



KEYSA Minutes of Dec 12, 2022

Location: Lotic Office @6:30pm

In Attendance: Lisa Carlson, Monica Blackmore, Mike Robinson, Chuck Downie, Jen Nelson, Molly van leusden, Michael Reilly, Nicole Fulton, Leah Welch, Melanee Sandberg, Rob McKenzie, Tina Featherling, Will Feria **Missing:** Shady Shafik, Kerstyn Kilbourn

1- Call to order @ 6:34 pm

2- Adoption of Agenda: Motion by Chuck, 2nd by Mel

3- Adoption of Minutes: of Nov 14, 2022, meeting – Motion by Chuck, 2nd by Molly

4-**Correspondence:** Overnight Birthday Party at the dome: Lisa to email family and ask them to do up a proposal and factor in costs for renting the full facility on off hrs.

5-Financial Report:

KEYSA: \$186,723.38

DOMES: \$23,017.71

FUNDRAISING: \$2.24 Gaming: \$1,142.69

6. Business Arising From Minutes

6.1 Dome Sponsorship – We are still in need of signs for the Dome. Rob is working on this, if anyone knows anyone that would like to purchase a sign to hang in the Dome to contact Rob.

6.2 REP/District Update: District struggling to obtain board members from each club. We have 7 clubs and only 3 board members. Fernie Soccer application accepted into the District, so Fernie will be it's own club without running under KEYSA. Fernie will also be another person on the District board. Playdowns will be in Cranbrook or Invermere this year – June 3-4, waiting to hear back from Invermere if they would like to host this year.

6.3 Review of Kerstyn's proposed discipline process. Molly to oversee the proposed discipline process and KEYSA's bylaws. Molly drafted the changes to the bylaws for the name change for KEYSA to KESA and our disciplinary policy. Molly to email out the changes to board to vote on them. If any board members have any other additional changes to email Molly.

6.4 Spring Structure for programs: We need a Technical Committee for Spring House Program. Our Program has grown tremendously over the past few years and we need more hands on deck. Will to coordinate the committee of 3-5 people to be hands on deck during the spring outdoor season.

6.5 Notice to Reader for AGM: Rob to look into an accountant. Need to read the agreement with Curling Rink regarding the bathrooms and KEYSA.

7- New Business

7.1 Winter REP/DEV Structure: We will be structuring the times on Mondays to start at 5:00pm, and Wednesdays 4:30pm.

7.2 5v5 Spring Tournament: April 15 & 16th for Youth. Save the Date! Make your teams and register.

7.3 AGM prep for February 7 6:00pm location TBA. Adult Coordinator, REF Coordinator positions and any other positions that board members may be stepping down.

7.4 Temp Budget till AGM: **Motion to accept temp budget till AGM, 1st by Chuck, 2nd by Monica, all in favour.**

7.5 Farley Group final payment for the Indoor Facility: KEYSA to make a donation to the Indoor Facility to pay the final payment to Farley Group. **Motion to take the payment out of KEYSA's program account, 1st by Rob, 2nd by Monica.**

7.6 Transfer of KEYSA Funds: Transfer funds from KEYSA Program acct to our Fundraising acct and rename Emergency Fund in the amount of \$30,000.00 to cover Indoor Facility deductible if anything was to ever happen. KEYSA in a position to make a lump sum payment of \$40,000.00, to one of the loaners that loaned money to KEYSA to help build the Indoor Facility (this board member was not included in this vote), and also for KEYSA to pay the Indoor Facility Insurance in one payment instead of monthly payments. **Motion to accept to transfer \$30,000.00 over to emergency acct, make lump sum payment to 1 of the loaners for the Indoor Facility of \$40,000.00, and pay lump sum for Insurance – instead of monthly payments, 1st by Chuck, 2nd by Mel.**

8. COMMITTEE REPORTS

8.1 Chair Report – See attached report

8.2 Vice Chair/Indoor Facility Report – submit receipts for permanent fencing

8.3 Rep/Dev Report – Working on coaching, and times for practices and waiting for registration to close

8.4. House Report – Nothing new to report

8.5. Equipment Report – nothing to report

8.6. Lining/Concession Report – nothing to report

8.7. Sponsorship Report – working on House Sponsors

8.8. Sam Steele Report – Sanctioning for the April 5v5 tournament

8.9. PR Report – nothing to report

8.10. Program Developer Report – worked on Adult winter league

- 8.11. Inaria/uniform report – will be working on our House Sponsors by the end of December.
- 8.12. Administration Report – nothing to report
- 8.13. Technical Director Report – nothing to report

9. Board Inquiries –

- 10. Next Meeting Date: Jan 10, 2023 @ 6:30 pm at : Lotic Boardroom
- 11. Motion to Adjourn: 8:02 pm Motion by Chuck and 2nd by Rob, carried.

Chair, I Hereby certify these minutes are correct.