all in favour.

## 8. COMMITTEE REPORTS

8.1 Chair Report – See attached report

8.2 Vice Chair/Indoor Facility Report – Fencing done at the Dome, Mike to be paid back for the out of pocket expenses.

8.3 Rep/Dev Report – nothing to report

8.4. House Report – see above

8.5. Equipment Report – Nothing to report

8.6. Lining/Concession Report – nothing to report

8.7. Sponsorship Report – See above

8.8. Sam Steele Report – nothing to report, will work on the 5v5 tournaments

8.9. PR Report – nothing to report

8.10. Program Developer Report – working on Adult League to start up in Fall and College time

8.11. Inaria/uniform report – waiting for Fall order to arrive and coaches gear

8.12. Administration Report – Quality of soccer complete, Sam Steele Grant report complete, BC Government report for Raffle complete

8.13. Technical Director Report – nothing new to report

## 9. Board Inquiries –

10. Next Meeting Date: Sept 13, 2022 @ 6:30 pm at : Lotic Boardroom

11. Motion to Adjourn: 7:55 pm Motion by Chuck and 2<sup>nd</sup> by Molly, carried.

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Chair

I Hereby certify these minutes are correct.