



# KEYSA Minutes of Sept 13, 2022

Location: Lotic Office @6:30pm

**In Attendance:** Lisa Carlson, Monica Blackmore, Kerstyn Kilbourn, Rob McKenzie, Mike Robinson, Chuck Downie, Jen Nelson, Molly van leusden, Michael Reilly, Melanee Sandberg, Tina Featherling, Nicole Fulton, Shady Shafik, Leah Welch **Missing:** Nathalie Lesage, Ray Morello

1- Call to order @ 6:34 pm

2- Adoption of Agenda: Motion by Molly, 2<sup>nd</sup> by Chuck

3- Adoption of Minutes: of Aug 16<sup>th</sup>, 2022, meeting – Motion by Jen , 2<sup>nd</sup> by Kerstyn

**4-Correspondence:** Josh N inquiring about Adult Registration fees being covered by KEYSA for Volunteer coaching with the Club. KEYSA covers the coach insurance which if you decide to play in the Adult League you will not have to pay for the Insurance portion, as long as you coached for KEYSA the same year.

## 5-Financial Report:

KEYSA: \$154,972.77

DOME: \$8,705.87

FUNDRAISING: \$2.24 Gaming: \$1,153.91

## 6. Business Arising From Minutes

**6.1** Dome Sponsorship – We are still in need of 6 signs for the Dome. Rob is working on this. Plan another Panago Pizza night in the fall. Considerations for watch party to use Curling Rink lounge and Dome with a food bank donation and admission - Chuck to plan logistics of this party.

**6.2** Board Succession planning: just keep this in the back of Board Members minds to update Board member job lists, and to invite new people to be a part of the board. At KEYSA's AGM in February, we will be changing our bylaws to accommodate 14 board members, and our discipline process. We will also be considering a name change as KEYSA now has an Adult League.

**6.3** District Update & REP/DEV Update/AGM: District AGM is Oct 3. Lisa to step down as a director, however still will attend meetings to communicate with KEYSA. Doug C filed the Appeal with District. District has a 3 panel board and is in the process of interviewing people that are a part of the case.

**6.4** REP/DEV year-end BBQ : Looking at doing this next fall for season end. Will contact parents earlier in the year to plan and have a committee together planning purposes.

**6.5** Review of Discipline Process: Review what Kerstyn has proposed for our Disciplinary Process. Admin to contact BC Soccer inquiring what we can share with Parents during a disciplinary process, while retaining confidentiality. Bylaws to change to accommodate the new Disciplinary Process for KEYSA.

## 7- New Business

**7.1** Cory Cameron new proposal for Dome use in Summer 2023. Cory wants to have 1<sup>st</sup> right of refusal for field time with last minute bookings. If field will be rented to contact Cory first and ask if he would like to pay the fees for the field rental first before renting out to other users. Cory to work on a new proposal for summer dome use in 2023, and possibly some fall times too.

**7.2** Fall Clean up for the Dome – take fence down, vacuum dome, fix signs, landscaping. Thursday Sept 22 6:00pm.

**7.3** Extend Registration for Adult League Soccer for another 2 weeks.

## 8. COMMITTEE REPORTS

**8.1 Chair Report** – See attached report

**8.2 Vice Chair/Indoor Facility Report** – need to fix signage in dome, fix the cut in the dome and take the fence down for winter and store it

**8.3 Rep/Dev Report** – nothing to report

**8.4. House Report** – registration opened Sept 1, registrations numbers are doing good

**8.5. Equipment Report** – Michael to collect equipment from REP/DEV teams and figure out a system in the equipment room for inventory purposes

**8.6. Lining/Concession Report** – nothing to report

**8.7. Sponsorship Report** – See above

**8.8. Sam Steele Report** – nothing to report, will work on the 5v5 tournaments

**8.9. PR Report** – putting registration dates on social media, adding REP/DEV teams that have traveled for tournaments for acknowledgment.

**8.10. Program Developer Report** – working on Adult League to start up in Fall and College time

**8.11. Inaria/uniform report** – waiting for house order to arrive and coaches gear

**8.12. Administration Report** – CRC's , Respect in Sport for coaches, Final report for Kimberley Grant, helping Fernie Academy with player insurance, bookings in dome for short term and long term rentals, invoicing for the dome

8.13. **Technical Director Report** – nothing new to report

9. **Board Inquiries** – Home Depot community help, make benches for inside the Dome, Home Depot supplies the materials and labour. Rob to take this on and help with the making of the benches.

10. Next Meeting Date: Oct 18, 2022 @ 6:30 pm at : Lotic Boardroom

11. Motion to Adjourn: 8:10 pm Motion by Chuck and 2<sup>nd</sup> by Rob, carried.

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Chair

I Hereby certify these minutes are correct.