

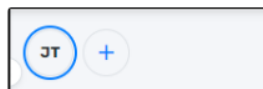
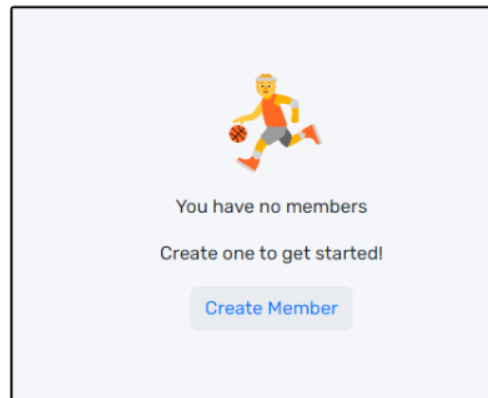
# MyAccount - ADD A MEMBER (Link Accounts)

- If you have not yet created a 'MyAccount' for yourself, [instructions are available here](#).
- At least one adult in your players' family is REQUIRED to create a 'MyAccount'.
- This document contains instructions for Parents / Caregivers / Family members to link all the Hockey Canada Registry (HCR) profiles for their family into one 'MyAccount'. This will allow one person to respond to waivers that require attention every season.

1. Log in to your [MyAccount](#) profile, then follow instructions as outlined below.

## Add a Member

To add an existing member to My Account, click on **Create Member** or click on the + next to your members' initials.



## 2. Complete required fields.

- First name
- Last Name
- Date of Birth
- Relationship (that you have with the member)
- Then click on **Create New Member**

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### Let's create your new family member's profile.

These informations will be reflected across your Spordle Account and all accounts linked to it.

First Name

Last Name

Date of Birth

Relation

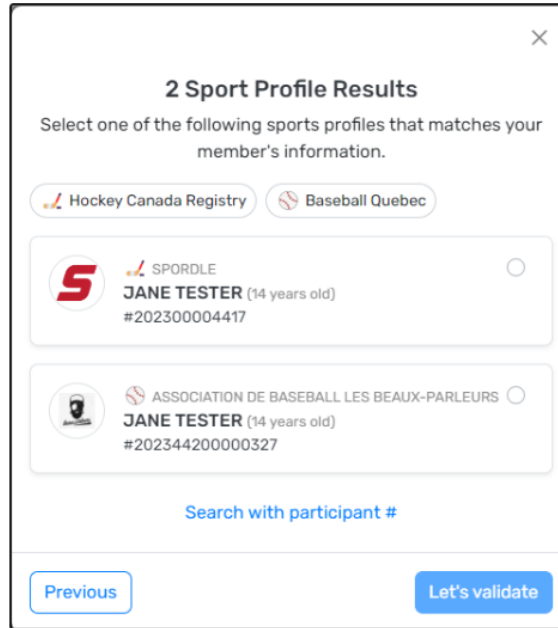
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**3. Select the profile of your family member. If you cannot find it, confirm you have entered all the correct information in the previous step. If you still cannot find it, contact [lakers.hockey.registrar@gmail.com](mailto:lakers.hockey.registrar@gmail.com) for assistance.**

The system will search for the member in the Spordle ID database and display the profiles that match your search.

Select the profile you are looking for and click on the Validate button at the bottom of the page.

You can also search by participant number by clicking on Search by participant number at the bottom of the page.



**4. That's it! You can now access your family member's profile to add or change information, respond to waivers (required every season), add documentation, and more.**

