

LCDMBA HANDBOOK

For Players' PARENTS / ADULTS

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Each one ... teach one!

Once you have been taught and fulfilled a Team Parent / Adult Volunteer duty - share what you've learned with another volunteer! Everyone needs to do their part - for the kids!

VOLUNTEER TIME BY EACH PARTICIPATING FAMILY IS A REQUIREMENT

At least one parent or other adult volunteer from each family on the team will be placed on a rotating schedule for game duties. Training will be provided as needed. Questions about duties should be addressed to the **Team Manager** before the first game.

CONCESSION - HOME games
BLASTBALL - T-BALL - 9/11/13U

PITCH COUNT - ALL games
9U* - 11U - 13U - 15U - 18U

SCOREKEEPER - ALL games
9U - 11U - 13U - 15U - 18U

FIELD PREP - HOME games
9U - 11U - 13U - 15U - 18U

➤ **Concession:**

- See **CONCESSION HANDBOOK** on our website, as well as inside Concession.

➤ **FIELD PREP / Pitch Count / Scorekeeper**

- See below.

➤ **Parent / Adult Volunteers are required** to arrive no less than 45 minutes prior to game time.

Player Equipment Requirements: See DIVISIONS tab on our website.

PRACTICES

● **BLASTBALL & T-BALL**

- At least one parent / adult per player is **REQUIRED to participate** as instructed by coaches.

● **9U & 11U**

- At least one parent / adult per family is **REQUIRED to stay** to observe their player during practice. [Unless a parent / adult is a coach in attendance.]
- *This is to help ensure that players are engaged and enjoying their baseball experience.*
- *If a parent / adult is not able to observe their player - please notify the Team Manager.*

● **13U**

- At least one parent / adult per family is **RECOMMENDED to stay** and observe their player during practice. [Unless a parent / adult is a coach in attendance.]
- *This is to help ensure that players are engaged and enjoying their baseball experience.*

ALWAYS notify the Team Manager or Head Coach **ASAP**
if your player is unable to attend **PRACTICE** or a **GAME!**

HOME GAMES - arrival time at the field

HOME TEAM should have at least one coach at the field **1 hour prior to game start**.

- **Parent / Adult Volunteers** who will be doing FIELD PREP and CONCESSION should arrive **1 hour prior to game start time - absolutely no less than 45 minutes prior**.
- **PLAYERS** who do not have a parent / adult doing field prep or concession should arrive no less than 45 minutes prior to the game.
 - Coaches need to see who shows up so they can set the batting order and get field positions planned out WELL IN ADVANCE of game start time.
 - *They can't do that if players aren't in the dugout, **ready to play**.*
- **Managers** are encouraged to arrive in plenty of time to ensure that all Parent / Adult Volunteer positions are attended to and volunteers understand their responsibilities.
- **Parent / Adult Volunteers are responsible to find a replacement ASAP if they cannot attend**, and to notify the Team Manager of the change.

FIELD PREPARATION for HOME GAMES

- **COACH** will unlock the tractor shed where rakes, lime, string line and lime cart are kept.
- **COACHES are not responsible to do the field prep work**.
 - They will be busy greeting players and setting batting line-up and field positions.
 - If time permits, they may advise.
- **UMPIRES are not responsible to teach volunteers what to do, or to do the work**.
 - If time permits, they may advise.

FIELD PREPARATION for HOME GAMES

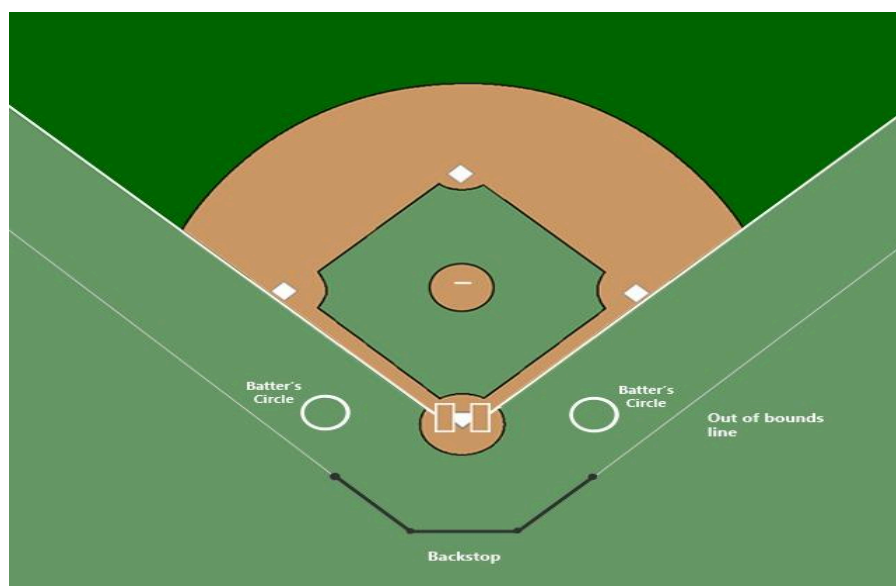
PARENT / ADULT Volunteer Responsibilities ... continued on next page

FIELD PREPARATION for HOME GAMES - PARENT / ADULT Volunteer Responsibilities

- **Arrive no less than 1 hour prior to game start time.**
- **Make sure the plugs** for bases are still in place - no dirt in the hole!
- **Rake the home plate / backstop area and baselines first, then the infield.**
- **ALWAYS RAKE AWAY FROM THE GRASS LINE.**
 - Raking towards the grass causes a build-up of sand along the grass over time.
- **BATTER'S BOX [do this before baselines]**
 - Use the metal batter's box template frame to see where the batter's boxes are to be drawn. [Kept in tractor shed also.]
 - **Step mightily** on all parts of the frame to create an imprint in the dirt.
 - Remove the frame.
 - Trace the imprint with the lime dispenser.
 - Repeat for the other side of home plate.
- **FIRST BASE LINE**
 - peg the string line from outside-right corner of home plate to the outfield fence, lining up with the outside edge of where the white part of first base will be placed.
 - String can be held at the fence by an adult while another adult draws the line.
 - Trace the string line with the lime dispensing roller from the outside corner of the batter's box - all the way to the outfield fence.
 - **DO NOT DRAW LINE THROUGH THE BATTER'S BOX!**
 - Drop the base in the hole.
 - Orange safety base should be on OUTSIDE of baseline.
- **THIRD BASE LINE**
 - Peg the string line from outside-left corner of home plate to outfield fence, lining up with outside edge of where third base will be placed.
 - String can be held at the fence by an adult while another adult draws the line.
 - Trace the string line with the lime dispensing roller from the outside corner of the batter's box - all the way to the outfield fence.
 - **DO NOT DRAW LINE THROUGH THE BATTER'S BOX!**
 - Drop the base in the hole.

See images below:

- Close-up of batter's box details.
- First base with orange safety base and baseline / foul line.
- Overview of the baselines.



No lines required between first-second / second-third.

When FIELD PREP is completed, return all supplies to the tractor shed.

Gate should be closed, but no need to lock during the game.

AFTER HOME GAMES - TEAM work makes the DREAM work!

- **PLAYERS** bring in the bases.
- **COACHES** make sure base plugs are in place before any raking happens. *No dirt in the hole!*
- **PARENTS / Adults of players up to and including 11U are EXPECTED** to stay after the game to make sure that the infield gets raked in a group effort, so everyone can leave ASAP.
 - **Players and any adults not raking** should use this time to make sure dugouts, bleachers, stairs, washroom, laneway and grass slope are **clean** and **tidy**.
 - Coaches will be busy packing up gear and locking buildings / gates.
 - *[Not including parents / adults assigned to CONCESSION.]*
- **PLAYERS in 13U and above are EXPECTED** to stay and RAKE the infield in a group effort, as well as ensure dugouts, bleachers, stairs, washroom, laneway and grass slope are **clean** and **tidy**.
 - **Parents**, thank you for your support in encouraging this as part of team-building and instilling ownership and responsibility in your players.
 - Coaches will be busy packing up gear and locking buildings / gates.
- **COACH** locks the tractor shed after **EVERYONE** has helped rake the infield.

AFTER ALL HOME Games AND ALL Practices in ALL Divisions!

- **ALL PLAYERS** and **PARENTS/ADULTS** are expected to work together to ensure that the field, dugout, bleachers, stairs, washroom, laneway, grass slope and parking areas used are **CLEAN** and **TIDY** - ready for other teams to enjoy the space.
- This is **EVERY PLAYER & family's responsibility**, not the coaches or manager's.
- **LAKERS DON'T LITTER!**

AWAY GAMES

- **Arrival time at the field**
 - Coaches, players, managers should aim to arrive at the field between 45-60 minutes prior to the start of the game.
- **ALL PLAYERS and PARENTS / ADULTS are expected to work together to ensure that any spaces used by LCDMBA teams while visiting another Association's fields are CLEAN and TIDY.**
 - ***LAKERS DON'T LITTER!***



PITCH COUNT

9U - after May Long Weekend / 11U - 13U - 15U - 18U

- This task requires careful attention to the game play, with no distractions.
- Each team is required to record the number of pitches thrown by **each** pitcher on **both** teams.
 - At the end of the game, PITCH COUNTERS from both teams compare counts.
 - If there is a discrepancy, the HOME TEAM COUNT shall be used, unless the HOME volunteer knows their count is inaccurate.
- All supplies will be provided to the LCDMBA Parent / Adult Volunteer by the Team Manager.
- **TWO OPTIONS for recording PITCH COUNT:**
 - **Single sheet of paper** and pencil to shade in each pitch thrown pitcher in real time.
 - **CLICKER** - use to count each pitch per pitcher then record on the PITCH COUNT form provided.
- This task may seem daunting to someone who has never done it before, but after a few innings it becomes much less intimidating.
- ***Each one, teach one. Everyone needs to do their part - for the kids!***

SCOREKEEPING

9U - 11U - 13U - 15U - 18U

- Each team is required to keep a scoresheet for BOTH teams for the duration of the game.
- All supplies will be provided to the LCDMBA Parent / Adult Volunteer by the Team Manager.
- At the end of the game, SCOREKEEPERS from both teams compare records.
 - If there is a discrepancy, the HOME TEAM RECORD shall be used, unless the HOME volunteer knows their record is inaccurate.
- LCDMBA recognizes that this task is not suitable for every Parent / Adult Volunteer.
- We encourage everyone to make the effort to observe an experienced scorekeeper during a game to see how it's done.
- This task requires careful attention to the game play, with no distractions.
- This task may seem daunting to someone who has never done it before, but after a few games, it can become less intimidating.
- ***Each one, teach one. Everyone needs to do their part - for the kids!***
- **Several overview videos are available online - we just need BASIC scorekeeping, nothing fancy.**

DIVISION NAMES

- There are many names used for **PLAYER DIVISIONS** in the baseball community.
- As of April 2022, LCDMBA has adopted the division names as outlined by [BC Minor Baseball Association](#), as follows:
 - 9U - formerly Tadpole
 - 11U - formerly Mosquito
 - 13U - formerly Peewee
 - 15U - formerly Bantam
 - 18U - formerly Midget
- The “old school” names are still in use by some of our partner associations.

AFFILIATIONS & PARTNER ORGANIZATIONS

LCDMBA is governed by:

- [BC Minor Baseball Association](#) [Visit for annually updated Rulebook]
- [BC Baseball Umpires Association](#)
- [Baseball BC](#)
- [viaSport](#)
- [Baseball Canada](#)

LCDMBA works closely with:

- [Cowichan Lake Recreation](#)
- [The Town on Lake Cowichan](#)
- [Duncan Junior Baseball Association](#)

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We encourage you to support our advertising partners whenever you are able, and tell them 'Thank you!' for their support of LCDMBA!

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