**LACOMBE MINOR HOCKEY ASSOCIATION**

 **OPERATIONAL COMMITTEE MEETING**

**Minutes**

**Gary Moe Auto Group Sportsplex Community Room**

LACOMBE, ALBERTA

**September 10, 2024**

**Call to Order.**

1. **APPROVAL OF MINUTES**
	1. Approval of LMH Operating Committee Meeting from August 13, 2024. motion to approve by Jody, seconded by Erin, all in favor, approved.
2. **BUSINESS ARISING FROM MINUTES**
	1. Additions to Unfinished Business.
3. **APPROVAL OF AGENDA**
	1. Additions to New Business
	2. Approval of Agenda motion to approve by Alyssa, seconded by Erin, all in favor, approved .
4. **EXECUTIVE REPORTS**
	1. President –Amy Richter
		1. Curling fundraisers - we were offered to provide garbage and recycling services for the curling tournament. We declined.
		2. Tier 6 banner - we have one to hang in the arena. chat with Calvin about location.
		3. Zoom calls for coaches meeting - Dylan to set up Team's call to share with Jeremy for meeting.
	2. Vice-President – Dave Seretzky
		1. Evaluation Update
			1. Thank you to the directors for putting a lot of pre-game work into setting up their evaluations.
			2. Everything is set up in Team Genius and no big concerns have been raised from directors.
			3. Evaluators are just about 100% confirmed for U9 and U11.
			4. Cross Ice has confirmed their evaluators for U13, U15 and U18. I have met with Chance to discuss the expectations and responsibilities.
			5. Jeremy and I have reviewed the drills extensively and Jeremy has created an evaluator package.
			6. Big thank you to Jeremy for the work he has put in. By my math he will have spent roughly 24 hours on the ice by the time evaluations are complete, not to mention all of the time that he has put into planning.
			7. I will have a meeting with the Cross Ice evaluators prior to our first session but everything appears to be well in order.
		2. Directors, let me know of any discipline issues with players or parents during evaluations. We want to do a better job of recording any incidents this season.
		3. CAHL orientation night is scheduled for September 17. Governor training is scheduled for September 30.
		4. CAHL meeting schedule and important dates are listed under deadlines on the website.
	3. Administration- Alison Stangeland
		1. Need Help with the following:
	* Manager binders
	* Equipment lockers - stocking and prepping for teams
* Equipment Room
	+ Equipment New freezer for pucks but need to move the foam dividers out. Can we ask Ringette to come up with a storage solution and pay for it. They have been using them on a regular basis since we purchased them
* Jerseys are on their way but may not arrive until league. We have the old ones to use until then
* Directors - keys for equipment for evaluations - return after completion
* Ice - We have ice all over the place this year. Rockets teams can expect home games in Clive this year and some practices
* Provincials - bids due in november, time to start thinking about hosting
* Apparel night September 26th for Rockets, Sept 19-24 for CAS
* Registration numbers are up, we have three additional teams at U15 and U18! Plus we added female hockey. Currently I am dealing with four leagues for Ice from my previous two!
	1. Secretary – Dylan Little
		1. Permits are starting to roll in for exhibition games. Please use the online form for these.
		2. Note - travel permits are only required for tournaments not exhibitions games.
	2. Treasurer – Mike Labonte
		1. Bank Accounts **As of 9/10/24**
			1. Operating Account- $370,601.45
			2. Savings Account- $ 70,893.84
			3. Casino Account- $ 63,375.70
			4. Raffle Account- $ 0.00
		2. All team accounts have been Zeroed to start the year
			1. Any remaining balances transferred to Savings
			2. Cheques should be available in the next week
			3. Any new team bank accounts needed yet?
				1. Priscilla makes a motion to open a bank account for U15C, Seconded by Erin, All in favor, approved.
* Online payments are being setup with 2 approvers required, currently bookkeeper and treasurer. Additional approvers?
	+ Should reduce the amount of checks needed and chasing signatures for things like regular admin costs (internet).
	+ Setting up direct deposit for referees
* Changing how signers are setup, more info will be available for the upcoming manager meeting (October 8th)
* Change with how the Casino account is setup with the accountant, moving to deferred revenue as we cannot just spend these dollars on any typical expense. This is more typical of non-profits and falls within lines of the accounting world.
* Raffles
	+ AGLC application signed, should be sent off (Tara)
	+ Hockey Alberta member grant was just opened for application, will be applying this week
* Sponsorship
	+ need update on cheques or payment amounts/dates (Corey)
* Budget vs Actual printed off, keep in mind that both CAS and CAW registrations are included at this time.
	+ Adjustment to be made upon team creation. Roughly $100k remaining in outstanding registrations
	1. Game & Conduct – Donna Miller
		1. Received a couple of CRC, Directors please remind coaches to check expiry as many expire in October or if it’s not expiring to complete the Declaration form available on the LMHA website.
	2. Past President – Lori
1. **DIRECTOR REPORTS**
	1. **Intro to Hockey (U5, U7 and Rocket Launchers) – Alyssa Dinter**
		1. **U5**
			1. Going well - 12 players registered, one coach confirmed, another to be submitting. Starting practice Oct 1
		2. **U7**
		3. Going well - 29 players registered, 3 teams, coaching applications looking ok - hoping to find 2 more HCs
		4. Evaluation planning underway to make improvements to last year
		5. Sylvan Lake is leading U7 Game Scheduling coordination with input and support from Lacombe. SL has sent an email to all nearby association Presidents to confirm their participation in joint scheduling - many of the issues Lacombe had last year were also felt by Sylvan and trying to make improvements this year
		6. **Rocket Launchers**
		7. 11 players registered
			1. 4 U9 aged
			2. 7 U7 aged
		8. Welcome email sent, ice schedule loaded to RAMP (starting October 19) - thanks Alison for an extra wrap up family skate/game!
		9. Will contact U13-U18 Directors later in September to find team sponsors for each practice
	2. **Novice U9 – Kurtis Baehl**
		1. 38 players registered to date
		2. 7 coaches and 1 junior coach
		3. 4 evaluators
		4. Evaluation groups formed and schedules emailed out
	3. **Atom U11 – Brandon Maier**
		1. Evaluation assignments and schedules sent to all parents.
		2. 34 total, 29 skaters. Two teams.
		3. Evaluators have been scheduled for all times.
		4. 9 coaches, but only 1 head coach so far.
	4. **Pee Wee U13 – Erin Fuller**
		1. Sitting with 41 U13 players, 4 goalies
		2. 2 players and 1 Goalie remaining at CAS
		3. 7 HC applications, 7 AC applications
		4. Skills groups made and sent out via email and posted online
	5. **Bantam U15 – Angela Wymann-Richter**
		1. Lots of kids, 3 teams. Live is good.
	6. **Midget U18 – Joanne Day**
		1. Numbers look comfortable for 2 teams.
	7. **Female Director - Kevin Henderson/Ashley Klessens**
		1. It's been very busy and exciting for Female hockey
		2. Teams have coaches and lots of players for U11, U13 and U15
2. **COMMITTEE REPORTS**
	1. **CAHL Governor - Jordie Stewart / Angela Wymann-Richter**
	2. **Referee in Chief – Jody Blokland**
		1. Some officials have hit the ice already this past weekend with scrimmages.
		2. Hosting a 1 hour mini clinic on Sept 25 from 3:45 - 4:45 for LMHA officials only to go through some basic stuff with beginner officials and refresher for anyone else with questions. Josh Smith, Reagan Vickery & Jody Blokland will be hosting
		3. Need to discuss changes made to dressing rooms again as I forget. Officials working games last weekend and this past Monday are not impressed with the dressing rooms. Seems like we get smaller and smaller rooms all the time.
	3. **Referee Assignor - Priscilla Blokland**
		1. Google Form sent to officials and requested it be completed by Sept 15th if returning; 46/72 received back so far. After Sept 15th, officials not heard from will become inactive to make room for the new officials coming in
		2. Trying to assign each returning official a game or 2 during evaluations to help refresh their skills; widely accepted and appreciated is the feedback received
		3. All U15 LMHA evaluation games being booked for a 3 man system to save on costs (Normally A gets 4 man)
		4. Ponoka & Delburne Ref Assignors have been most helpful to fill the out of town scrimmages/games. We have a healthy roster of officials and good rapport with many associations.
	4. **Fundraising Convenor – Tara Worobetz**
		1. Waiting on raffle license number to be issued by AGLC, then can get tickets printed
	5. **Sponsorship Chair – Corey Rintoul**
		1. I have reached out to all of our sponsors and am waiting to hear back
	6. **Safety Officer - Sarah Ritten**
		1. Going through first aid kits with Alison.
		2. We have a new supplier for first aid supplies
		3. Feminine hygiene will be added to first aid kits for U11 and up.
	7. **Social Media coordinator - Melanie Calihoo**
	8. **Development Coordinator- Jeremy Dreise**
		1. Lots of skates and players out for the free and development skates.
		2. moving into free skates for most divisions
		3. Looking for 4 on ice helpers for each on ice skills session
	9. **Coach Mentor – Rick Maclise / Joe Bouvier / Casey Calihoo / Jon Sydenham**
		1. Coach meeting tomorrow night
		2. all the coach mentors will contribute to the agenda.
	10. **South Central League Representative – Brent Talsma**
		1. As acting U15AA Director I would like to thank Alison for the countless hours she has put into helping myself navigate through the hurdles and road blocks of evaluations. Over all U15AA evaluations are complete and the team is down to an exhibition roster for a tournament where final coach cuts will be made.
		2. As CAS governor I would like to report all teamed are basically down to exhibition roster except U18AA which starts this week
		3. We have a number of kids who will be trying out for our U16AA team in Sylvan this week.
		4. There was an overwhelming frustration and concern directed my way from evaluators who had to stay late entering data on team Genius after the skills. Skills were over at 9:45 and data was finally entered at 11:00
		5. To calm frustrations I took all the data from scrimmages and entered it in the office after scrimmages on the computer in the office. This was quicker because I did it on the office computer. Took me 1.5 hrs to enter all the data.
		6. In the future I would suggest having a couple volunteers with no ties to enter data in the office during the breaks between ice times. That way the evaluators doing back to back sessions can hand the completed forms to the director after each session and have an actual 15 minute break instead of being pressed to get all data in before the next session. I did four sessions on Sunday for U13AA and could only enter half the data required before the next session started. This is NOT a 15 minute job.
		7. In the end all data was entered and Team Genius matched paper copies.i for one like all the things team genius has to offer but a serious discussion has to be had on the cost justifying what we are using it for. At this point we are using it as a calculating tool.
		8. Player on U15AA broke his collarbone about 4-5 shifts in a scrimmage game and will be out 6-8 weeks. The player had Two evaluated skates and evaluated on top of everyone. According to policy, the top 3 are evaluated on the team. It was decided to carry 7 Defense instead of 6. It is unknown how long he will return and we can’t leave the team with 5 defenders
	11. **Central Alberta Selects Representative – Brent Talsma**
	12. **Tournament Coordinator - Alyssa Dinter**
		1. Registration to launch this week
			1. Finalizing form and confirming U7 and U11 registration fees as well as U11 grouping structure (CAW to have own female pool or mixed pool based on Tier)
		2. Tournament page updated
		3. Promotional posters prepared and ready once final details confirmed
		4. Tournament Coordinator meeting late September -
			1. **Directors** - please provide the Tournament Coordinator name ASAP - all Coordinators to be identified no later than October 1
		5. Tournament Planning manual draft under development to support Coordinators
	13. **Special Events Coordinator- Prisilla Blokland**
		1. Welcome back breakfast September 28th. Priscilla to reach out to Melanit to post online.
		2. Alumni Game - December 22nd
	14. **Rockets Give Back coordinator - Tamara Cox**
3. **UNFINISHED BUSINESS.**
	1. Look at the affiliation process. Consider that all players will be affiliated before tiering based on evaluations and Grid the players accordingly. This eliminates ambiguity.
	2. Need to look at a policy for players injured and or missed evaluations due to Elite stream cuts. Need something more concrete to solidify where players land after evaluations. What qualifies as a qualified skate?... practice with each team. Look at the policy from Olds.
	3. Need to review the payment plans for 2024/25.
4. **NEW BUSINESS.**

8.1 tournament fees - Alyssa makes a motion to Set tournament fees for 2024/25 at U13- $1,850, U11 -$1,750, U9 - $900, U7 -$700, Jordie seconds the motion, all in favor, passed.

8.2 Locker room assignments - need to find space for refs during the curling event.

8.3 Accident and injury reporting - Alison to chat.

8.4 Photos - Off ice photos for 2024/25, look to host at Pentagon.

8.5

**Adjourn 19:59. Next meeting date October 8th 7-9 for Fall AGM.**