

## KEYSA Minutes of June 18, 2019

Location: Royal LePage Boardroom

In Attendance: Mike Robinson, Elaine Luscher, Lisa Carlson, Jason Wheeldon, Marcie Peters, Chuck Downie, Ray Morello

Absent: Pamela Berry

### 1 Call to order @ 5:35pm

### 2- Adoption of Agenda as Amended: Motion by Marcie 2nd by Lisa – Carried

Added Discipline Committee activation for complaint on Member

Added: TD Role

### 3- Adoption of Minutes of May 29, meeting – Motion by Marcie 2<sup>nd</sup> by Mike – Carried

### 4-Correspondence

No new correspondence noted

### 5-Delegation: Sam Heap Technical Director for KEYSA

Sam Spoke to the Board and formally announced his move to Lethbridge Soccer Club. Will be introducing new Whitecaps TD – Brendan Teaslak to next board meeting. - LA Galaxy was his last job -July 1<sup>st</sup>, 2019 arriving. Sam spoke about Brendan's qualifications and License A Coach being the highest level of accreditation. Brendan will be invited to the next board meeting for formal introduction.

Sam had some thoughts and recommendations for the Board to consider as we continue to develop our soccer programs which include the following points:

- KEYSA is at a cross roads of being between a fun style club or competitive.
- -The level of gap between player ability is huge and it is showing.
- -May need to start looking at cuts.

### 6- Business Arising from Minutes

**6.1 – Player Transfer Policy** – Lisa prepared a player transfer policy that was circulated within agenda. Motion to Approve Player Transfer Policy – Chuck 2nded by Mike -Carried Unanimously

### 7 – New Business

**7.1 - Transition Plan** -Preliminary discussions were held to transition to new presidents and the start of recruitment for new board members as senior members on the board have announced they will not be returning. Those confirmed not returning are: Pam Berry, Marcie Peters and undecided is Jason Wheeldon. Discussion took place over succession planning on what the new executive may look like for the upcoming AGM in October. Preliminary discussions were about the hiring of an administrator as well as obtaining all KEYSA files and access to website, social media and banking documents. A few

meeting will need to be held with Pam to assure a smooth transition for the 2019-2020 season. Next meeting in July to discuss recruitment of Board members, administrator and confirmation for those who will let their names stand. Discussion took place about increasing board to above 8 and contact be made to Don Paolini to commence costing out for a change in bylaws.

**7.2 License of Occupation with the City of Cranbrook** – The License of Occupation (LOO) was delivered to the board for review and ratification. Questions and discussion took place on the below noted items

- 5.2 – Full and free access for the city staff members
- 12.1 – Either party give 90 days notice to terminate agreement
- City land that we are getting permission to use the land for this project
- 14.1 – Insurance for invitees etc
- will need to adjust our insurance policy to include volunteers and invitees.
- Chuck
- 4.1 – Ownership – within the term - transfer ownership to the city at no fee? This is if we no longer can run the facility allowing the city to take it over where KEYSA is no longer responsible
- End of the term we can renegotiate or the city takes it over and do what they choose with the facility at that time.
- 3.1 – BMX – Licence is responsible for \$10,000 Max making KEYSA a 1/3 partner
- BMX - \$11,000 Shifting the soil
- \$10,000 Build cost
- \$10,000 Moving of the track
- Total estimate - \$31,000 give or take
- \$300,000 Shortfall

Motion to approve the LOO with the change of KEYSA contributing \$10,000 in kind to relocation/reconfiguration of BMX – moved by Ray, Seconded by Lisa – Carried Unanimously.

**7.3 – Technical Directors Role** – discussion and review over the existing TD Role and some changes that the Board may consider. Tabled to further discussion at July board meeting

**7.4 – Complaint against Member for conduct unbecoming** - Complaint being made about his negative and toxic attitude towards the team and players of the U11 boys team. He decided he would be pulling his son off the U11 boys team and putting him down on the U10 boys team as he is tired of losing and thinks he has to make this movement of the player being his son. I would also like to state that he smells of liquor all the time when he is at the fields. He is always bad mouthing our Whitecaps TD, players, coaches etc. Telling the kids they are crap and no good in the air loud enough to make sure they can hear what he is saying.

Motion to Strike Discipline Committee consisting of Jason, Marcie, Mike and Elaine. Moved by Marcie Seconded by Chuck – Carried Unanimously. Discipline Committee to report back in July meeting with recommendations

## 8. COMMITTEE REPORTS

**8.1 Rep Development Report** -Nothing new to report

**8.2. House Report** -House pictures and year end wrap up all planned and underway.

**8.3. Equipment Report –**

uniform issue continues

pre order to door is best option over KEYSA purchasing, funding and tracking  
talk more at the next meeting.

new tents are awesome

Low on size 4 balls

**8.4. Lining/Concession Report**

\$486 cash

look at revamping

-would also like a key to the lock up. Request at the beginning of the season

**8.5. Indoor Facility Report** -covered under LOO

**8.6. Sponsorship/Grant Report –** Grants came in from CBT for \$11,000. City of Cranbrook cut funding drastically while Area C grant gave us full ask.

**8.7. Sam Steele Report** Went very well we had a record amount of teams at 84 along with no major injuries not one ambulance whoo hoo.

-We brought in over \$30,000 with the new late fee that was implemented this year.

-We of course had our normal expenses.

-I hope next year is a success for who ever takes it on

**8.8. Administration Report.** No Administration report

**9. Board Inquiries** -None

**10. Next Meeting Date July 23, 2019 at Royal Lepage Boardroom**

**11. Motion to Adjourn at 7PM** - Marcie

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Chair

I Hereby Certify these minutes are correct.

