

Matrix Director

Position Type: Volunteer

Reports to: Board of Directors, Lacombe Minor Softball Association (LMSA)

Job Description:

The Director of Matrix (C/D) is responsible for managing and supporting the developmental “C” and “D” level teams within LMSA, known as the Matrix program. This role focuses on ensuring that players at the C/D levels have access to quality coaching, player development opportunities, and an inclusive environment to develop fundamental softball skills. The Director works closely with coaches, players, and parents to foster an atmosphere of growth, learning, and enjoyment of the sport while maintaining the integrity of the program.

Key Responsibilities:

Program Oversight:

- Oversee the operations of the Matrix (C/D) teams, focusing on development and skill-building for players at this level.
- Work closely with the Coach Director and Player Development Director to implement programs, clinics, and training sessions tailored to the needs of C/D level players.
- Ensure that all Matrix players are receiving opportunities for growth, including practice schedules, training, and access to necessary resources.

Team Selection & Evaluations:

- Assist in coordinating the player evaluation and selection process for the Matrix teams in conjunction with the Evaluations Director and Coaching Director.
- Ensure the selection process is fair, objective, and inclusive, allowing for player development and team balance.
- Communicate evaluation results and team selections to players and parents in a timely and professional manner, as per LMSA’s policies and procedures.

Coaching Support:

- Work with the Coaching Director to ensure that Matrix coaches meet LMSA’s coaching standards, including necessary certifications, courses, and background checks.
- Provide support and resources for Matrix coaches, helping to ensure that they are equipped to teach fundamental skills and foster player growth.

- Ensure that all Matrix teams have sufficient coaching staff and volunteers to support player development.

Scheduling & Events:

- Assist with scheduling practices, games, and tournaments for the Matrix teams, working with the Director of Fields to ensure field availability.
- Coordinate participation in local tournaments or friendly games to provide Matrix players with competitive yet developmental experiences.
- Attend initial team parent meetings to help establish a team manager and provide support to same throughout the season.

Parent & Player Communication:

- Act as the primary point of contact for Matrix players, parents, and coaches, addressing any concerns or questions about the program.
- Provide regular communication to parents regarding schedules, player development opportunities, and program updates.
- Address parent or player concerns in a timely and constructive manner, fostering a positive and supportive team environment.

Authority:

- The Director of Matrix (C/D) has the authority to oversee the team selection process and work with the Coaching Director to ensure proper staffing for teams.
- Can coordinate with local leagues and tournaments to arrange opportunities for Matrix teams.
- Authorized to make recommendations to the Board of Directors regarding program development or needs for additional support or resources.

Commitment:

- The Director of Matrix (C/D) is expected to attend regular board meetings and provide updates on the Matrix program.
- Time commitment will vary, with more hours needed during team evaluations, selection, and tournament seasons.

Term:

This position runs for a two-year term with the possibility of reappointment by the Board of Directors.

