

KEYSA Minutes of September 10, 2019

Location: Royal LePage Boardroom

In Attendance: Mike Robinson, Elaine Luscher, Lisa Carlson, Jason Wheeldon, Chuck Downie, Ray Morello

Absent: Pamela Berry, Marcie Peters

1 Call to order @ 5:30pm

2- Adoption of Agenda : **Motion by Chuck 2nd By Mike – Carried**

3- Adoption of Minutes of July 23, 2019, meeting – **Motion by Lisa 2nd by Chuck – Carried**

4-Correspondence

No new correspondence noted

5-Delegation: None

6- Business Arising from Minutes

6.1 -Sports Dome Update-We obtained a legal opinion on DCC Bylaws and concludes that due to the project being in an ID1 Zone that they are not applicable. KEYSA legal engagement states that the DCC is permissive vs applicable. Reviewed City statements who informed us that we were fully aware of the DCC's which we were not and only informed after signing of Licence of Occupation. Construction meeting took place with most engineers for planning. No BMX movement until next year. CBT is fine extending our grant till spring of 2020 providing that City is still on board with the project. Possible completion now has been extended to Fall of 2020 for the project. Mike will start lobbying councillors on the DCC's and provide both our legal opinion and the City's legal opinion.

6.2 Transition Plan-Discussion- Bylaws to be drafted to ensure that we can have between 8 to 12 board members. Lisa will be responsible for drafting budget for AGM that includes administrator wages. Elaine will be this years nominating chair and Jason will provide nomination forms.

6.3 Bylaw Changes – Authorized the move to Rella Paolini and Rogers to conduct Bylaw amendments due to lack of response from Rockies and previous conflicts. **Moved by Chuck 2nd by Mike -Carried**

6.4 - Hiring of new Administrator – the Hiring Committee submitted its recommendations of the top three candidates. It was moved to offer the position to the top three candidates to avoid delays in the event that the offer was rejected by the applicant. Motion to adopt hiring committee recommendations up to the top three applicant recommendations. **Moved by Lisa 2nd by Elaine-Carried**

Motion to offer the administrator position to Leah Welch at a rate of \$20 per hour and authorizing up to 20 hours per week to December 31, 2019 with performance review and contract renewal for a one year term with bonus incentives regarding grant applications. Moved by Mike 2nd by Ray- Carried

6.5 – Uniform Contract – Lisa reported that the new company was easy to deal with and recommended that we do not need goal keeper uniforms. The costs of the uniforms will be borne by the members and players will keep their numbers and carry through the years. The Inerica Kits are approximatey 288.00 per kit which is an initial higher cost but lower cost for future. It would be approximately an \$86 increase in cost. The board can consider some payment play or alternative arrangements for any members that are financially struggling upon written request. Motion to Approve Inria as KEYSA supplier for Uniforms – **Moved by Chuck 2nd by Lisa - Carried**

7 – New Business

7.1 Teck Grant – Received a \$2500 grant from Teck for Equipment room renovation. We must provide photos to teck of the renovation and new storage equipment.

7.2 – Equipment Room – Equipment room is a disaster and clean up needed before we close down for season. Field lining equipment is to be moved into Lotic Environmental space. Ray and Lisa to review a clean up day for first weekend in October. All jerseys to be inventoried and recommendations to the Board of what to do with Jerseys (ie keep some, disburse some to 3rd world countries)

7.3 – Farley Group – Farley Group is the manufacturer of the sports dome and discussions have taken place between Mike and their representative. It has been concluded that Farley Group can provide us the engineering design to allow contractors to assemble accurate quotes for dome construction. Motion to Authorize a payment of \$6300.00 to the Farley Group to provide Final Engineering Design from the sports dome fund. **Moved by Chuck 2nd by Elaine- Carried**

8. COMMITTEE REPORTS

8.1 Rep Development Report -Nothing new to report

8.2. House Report -Nothing new to report.

8.3. Equipment Report

8.4. Lining/Concession Report

8.5. Indoor Facility Report -covered under new business

8.6. Sponsorship/Grant Report – Noted above

8.7. Sam Steele Report -Nothing to report

8.8. Administration Report. No Administration report

9. Board Inquiries -None

10. Next Meeting Date October 9th, 2019 at Royal Lepage Boardroom

11. Motion to Adjourn at 7:45 PM Lisa

Chair

I Hereby Certify these minutes are correct.