

	Lacombe Ringette Association Registration Policy	
	Policy Number:	112
	Approval Date:	August 27, 2025
	Revision Date:	
	Reference:	

Preamble

1. This policy provides information regarding registration for the Lacombe Ringette Association.

Registration

1. Registration fees will be established based on the annual budget approved at the Annual General Meeting.
 - a. Additional fees from Ringette Alberta will be applied to all registrations.
 - b. For all players on teams from U10-3 to U19 (goalies are not included):
 - i. A \$100 discount on Registration Fees will be provided to every player who was in attendance or had a parent or guardian in attendance for the duration of the Annual General Meeting and who registers prior to the discount deadline established by the Executive.
 1. A parent or guardian with multiple players who is eligible for this discount will receive the discount for all of their eligible players.
 - ii. A \$100 discount on Registration Fees will be provided to every player who had a parent signed up to provide parent supervision for a player event conducted at the same time as the Annual General Meeting and who registers prior to the discount deadline established by the Executive.
 1. A parent or guardian with multiple players who is eligible for this discount will receive the discount for all of their eligible players.
 - iii. All players new to the sport of ringette will receive a \$100 discount. This discount does not apply to players returning to the sport of ringette or who have moved from another ringette association.
 - c. A no fundraising Registration Fee option will be provided. This will exempt the player from all fundraising required by the Lacombe Ringette Association however, it will not exempt the player from team fundraising.
 - d. Registration Fees may be increased for late registrations.
2. All players must have completed their registration forms prior to attending any Lacombe Ringette Association player events.
3. All players must have paid their registration fees or entered into a registration fee payment plan to the satisfaction of the Registrar prior to participating in any Lacombe Ringette player events including pre-season practices and evaluations.
 - a. If a player has entered into a fee payment plan a minimum payment equal to the Ringette Alberta Fees is required prior to the player attending any on ice sessions to ensure that insurance has been paid for. If a player has entered into a fee payment plan fails to meet their payment scheduled they have two weeks to come into compliance with their fee payment plan or establish a new plan to the

LACOMBE RINGETTE ASSOCIATION POLICY

- satisfactory of the Executive. Players failing to do so will not be permitted to play.
- b. Exceptions may be made for players who are trying out for higher level teams until they are informed of the result of their tryout.
 - c. Exceptions are made for players who are receiving third party assistance with the payment of their registration fees.
4. The Lacombe Ringette Association Executive may set a cap on the number of players allowed to register to ensure adequate team sizes. The Executive may establish a waitlist on a first come first serve basis.
- a. Should a cap be established players returning to the Lacombe Ringette Association will be given priority over players transferring from another Association.

Registration Cancellation

5. Should a player cancel their registration:
- a. Prior to October 1 – players will receive a refund to the Lacombe Ringette portion of their registration less an \$80 administration fee
 - b. Prior to October 31 – players new to the sport of ringette will receive a refund to the Lacombe Ringette portion of their registration less an \$80 administration fee

Application

6. The Lacombe Ringette Association Executive may vary the application of this policy in exceptional circumstances.