



# KEYSA Minutes of December 17, 2020

Location: Heritage Inn

**In Attendance:** Lisa Carlson, Ray Morello, Mike Robinson, Rob McKenzie, Melanie Sandberg, Jen Nelson, Chuck Downie, Leah Welch, Nathalie Lesage, Tina Featherling, Adam Mooi, John Luscher and Elaine Luscher, Nicole Fulton; Leah Welch via Zoom

1- Call to order @ 6:33 pm

2- Adoption of Agenda: Motion by Mel, 2<sup>nd</sup> by Tina

3- Adoption of Minutes: of November 19, 2020, meeting – Motion by Tina and 2<sup>nd</sup> by Chuck

4-Correspondence:

4.1: Dome user payments due 1<sup>st</sup> of the Month, to be re-evaluated in August for Fall: Motion by Jen, 2<sup>nd</sup> by Mike

5-Financial Report:

KEYSA: \$57,204.63

DOME: \$97,896.77

6. Business Arising From Minutes

7- New Business

7.1 – Winter registration numbers and practice/play format

Our registration is \$14,951.00 with our budget of \$14,000.00

With new protocols in place for sports due to COVID, we will be doing a skills competition to keep standings on Saturdays, then when games are allowed, we will continue with our points and award the team with the highest points, with their name engraved on a trophy. We will have 5 teams of 7 and 1 team of 6. We will have the teams pick names for their team. **Motion by Mel, 2<sup>nd</sup> by Jen**

7.2 – No nominations for KEYSA's Give Back Hour. Once covid protocols lessen hoping to have adult groups, seniors for lawn bowling, bocce, etc, when adults are allowed to gather.

7.3- Coaches meeting will be Monday Dec 21 @ 7:00pm on Teams.

## 8. COMMITTEE REPORTS

8.1 Chair Report –

8.2 Vice Chair/Indoor Facility Report –

8.3 Rep/Dev Report – Nothing to report

8.4. House Report -Nothing new to report

8.5. Equipment Report –

8.6. Lining/Concession Report – Nothing to report

8.7. Sponsorship Report –

8.8. Sam Steele Report – Nothing to report

8.9. PR Report – Nothing to report

8.10. Rec League Report – Nothing to report

8.11. Inaria/uniform report – Nothing to report

8.12. Administration Report – refunds, emails, grants, and DOME payments, insurance, Gaming license, Scheduling, and Invoicing

8.13. Technical Director Report –Nothing to Report

9. Board Inquiries –None

10. Next Meeting Date: January 19, 2021 @ 6:30pm Teams

11. Motion to Adjourn at 8:21pm - Motion by Mike, 2<sup>nd</sup> by Rob, carried.

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Chair

I Hereby Certify these minutes are correct.

## Board Updates:

**Lisa:**

- have secured liability insurance for the dome but no structural insurance. Will keep trying but no one is hopeful at this time
- renewed content insurance and added on items stored at the curling rink for use in the dome
- worked with Leah on the scheduler for New Dawn place and sending out invoices
- overseen registration and answered questions as they came in
- attended an online meeting with Adam and Hugh from the Whitecaps. Hugh is going to have his PR team look at marketing strategies for both KEYSA and the Whitecaps to use in the future.

**Leah – Admin**

Emails to and from parents, board members

Work on Gaming License

Scheduling for Dome

Invoices for Dome Rental

Deposits sent to Perfect Turf and Farley Group  
Refunds for Families  
Work with Bookkeeper  
Payments for the Dome – Hydro, Fortis, Insurance,  
Work on Thank you gift for Sponsors  
Registration for Indoor Season  
Order Cheques, and set up accounts with Credit Union

**Rob:**

Has items for fundraiser. Continuing to work with Leah on gaming licence

**Mike:**

Stairs to be done next week. existing stairs are slippery so we need to fix that. Adam says there is no rush for the big nets at this time-we will make due.

**Elaine:**

Inaria has provided a link to those who need to order uniforms for the winter season. We need to decided how we want the page to look for spring uniform purchases. Board decided to remove the premium package and just have the new player package and the returning player package with the ability to buy separate pieces.