

INCIDENT REPORT FORM

Submit completed form to: Lacombe Soccer Club

lmsa.vpres@gmail.com

This form is to be utilized by anyone in the Lacombe Soccer Club to report an incident of unacceptable behaviour. An individual is considered to be displaying unacceptable behaviour if they are verbally or physically harassing and/or abusing a game participant (player, coach, spectator, or official).

DATE & TIME OF INCIDENT _____
NAME OF OFFENDING INDIVIDUAL _____
ASSOCIATED WITH (TEAM NAME) _____
NAME(S) OF ADDITIONAL WITNESSES _____

On a separate attachment, please provide a clear description of the unacceptable behaviour witnessed. You can expect an official to investigate your report. Unfortunately a written response to all reports is not possible as our volunteers do not have the resources to do so. We do however hope to be able to contact complainants at some point during or after the investigation.

Resolution typically takes 2 to 4 weeks from receipt. Please summarize your expectation of the outcome resulting from your report: If additional space is required, please use the reverse side or attach separately.

Submitted By:

NAME: _____
ADDRESS: _____
City/Town: _____
PHONE: _____
SIGNATURE: _____
DATE: _____