



# KEYSA Minutes of October 9, 2019

Location: Royal LePage Boardroom

**In Attendance:** Mike Robinson, Marcie Peters, Lisa Carlson, Jason Wheeldon, Chuck Downie, Ray Morello, Pamela Berry, Leah Welch- Admin

**Absent:** Elaine Luscher

1- Call to order @ 5:00pm

2- Adoption of Agenda: **Motion by Chuck 2<sup>nd</sup> By Mike – Carried**

3- Adoption of Minutes: of September 10, 2019, meeting – **Motion by Lisa 2<sup>nd</sup> by Marcie – Carried**

4-Correspondence: No new correspondence noted

5-Delegation: None

6- Business Arising from Minutes

**6.1 – AGM Update:** Everything is ready, Mount Baker Room booked. Pamela to facilitate AGM. Pamela to send out mass email for Nominations. Pamela put a Facebook Post together for AGM, and an Ad in the Paper. A binder with Financials for the years of 2019, 2018, 2017 and 2016 is prepared. Budget is set. New board members to pass Budget for 2020.

**6.2 – Bylaw Amendments:** Rella and Paolini – drafted new amendments, having 8-12 board members. No invoice from their office as of October 9, 2019. The New Amendments to be signed by President after AGM and sent to Rella and Paolini.

**6.3 – Transition Planning:** Board Members to be between 8-12, Budget done by Lisa and Pam, would like to have a Strategy and Implementation planning with Technical Director Brendan, and have him facilitate.

7 – New Business

7.1 - **Approval of New EK Signing Authority:** To be determined after AGM.

**7.2 – Jersey’s for House and Rep/Dev:** To be discussed at Next Board Meeting with new Board Members. Lisa to find out deadline of when numbers and sponsors would need to be in to Inaria by. Most likely would need to estimate teams to have jerseys in on time but we do that anyways

**7.3 – Indoor Facility Fund for BC Hydro for proposal for electrical hook up:** Non- Refundable Design Deposit of \$5,000 (does not include the GST) for the proposal of the Electrical Service Design with BC Hydro. **Motioned by Marcie 2<sup>nd</sup> by Lisa Carried**

**7.4 - Indoor Grant Writing Support from SWELL:** Courtney has excellent experience and is eager to help with applying for Grants to help support the Indoor Facility. Mike to use \$500 – 20 hrs, towards paying Courtney at SWELL to help support the Grant Writing. **Moved by Marcie 2<sup>nd</sup> by Chuck Carried**

**7.5 - New Rep/Parent Player Contract:** Revision of the player commitment for dropping out before Provincials if teams makes it. There is a \$1000.00 fine per team for dropping out and not qualifying due to not enough players for provincials. The Contract has contradictions and needs to be revised. Development contract will stay the same but feel that the rep contract needs to be geared towards team commitment and a higher level of play. Both contracts to be put on Website with a drop down tab. To be reviewed at next Board Meeting.

## **8. COMMITTEE REPORTS**

**8.1 Rep Development Report** -Nothing new to report

**8.2. House Report** -Nothing new to report.

**8.3. Equipment Report** – Nothing new to report

**8.4. Lining/Concession Report** – Nothing new to report

**8.5. Indoor Facility Report** -covered under new business

**8.6. Sponsorship/Grant Report** – Jason to look after sponsorships – check into Flags with sponsors name and logo for at the fields.

**8.7. Sam Steele Report** -Nothing to report

**8.8. Administration Report.** Learning procedures, and job role, website – learning how to add documents onto website eg: Bylaws, policies. Corresponding with Board members, drafting Agenda, Minutes.

**9. Board Inquiries** -None

**10. Next Meeting Date October 21, 2019 at Mount Baker School Library after AGM**

**11. Motion to Adjourn at 6:35 PM Marcie**

---

Chair

I Hereby Certify these minutes are correct.