

**LACOMBE RINGETTE ASSOCIATION**  
**EXECUTIVE COMMITTEE MEETING AGENDA**  
Gary Moe Auto Group Sportsplex  
LACOMBE, ALBERTA



Wednesday, September 15, 2021 at 7:00pm

Present: Ray Teskey, Lyle Granigan, Tarina Hampton, Carey Flewelling, Lori Winslow, Sherri O'Muir, Stephen Lindsay, Connor Winslow, Louise Rellis, Karol Warner, Kandice Admason, Megan Bateman, Nicole Stangeland, Bev Smith, Jay Adamson, Angela Morrison, Kristin Teskey, Shelley Leslie, Alan Oswald

Ray Teskey occupied the chair, Carey Flewelling acted as secretary.

**APPROVAL OF MINUTES**

Lori Winslow approves the minutes as posted on the LRA website. Sherri O'Muir seconds.

**BUSINESS ARISING FROM MINUTES / NEW BUSINESS**

- Amend player contract

**APPROVAL OF AGENDA**

Louise Rellis approves the agenda. Lori Winslow seconds.

**EXECUTIVE REPORTS (voting members)**

**4.1 PRESIDENT- Ray Teskey**

- Covid Update
- RAB will communicate with associations and Ray will communicate with LRA
- Vaccine passports mandatory to Regina
- Contact tracing still required
- RAB is not requiring RAMP app, and they will not cover the cost
- Tarina thinks it is \$15/month but will look into this further
- Megan Miller is the main RAMP contact. We will ask her to look into this
- Tournaments: Associations have to have a plan to deal with COVID
- Lots of discussion on travel to other provinces, more will be communicated

**4.2 VICE PRESIDENT - Lyle Granigan**

- City of Lacombe in having 2 workshops for non-profit organizations

**4.3 REGISTRAR- Tarina Hampton**

- 123 total

AS:11

U10-33

U12-27

U14-23

U16-15

U19-14

- Still getting new registrations daily
- We do not have a registration refund policy listed on our website
- Current: Refund minus 55\$ prior to Oct 1
- New players would receive a full refund until Oct 31
- Other requests to be submitted to the board

# **LACOMBE RINGETTE ASSOCIATION**

## **EXECUTIVE COMMITTEE MEETING AGENDA**

Gary Moe Auto Group Sportsplex

LACOMBE, ALBERTA

- 2.3% to use a CC and refund a CC, around \$64 (RAB fee)
- Confusion on AA players and where they should be registered
- In the past we have done a full refund for players who make AA, including the administration fees
- Should we offer a full refund if we have to close a team?
- It is different when a player does not make an LRA team they want, and then requests a refund
- Ray sent out an email with all the equipment needed

Tarina Hampton makes a motion to refund the full registration amount, minus the \$65 administration fee until October 1<sup>st</sup>, with case by case exceptions approved by the board. Any player who makes a higher ranked team than LRA offers will receive a full refund. First time players have until Oct 31<sup>st</sup> to try out ringette and will receive a full refund. Sherri O'Muir seconds. All in favour. Motion carried

- This will be changing next year, as we will be playing RAB directly

#### **4.4 SECRETARY- Carey Flewelling**

- The arena room is available for October so our executive meeting on October 20th will be back at the arena
- Reported for Megan Miller

#### **4.5 TREASURER- Carmen Wilson**

- Minutes have been given to the bank
- She is working on getting signatures
- The bank would like to know who should have signing authority: Ray Teskey, Carmen Wilson, Bev Smith, Sherri O'Muir
- Electronic signature is ok

#### **4.6 ICE ALLOCATOR- Amanda Hatto**

- Not in attendance
- Ray reported for Amanda
- They have backed up the season by 1 week
- We will need more ice (12 game slots)
- We have lost ice in blackfalds for a couple of weeks
- Games will be in Clive

#### **4.7 REFEREE ALLOCATOR- Chris Huston**

- Chris Huston no longer has a child in ringette
- Tarina Hampton nominates Sherri O'Muir to be the referee allocator. Cannon Winslow seconds. Sherri accepts
- We only have 8 referees, we need more
- No new refs last year because we did not offer ref courses
- Shortage in the province
- Only half have signed up to ref this year
- Games may have 1 ref, or younger refs than you expected
- Oct 3 is the ref course. 14YEARS old on the day of the clinic
- LRA will refund the cost of the course
- Refresher clinics this year. Level 1-3

# **LACOMBE RINGETTE ASSOCIATION**

## **EXECUTIVE COMMITTEE MEETING AGENDA**

Gary Moe Auto Group Sportsplex

LACOMBE, ALBERTA

- Problem area: Tournament!
- Include Sherri in the making of the tournament game schedule

### **4.8 CASINO / FUNDRAISING- Lori Winslow**

- Draws: under \$10,000 for our lottery licence
- Payout is 20%
- Every player sold 10, \$10 tickets
- Payout of \$1000 for 1<sup>st</sup>, \$500 for 2<sup>nd</sup>, and \$250 for 3<sup>rd</sup>
- We would make \$8800, this includes all 123 players fundraising
- 2nd option is an online 50/50
- Raffle box Takes care of the organizing, and they take a %
- Kristin volunteers to help Lori with fundraising
- If funds fall short, do we have a plan?
- Would a 50/50 be better?
- Could we do 2, 1 in spring?
- How much fundraising do we need?
- Chocolates brought in 8-9,000
- Donations for the year may be less
- Tournament profit could be less
- Try a short term 50/50 and see how it goes, and then move on from there?
- Cap of \$10,000 with our licence
- Different ticket packages available
- Have a final draw date ahead of time
- Could do a separate 50/50 at the tournament
- We have said that anyone who volunteered on the board does not have to fundraise??Exempting for coaches- too many to exempt because we have already exempted all board members for this year only
- Coaches put in many more hours than a volunteer who put in 8 hours at a golf tournament. Is this fair?
- Moving forward do we need to revisit this? Who should be exempt? Do we exempt anyone?

### **4.9 PAST PRESIDENT- Sherri O'Muir**

- On RAB website it requires us to log attendance
- Recommended to use app
- Keep an attendance log for 4 weeks
- No covid checklist
- We have attendance for UAA, but not practices

## **DIRECTOR REPORTS**

### **5.1 COACHING DIRECTOR- Stephen Lindsay**

- 4 assistant coaches and 1 head coach
- U12- 2 of each
- U14- 2 of each, same people as U12 though
- U6: 1 assistant coach

# **LACOMBE RINGETTE ASSOCIATION**

## **EXECUTIVE COMMITTEE MEETING AGENDA**

Gary Moe Auto Group Sportsplex

LACOMBE, ALBERTA

- U16: done
- U19- done
- Send a reminder to register on RAMP
- RAB release to share with coaches
- Clinics?

### **5.2 EQUIPMENT DIRECTOR- Connor Winslow**

- Waiting for teams to be formed to get equipment out

### **5.3 ZONE 4 DIRECTORS- Louise Rellis & Amanda Hatto**

- our year to be president of zone 4
- Louise is unsure of her role and will check with Amanda

### **5.4 ZONE 5 DIRECTORS- Kandice Adamson & Karol Warner**

- Critical date sept 28- declare teams
- U16/U19 fort mac trip
- Coaches would prefer to go at the beginning of the season

### **5.5 U6/U10 DIVISION DIRECTOR- Serena Mucha**

- Not in attendance
- Nothing to report

### **5.6 U12/U14 DIVISION DIRECTOR- Megan Miller**

- not in attendance but sent a report
- skills eval is complete. Game evaluations on Sat/ Sunday
- Not yet certain for what levels will come out of evals,
- but probably:
- U12: A and second team B or C? (numbers after eval should help decide this)
- U14 : A and second team B or C? (numbers after eval should help decide this)
- If a child misses 1 game evaluation, they will be evaluated at the 1 game they attend

### **U16/U19 DIVISION DIRECTOR- Linda Forrester**

- not in attendance

## **COMMITTEE REPORTS**

### **6.1 TOURNAMENT COMMITTEE- Megan Bateman, Janelle Granigan, Kim Rost**

- Nov 26-28
- Looking to sanction the tournament
- U10-3, and 3 half ice U10 teams
- U12 A, B/C

# **LACOMBE RINGETTE ASSOCIATION**

## **EXECUTIVE COMMITTEE MEETING AGENDA**

Gary Moe Auto Group Sportsplex

LACOMBE, ALBERTA

- U14 A, B/C
- U16 B
- U19 B
- Online tournament: team snap, \$375, do we want to do this?
- Is there a tournament app that we could use that is cheaper?
- Google docs: live links
- No bake sale
- Not sure how much we will be able to make this year with restrictions
- Increase tournament fees to cover team snap cost?
- Megan was already planning on increasing fees
- How does contact tracing work with the tournament? Covid checks?
- The tournament package will include this info for each team
- What are we using for ourselves right now? Nothing official. Coaches to be responsible. If you have any symptoms do not come to the rink
- App optional, daily health check is not
- Will we have blackfalds ice for the tournament? As far as we know yes

### **6.2 SPONSORSHIP COMMITTEE- Nicole Stangeland & Bev Smith**

- New letter drafted
- Strand printed the letters, sponsor
- E fundraiser for platinum
- Mailing out letters
- New businesses that Nicole has contacted
- Businesses that are no longer in business that need to be removed
- 

### **6.3 WEBMASTER / SOCIAL MEDIA- Megan Miller**

- due to the increase in spam email being sent from an address that looks like the President's email address (which I learned this week is called 'spoofing') I have removed most email addresses from the website, which is the only way to stop the spam emails going through to the exec going forward. I have left the registrar and president's email addresses visible, as well as the Tournament email under the tournaments tab. Can you let everyone know this for me AND remind everyone not to open anything that doesn't seem like it is coming from Ray? (Maybe there could be a code word of some kind in the subject line so that the exec knows it is

# LACOMBE RINGETTE ASSOCIATION

## EXECUTIVE COMMITTEE MEETING AGENDA

Gary Moe Auto Group Sportsplex

LACOMBE, ALBERTA

actually coming from the President?) Let me know if anything is decided that I need to implement on the website.

- Put EDGE in the subject line

### 6.4 PICTURE REP- Terri Gessleman

- se

### 6.5 APPAREL REP- Lori Winslow

- Met with Wedins
- Online only this year
- Went well last year
- Guarantee delivery by Christmas
- Link out by beginning of October, and will be live for a couple weeks
- Regular items and 45 year anniversary items
- Jersey sweaters? Need a minimum of 50. Could do a pre-order

### 6.6 EVALUATIONS COORDINATOR- Jay Adamson & Angela Morrison

- UAA all done
- U10 over 2 days
- U12, U14 over 2 days
- Kids that missed joined the 2<sup>nd</sup> U10 day
- Directors have info they need to make teams for Sat
- Has enough evaluators, refs, clocks, adults on the bench
- Need door openers
- Teams will be made Sunday and division directors will send them out
- Each player will get 2 ice time
- U10 will all participate
- Will there be a coach for U10-1 and U10-2 on the bench? On ice? Refs can help
- Will not follow full rules of game
- Pass to start
- Reduce down time
- Big penalty- child sent off
- Change possession of the ring and get going again
- Some U10 parents wanted to watch

### 6.7 MARKETING COMMITTEE- Kristin Teskey

- come try ringette was a success
- 22 kids
- helpers
- 15 have signed up
- Next big item is ringette week

# **LACOMBE RINGETTE ASSOCIATION**

## **EXECUTIVE COMMITTEE MEETING AGENDA**

Gary Moe Auto Group Sportsplex  
LACOMBE, ALBERTA

### **7. UNFINISHED / NEW BUSINESS**

#### **7.1 Registration Refunds**

#### **7.2 Ice Allocator Payment**

- Amanda was not paid last season
- different amounts have come up, \$500, \$1000?
- Sherri O'Muir told her she would be paid \$500
- only had a 3 month season

Sherri O'Muir makes a motion to pay Amanda Hatto \$500 for the 4 month season 2020-2021. Bev Smith seconds. All in favour. Motion carried

#### **7.3 Fundraising Exemption for coaches**

#### **7.4. Amend player contract**

- no cell phones, alcohol, drugs, vaping

Shelley Leslie makes a motion to amend the players' contract to include no cell phones in the dressing rooms, and no drugs, alcohol, and vaping during any ringette event. Alan Oswald seconds. All in favour. Motion carried.

### **8. ADJOURNMENT 8:13pm**

Next meeting date: October 20, 2021 at the arena