

LACOMBE RINGETTE ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES

Upper Lobby, Lacombe Arena
WEDNESDAY, OCTOBER 19, 2022



ATTENDANCE:

Voting Members: Sherri O'Muir (Chair), Lori Winslow, Carmen Wilson, Amanda Hatto, Tarina Hampton

Non-voting Members: Shelley Leslie, Bev Smith, Angela Morrison, Kim Rost, Jenny Grayson, Megan Miller

Sherri O'Muir called the meeting to order at 7:01pm

1. APPROVAL OF MINUTES

MOTION: Shelley Leslie moves that the minutes of the meeting held on September 21, 2022 be approved as presented. Connor Winslow seconds. All in favour. **Motion carried.**

2. BUSINESS ARISING FROM MINUTES / NEW BUSINESS

3. APPROVAL OF AGENDA

MOTION: Shelley Leslie moves that the agenda be accepted as amended. Lori Winslow seconds. All in favour. **Motion carried.**

4. EXECUTIVE REPORTS

4.1 REGISTRAR – Tarina Hampton

- Two more registrations for Active Start have come in.
- Affiliate forms need to be submitted by November 5, 2022.
- Most coaches have now registered in Ramp, they all need to be registered before they can be on the bench for games.
- Lori Winslow asked if the Board would be willing to allow a small number of U19 aged players to register for the team in order to play as affiliates when the U16 affiliates are not available. This has been done in past seasons under special circumstances, and the affiliates only paid the RAB portion of the fee plus a small amount to cover administration costs. These players will not join the team regularly, only for a few games and practices as needed.

ACTION: Tarina Hampton will contact RAB to enquire if a player that is registered in Nova Scotia can join U19 as an affiliate.

MOTION (by email): Sherri O'Muir moves that up to three U19 aged players be allowed to register for the U19 team to play as affiliates for a fee of \$70. Lori Winslow seconds. All in favour, with Sherri O'Muir, Lori Winslow, and Amanda Hatto abstaining due to conflict of interest. **Motion carried.**

ACTION: Tarina Hampton will set up a registration package in Ramp for \$70 for these affiliate players.

4.2 TREASURER – Carmen Wilson

- We have over \$88,000 in our bank account and \$33,000 in our GIC.
- Carmen has information on Kidsport registration funds that she will pass on to Tarina so that Ramp can be updated.

4.3 ICE ALLOCATOR – Amanda Hatto

- There have been numerous reschedules requested for Session 1 games, and not a lot of cooperation from other associations when looking for options for them to attend games in Lacombe. Amanda notes there are several new ice allocators in the league and that may be what is making the process more difficult. We are only required to offer two options for new games times (that do not conflict with already scheduled league games), but Amanda is finding she is offering at least six before getting acceptance.

4.4 REFEREE ALLOCATOR – Sherri O'Muir

- Two new referees have joined and taken the officials course. They will be doing U10 and U12 games with a mentor until they are feeling confident on the ice on their own.
- We need to consider how to attract more adults to becoming officials, as youth referees are not able to officiate the higher levels. We lost two officials from last year as they moved on to post-secondary and will likely lose two of our adult officials next year.
- BGL sent an email to all league members advising that there will be zero tolerance for abuse of officials. Sherri will let our officials know that they have the backing of the association if they need to penalize coaches and parents who cross the line.
- Shelley has distributed a document to LRA coaches that RAB developed on what they should expect from officials at each level.

***ACTION:** Sherri will contact RAB to see if they have any plans for how to attract more officials, before the situation reaches crisis proportions.*

4.5 CASINO / FUNDRAISING – Lori Winslow and Megan Bateman

- Lori and Megan will set up Rafflebox for a 50/50 draw up to \$20,000 to run through the tournament. If it sells out before the tournament another license can be pulled. Kim Rost asks that the 50/50 doesn't start until November so that it can be advertised as part of the tournament.
- Lori reports that a couple of teams have requested lottery licenses to be pulled for them to run their own fundraising raffles. We haven't done this in the past as AGLC funds need to be deposited into our casino account and spent on approved items (most often ice costs). Carmen is willing to do the extra work required to transfer funds for team fundraisers (depositing into our casino account and reimbursing the teams through our general account) as there are not many requests this year. We may need to require teams to open their own bank accounts in the future if more teams start requesting this.

4.5.1 Sponsorship – Bev Smith says cheques are still coming in. Bev visited some potential sponsors from our mailing list in person to ask for their donations as that is more effective than a phone call. So far we have confirmed \$8,500 in sponsorship for the season. The deadline for sponsorship commitment is November 2 if sponsors are going to have their name on the board in the arena at tournament time.

5. DIRECTOR REPORTS

5.1 COACHING DIRECTOR – Shelley Leslie

5.1.1 Criminal Record Checks – Shelley has the letter that coaches need to take to the police station (Lacombe police for Lacombe City residents, RCMP for those outside of Lacombe) to get the check done without fee. We will ask coaches to provide one every



other year, with Shelley tracking this information in the Coaching Director's Google Drive.

5.1.2 Coaching Director Input for U10 team formation – Shelley would like to ensure that the Coaching Director is able to provide information on which parents have signed up to coach before teams are formed, particularly for U10, so that all parent-coaches are not placed on the same team in instances where there are two or more teams at that same level and tier.

- Coaching Courses – CI course was done in Lacombe, the CSI course was supposed to be in Red Deer but will now also be in Lacombe. Bev is going to train Shelley on how to give the CSI course. Coaches have until December 15 to complete their certifications for this season.
- Coach Evaluations – Shelley will send out coaching evaluations at the end of the season that can be submitted anonymously online. This ensures a higher number of evaluations returned as parents are more likely to be honest in their assessment when their name is not attached to the evaluation. Shelley will discuss results with individual coaches so that they are aware of what concerns were voiced about them.
- There have been some issues with finding coaches for one of the U10-2 teams. Amanda is attempting to always schedule the two U10-2 teams at the same time so that coaches can share the load between them.
- Bev Smith suggests that coaches are formally recognized at the year end banquet for the time and effort they have put in with their teams.

5.2 EQUIPMENT DIRECTOR – Connor Winslow

- New rings and medical kits are in, and will be distributed to the teams as needed.
- Lacombe Minor Hockey is purchasing new heavy duty mini nets. The nets that LRA purchased were meant for ringette, and have been heavily damaged by hockey pucks.

Unfortunately these new nets will not arrive before our tournament.

***ACTION:** Connor Winslow will pick up the two mini nets that LRA has in Clive to bring to Lacombe for the tournament. Amanda Hatto will borrow two mini nets from Blackfalds Minor Hockey to bring to Lacombe for the tournament. This way we will be able to schedule half ice games on the front and back ice at the same time, which will help the committee.*

***ACTION:** Connor will purchase a couple junior size blockers for the U10s and U12s to use, and more game sheets which will be placed in the downstairs locker for coaches to access without requiring locker codes.*

5.3 ZONE 4 DIRECTORS – Louise Rellis / Amanda Hatto

- The schedule is now out, ice was held back for BGL game reschedules and is ready up to the end of November.
- Louise will leave Bev in charge of banking for the season.

***ACTION:** Bev will order new Zone 4 medals from Pinz Plus.*

5.4 ZONE 5 DIRECTORS – Megan Miller / Nancy Morin

- The BGL declaration meeting was over 3 hours long. There were no comments about our overage players at U19 or U14. The repooling meeting will be on November 22.



- End of game routine was discussed, teams are instructed to leave their gloves on and fist bump their opponents.
- The Spectator Liaison must sign the game sheet.
- Minor officials for each game will be supplied by the home team only.
- U14C and U16B will be travelling to Fort McMurray in November. Confirmed that LRA pays \$500 to each team to assist with travel costs, and BGL supplies another \$500 each.

ACTION: *Carmen Wilson will pay U14C and U16B \$1,000 each for travel costs, and we will recover \$1,000 of that from BGL.*

6. **COMMITTEE REPORTS**

6.1 **TOURNAMENT COMMITTEE** – Kim Rost and Janelle Granigan

- They are looking for one more U14A team to register, and have contacted all coaches across the province. Looking to Saskatchewan next, or seeing if a strong U14B (possibly Drayton Valley) would like to play in the U14A division.
- The withdrawal date has past. More than \$20,000 in fees has been received.
- They will be giving toques as player gifts instead of bags this year, and producing a flyer of which businesses in Lacombe will offer discounts to tournament attendees.
- The curling rink upper lobby will be open but teams will not be able to book tables there for team meals as they did last year. We will offer space on the arena side for this.
- Next meeting for the committee is October 27.

6.2 **APPAREL** – Lori Winslow and Megan Bateman

- New jerseys are in. The sponsor logos are considerably smaller. Lori has the Cs and As if teams want them for their captains (they should be sewn on using a straight stitch). Cost of the jerseys was \$20,146 but we collected only \$18,400 as sponsors were told ahead of time that the fee was \$2,300 per set. Typically in the past we have had sponsors pay the full cost of the set of jerseys and jersey bag once the invoice has come in. This has resulted in a \$1,746 loss for LRA on the initial jersey purchase.
- Lori ordered eight more jerseys for the U16 team (four in each colour) which is a further \$800 cost for the association.
- Kim noted that the jerseys seem large, but we requested the same sizes as last time. As it is a new manufacturer there may have been some difference.
- Apparel night will be October 25 at the arena. Wedins will take orders and payments on site, and people will also be able to order and pay through our online apparel store. There are some new items being offered.

6.3 **EVALUATIONS COORDINATOR** – Angela Morrison

- Bev says that required changes may be coming from RAB for next year.
- Angela has some things to tweak for next year to make the process run more smoothly, and will be working on a “how-to” document that can be used with Shelley’s assistance.
- Shelley is putting out a parent survey for feedback on evaluations and team formation. She would like to produce a flow chart on how teams are made.
- Megan believes that more time is needed for team formation so that all scenarios can be fully reviewed when things aren’t immediately clear. There is pressure on the Evaluation



Coordinator and Division Directors to make these decisions before the subsequent ice time, and this is not always realistic.

6.4 PICTURE REP – Nancy Morin

- Amanda reports that the upper lobby has been booked for November 8 and 10 for team pictures. We will have a new local photographer this year. Schedules to be sent to the teams.

6.5 MARKETING – Chelsea Friesen

- Amanda has given Edmonton WAM! a couple of options for ice for a game and is waiting to hear back. Ice was not available in Lacombe, so Blackfalds has been offered.
- Amanda reports that December 20 has been chosen as “Ringette Night” and planning is underway. Chelsea has enquired about the budget, and is looking for support.

ACTION: *Carmen to contact Chelsea to inform her of budget allocation.*

7. UNFINISHED / NEW BUSINESS

7.1. CORRESPONDENCE

7.1.1. Team Canada request for sponsorship – Gillian Dreger and Melissa Misutka sent in a request for our support of their participation at World Championships in November.

MOTION: Amanda Hatto moves that we sponsor each Team Canada athlete for \$500, using the funds allocated for donations of this type in our operating budget. Lori Winslow seconds.

All in favour. **Motion carried.**

ACTION: *Sherri O’Muir will notify Gillian and Melissa of our support. Carmen Wilson will send the sponsorship form and funds to Ringette Canada.*

7.1.2. U10-2 / FUN2 ice allocations – A parent from U10-2 is looking for clarification on the amount of ice time that they are receiving, which is currently only one shared practice per week. Amanda notes that this is the same across Zone 4, and those players are paying a reduced fee. Once BGL returns unused game ice to us, more Zone 4 games and practices will be scheduled in those ice slots. Typically Zone 4 games do not start until the weekend after BGL play begins. Amanda notes that the U10-1 and U10-2 teams are included in the power skating program LRA offers and their coaches are offered extra ice as it comes up along with all of the coaches.

ACTION: *Amanda will offer the U10-2 teams to be included in the rotation for the Wednesday morning time slot as their teams are made up of almost entirely 8 and 9 year olds (with two 7 year olds on one of the teams).*

7.2 Recruiting for New LRA President

- A volunteer has not yet come forward for this position, so we need to solicit the membership asking for nominations or volunteers. The nomination window should close by November 9 in order to have a new President in place for the November 16, 2022 board meeting.

ACTION: *The Interim President will send an email to the membership asking for nominations or volunteers to be sent to the President’s email address by November 9, 2022.*

8. ADJOURNMENT

8.1. Sherri O’Muir adjourned the meeting at 9:42pm.



**Executive Committee Meeting Minutes
October 19, 2022**

NEXT MEETING: November 16, 2022, 7:00PM, Lacombe Arena

LYLE GRANIGAN, INTERIM PRESIDENT

EXECUTIVE MEMBER

(please indicate position and print name)

