



KESA Minutes of September 18, 2023

Location: Moir Park @6:30pm

In Attendance: Lisa Carlson , , Michael Reilly, Nicole Fulton, , Rob McKenzie, Paul Tomuik, Terra Wilson, Leah Welch, Chuck Downie, Tina Featherling, Monica Blackmore, Jen Nelson, Will Fera, Molly van Leusden, Clay, Rod and Ned **Missing:** Mike Robinson, Melanee Sandberg, Kerstyn Kilbourne, Paul Tomuik

1- Call to order @ 6:40 pm

2- Adoption of Agenda: Motion by Molly, 2nd by Chuck

3- Adoption of Minutes: June 26, 2023, meeting – Motion by Terra, 2nd by Tina

4-Correspondence: Clays email: regarding District Teams and Travel Documents. Club teams come first, if not enough players to house a team, and then can reach out to District Clubs to house a team to attend a tournament. All travel documents have to be in 30 days to BC Soccer prior to tournament date. Need to be signed off by District first then emailed to BC Soccer for approval and payment.

5-Financial Report: Monica to work on back tax returns and Tina to register KESA for GST. Dome rentals are now including GST.

KESA: \$146,411.59

DOME: \$37,831.54

Emergency Acct: \$30,295.25 Gaming: \$2,209.49

6. Business Arising From Minutes

6.1 Dome Sponsorship – We are still in need of signs for the Dome. Rob is working on this, if anyone knows anyone that would like to purchase a sign to hang in the Dome to contact Rob. Admin to Invoice Oct renewals for Dome.

6.2 REP/District Update: AGM Feb 12, 2024 via Teams.

6.3 Trophy Cabinet for Dome: Rob looking after the cabinet being built and will be done prior to Nov 1.

6.4 Rovers Classic: New Tournament date: June 22nd weekend after Spirit in the Rockies – Spring 5v5 tournament: proposed for April 20th weekend

7. New Business

7.1 Winter Program Fees: Ladies drop in \$110.00, REP/DEV Winter Program: January to March 16th, 1 practice and games on Saturday- drop in scrimmage, start in Spring in the Dome (1 practice a week until fields open in May and then 2 practices. **Motion to accept \$250 for registration fees for REP/DEV Winter program with tournament in Calgary for Family Day, 1st by Terra, 2nd by Tina.**

7.2 Hiring Janitor for Dome and Bathrooms: \$5000 per year, part time hrs, clean bathrooms and vacuum dome on regular basis and more when tournament weekends. **Motion to accept hiring a janitor for the Dome, 1st by Terra, 2nd by Jen.**

7.3 Board Members needed: We have 5 board members leaving and need to have 5 board members to come aboard. Add board meetings to social media and website to get interest. We need new board members to learn the roles.

7.4 5 year Strategic plan : scholarships – setting up in next year’s budget, Grade 12, volunteered with KESA, implement application and policies, 2 scholarships for \$1000 each. **Motion to accept setting up 2 scholarships for next year, 1st Monica, 2nd Terra.**

7.5 Season End Survey: We will add a feedback form on our website , admin to look into adding that option. We will still do Coaches/Managers surveys: Terra and Molly to brainstorm questions to give to admin to send out survey.

8. COMMITTEE REPORTS

8.1 Chair Report –

8.2 Vice Chair/Indoor Facility Report –

8.3 Rep/Dev Report

8.4. House Report–

8.5. Equipment/Lining Report–

8.6. Concession Report –

8.7. Sponsorship Report–

8.8. Tournament Report-

8.9. PR Report –

8.10. Adult League-

8.11. Administration Report –

8.12. Technical Director Report–

8.13. REF Report-

9.Board Inquiries – City of Cranbrook- ongoing discussions regarding KESA using the locker room at Moir park, and adding to our budget of adding a storage facility up at Moir.

10. Next Meeting Date: October 23, 2023 @ 6:30pm : Lotic Office

11. Motion to Adjourn: 7:50 pm Motion by Chuck, carried.

Chair, I Hereby certify these minutes are correct.