MINUTES OF A MEETING OF

 **LACOMBE MINOR HOCKEY** (“LMHA”) **OPERATIONAL COMMITTEE**

 HELD IN ARENA UPPER LOBBY, LACOMBE, ALBERTA

 ON JANUARY 7, 2010.

Troy Rider called the meeting to order @7:11p.m.

PRESENT:

TROY RIDER JEFF HEINDEL DENNY PANNENBECKER

SHERRI STRAUB KEVIN FRANK LIN LUYMES

DONNA KENNY JENNA KLIPPERT MIKE KOZAK

ALLEN BROWN SHELDON KUHN CANDACE LEGGETT

LORI MCCREA GREG BRAAT HERB WOLTJER

CHAD KANNGIESSER ROY BURTON SHAWN PLAYFORD

CHAIRMAN AND SECRETARY:

Troy Rider occupied the Chair and Jenna Klippert acted as Secretary of the meeting.

APPROVAL OF MINUTES:

 The Minutes of the Operational Committee Meeting dated December 3, 2009 had previously been emailed out to all committee members for their review and thereafter posted onto the website***. Chad Kanngiesser made a motion to approve those Minutes as emailed. Mike Kozak seconded the motion. This motion was unanimously carried.***

PRESIDENT’S REPORT:

 1. Ice: Troy asked all Directors to advise their teams that the returning of ice, the available ice and the referee scheduling is critical at this time of year. As the NCMHA regular scheduled games are still ongoing, teams are also trying to make-up games and the Provincial Zone Play-Downs are starting up, thereby making ice very short. Teams must apply for any available ice, as always, through the website and Tom, as Ice Convenor, will advise whether a team gets the ice requested. Managers and coaches must not try to reschedule or rebook NC games as Provincial Zone Play-Down ice will have priority. After March 14, 2010, LMHA will be booking ice somewhere else because of our rink closing for renovations.

1. Enmax Rebel’s Pond Hockey: Scheduled for January 19, 2010 at 5:00 p.m. More information will be sent out to the Atom teams, including the team lists, waivers and check sheets. More information will also be posted on the website. Hotdogs will not be supplied as it is always hard to estimate numbers but hot chocolate will be served for all to enjoy.

Immediately following this event, the Ponoka and Lacombe Firefighters are having a charity game with everyone being encouraged to attend. Admission is a donation to the food bank or $2.00. Please pass the word around and a notice will be posted on the website as well.

1. Outdoor rink: Rink is in operation and open for all to use. Reminder that this ice cannot be booked so if your team is using the ice and others come along, they must be allowed to join in. Let Troy or the Town of Lacombe know should any problems or concerns arise.
2. HA is to join the RIS Program (Respect in Sports) and make it available to all. This is an on-line program that should be launched in February. We have not been advised as to whether or not it will be mandatory for all parents to take this course (estimated cost is $12.00/family). The Operational Committee will be required to take the course and then it will be determined if it is mandatory for our Association. In Ontario, all parents have to take this course and you can find more information in the interim on the Alberta Baseball and Soccer websites.
3. Hockey Alberta Annual General Meeting is set for June 11-13, 2010 in Red Deer, Alberta.
4. The Pee Wee Skills Competition may still go ahead. Tentatively trying for January 17, 2010 however there is still no location. More details as they come will be posted on the website.
5. Provincial Draw Meeting was held on January 5, 2010 in Red Deer, Alberta and was attended by both Troy and by Lin Luymes. Our Lacombe teams entering the Provincial Zone 4 Play-Down draw are: Atom A, B & C, Pee Wee A & C, Bantam A, Midget AA and the Female A & B (9 teams in total). Troy read over the teams in each Division and advised that any team still have until tomorrow to make movements up in the Division. He is still waiting for the Female list.

Upon listening to the Division list, Al Brown questioned how Red Deer and other communities handle their Provincial Categorization numbers regarding their major and minor team standings. Lin will get clarification for him. The draw should be out by Sunday, January 10, 2010 and Troy will send the list out to the Directors as soon as possible.

Lin and Troy reviewed the following with the committee:

* + The Provincial Play-Down fee is $100.00/team entering into the competition, payable to LMHA by Sunday, January 10, 2010.
	+ Provincial game play is priority to all other scheduled games.
	+ Play-Down Agreement Form must be used for all series.
	+ Primary team contact information must be provided to Lin immediately.
	+ 2 game total goal count, 10 goal rule in effect.
	+ Team with venue picks the first game slot.
	+ Winning team must take the “white” game sheet, fax the game sheet and referee report to Sherry Haarstad and send it as well. Deb also wants the score emailed to her.
	+ Every player must sign the back of the “white” game sheet before the game. **Note: overage players are not eligible to play in Provincials and cannot be on the bench during the game.**
	+ Coaches’ Certification is required to be carried in case is it requested by the other team during a game. More to follow in this regards in the Registrar’s report to follow.
	+ Should your team advance to the Provincial Tournament, **DO NOT book hotel rooms as the host town does this.** Information will be provided to the team in this regards. They will kick you out of the Tournament if you look into your own rooms.

Directors must ensure that their teams contact Lin regarding the above immediately. As well, a notice will be posted on the website and Jenna will try to email out a notice to all of our Association’s team staff.

LMHA pays $1,000.00 to any team that qualifies for Provincials or Winter Games. They must simply present a request in writing to Troy.

1. Cash Lottery: The deadline is February 1, 2010 and the Team Representatives must contact their families. Jenna posted a notice on the website and emailed out to the coaches prior to the Christmas holidays and put the date on the association calendar.

9. Troy presented the list of unused ice slots to date and advised that our association is doing really well so far with using their allocated ice.

COMMITTEE REPORTS:

1. Treasurer’s Report: Sherri Straub advised that she is still trying to collect the last of the outstanding fees. She has had lots of NSF cheques for the Scobeys cards that she also has to sort out. It has been decided that after two (2) NSF cheques, then cash only will collected from thereon. Apparel is still being ordered by teams and the association has made over $2,000.00 so far.
2. Registrar’s Report: Lin Luymes advised that each team had better make sure that their Coaches’ certification is current (Coach, Safety & Speak-out). It has come to her attention that one (1) Initiation team, in particular, has nobody qualified for anything and could be pulled. Somebody has to get it immediately. A couple of other teams only have one (1) safety on the bench. Al Brown will get a copy of this list as Coach Mentor. Lin has the list to be carried during Provincials which outlines who has expired and who is still certified in what. Safety is the only course that expires. Each team must make photocopies of this sheet in case other teams request proof. Copy of Provincial rules will be provided to referees, coaches and time clock operators.

Lin has another list for Provincial Contacts, thereby needing one (1) name and phone number per team immediately. If someone on the sheet is not playing anymore, then please email Lin and she will take them off our registration so they don’t count against us.

1. Equipment Manager’s Report: Kevin Frank advised that everything seems to be running smoothly and that there are still socks that can be purchased.
2. Coach Mentor’s Report: Al Brown said that everything is quiet and good.
3. Sponsorship Report: Shawn Leggett was absent.
4. Concession Report: Sam Atsinger was absent. Troy did say that Carol is still interested in taking over the concession herself. Lori McCrea advised that the contract with the Town stipulates the hours of operation. Sheldon Kuhn said that the hours need to be extended a little for after some of the Midget games. For example, by the time the Tuesday night Midget games are over, the concession is all ready closed.

The association would need to check into anything that was ordered and purchased by the association as far as fixtures and portable machines in the concession (hot chocolate machines, tills, freezer etc.). Lori said that this would be on the Financial Statements as to the worth for the association. Troy said he will have to dig up a copy of our contract with the Town of Lacombe to review in detail as we would be breaking our contract with the Town and Carol would have to deal with them directly. The association does not make money with the concession being run as it is. The only way that we would make money would be if the parents would volunteer for shifts. The association loses about $20,000.00 a year with us running the kitchen as we do and this is evidenced in our higher registration fees. Parents do not want to volunteer.

1. Game & Conduct Report: Chad Kanngiesser said everything is quiet now.
2. Referee in Chief Report: Rick Plante was absent.
3. Tournament Chair Report: Dawn Pecharsky was absent.
4. Lower-Ref Assignor: Denny Pannenbecker said that he has been getting some parent calls regarding their kid’s “reffing” times. He has lots of Initiation and Novice games coming up so this should help a little in this regards. He is leaving on holidays so any changes to the schedule will have to go to Candace Leggett. He will have all his games booked before he goes. Jenna said she will post a notice to this effect on the website. He reminded all that notice must be sent to him and Candace for any changes regarding Provincial games so that they can ensure that referees are booked. Also, if games are changed, he and Candace must be advised because referees still need to be paid if they show up or a game has been changed to a practice.
5. Upper-Ref Assignor: Candace Leggett advised that she was awaiting some requested changes to the website in regards to the referee schedule. Jenna advised that, effective today, both Candace and Denny should have access to the Ice Schedule Page for them to highlight in red the games that referees have been booked for. Candace would also like Jenna to try to “password protect” the Referee Schedule Page so that the Referees can access the Schedule instead of only being posted in their room at the arena. Jenna said that she would look into whether something could be done in this regards. (\**note: ramp has advised that there is currently no way on the system to accomplish this but they will put this on their requested list of improvements and see what they can come up with in the future*).
6. Fundraising Report: Donna Kenny advised that in November she had handed out $56,000.00 in Scobey’s cards with $400.00 still outstanding and in December $48,000.00 was handed out with $5,000.00 still owed. Under $40,000.00 in January will be handed out.

Only $600.00 has been received so far for Cash Lottery tickets to date. It was noted that even if a player has quit a team, it is still the team’s responsibility to sell their allotted tickets. That player’s booklet cannot be returned to LMHA. Jenna will make sure that a reminder is posted on the website.

DIRECTOR’S REPORTS:

Initiation: Roy Burton advised that all is good and they are ready for their Tournament this coming weekend.

Novice: Shawn Burton said all is good and planning for their Tournament is well underway.

Atom: Directors were absent.

Pee Wee: Mike Kozak advised that all seems to be running smoothly.

Bantam: Herb Woltjer advised that, for the most part, all is good. There has been quite a few injuries on the “A” team. The “C” team has a game every Wednesday night and it makes it hard for their early morning practice on Wednesday morning.

Midget: Sheldon Kuhn said nothing to report.

Female: Sandi Gouchie was absent at a Safety Course. Greg Braat gave brief team updates and advised all seems to be running smoothly.

NEW BUSINESS:

SDI Picture Update: Troy has been advised that pictures should be here by the end of next week. The Directors will distribute them to their teams. The digital copies are currently arriving at the Globe for Minor Hockey Week promotion and presentation.

Winter Games: Congratulations was passed onto Mike Kozak and the Pee Wee “A” team who are headed to Winter Games.

Sheldon Kuhn questioned if there has been any further discussions regarding the Association and the Sobeys cards for next season. He also asked if we would be doing the Casino next year. Troy said that we will be participating in the Casino next year but that doesn’t cover the Sobeys income. LMHA has to keep up the additional fundraising. The new Budget will be presented in the Spring and chances are, Sobeys Gift Cards will be in place again. The Casino income doesn’t even cover one (1) month of ice cost.

ADJOURNMENT:

The meeting was adjourned at 8:06 p.m. Next Meeting is February 4, 2010 at 7:00 p.m.