



1. **Roll Call** : Those in attendance: Wayne Roach (LDSA President), Cheri Wolgien (LDSA 1st VP), Allan Robertson (LDSA 2nd VP, LLB Pres.), Darlene Larocque (LDSA Secretary, BSA VP), Jose Teixeira (LDSA DRVA, BV Pres.), Kristin Ward (Ver. Pres.), Tim Urlacher (CL Pres.) Glenda Bouvier (LLB Sec.), Josh Phillips (BSA Mini Coaches Dir.), Kristy L'Hirondelle (past Exec. Dir.)
2. **Approval of Agenda:** Motion to approve by LLB, seconded by BV
3. **Review of Previous Minutes:** Motion to approve by LLB, seconded by BV
4. **Unfinished Ongoing Business:**
 - a. Community registration numbers
 - **LLB registration** closed on October 1st, will accept late registrants
 - U5/U7 = 27 U9 = 6 U11 = 4
 - U13G = 5 U13B = 4 U15G = 2
 - U15B = 3 U17+ excel = 33 (this group includes players >20yrs)
 - Noted they do not have the numbers for inter-community play
 - **BV registration** is open until October 9th, will accept late registrants after that date
 - U5/U7 = 26 U9 = 12 U11 = 11
 - U13B = 17 U15B = 8 U13/U15G = 12
 - U17/U19 = 13
 - Open to inter-community play
 - **CL registration** closed on October 3rd, will accept late registrants
 - U5 = 13 U7 = 15 U9 = 27
 - U11 = 21 U13B = 18 U13G = 3
 - U15B = 7 U15G = 6 U17B = 4
 - U17G = 9 U19B = 1
 - Open to inter-community play
 - **Vermillion** does not a facility for an indoor season
 - Has promoted other community's programs to their players
 - Have been collaborating to come up with alternatives for the indoor time. i.e. indoor clinic skills day, or possible coach's program
 - Once they have something written up will share with the other communities
 - **Question:** if a player is going to play with another community will they require a release form?
 - **Answer:** a release form is required for players belonging to a community that has a current program in place, if a program is not in place for that specific season then a release form will not be required
 - **Suggestion:** For those instances where a release form is not required, the receiving community to communicate with the home community regarding the player's name and particulars. All communities agreed.



b. ASA registration timelines

- **Player registrations** are to be forwarded to the Executive Director's email by November 15th. Kristy will complete and submit to ASA by the end of November. ASA's deadline is December 21st.
 - LLB has submitted their registration spreadsheet , updates may be needed
 - Kristy confirmed this has been received
 - CL to finalize
 - BV to finalize

c. ASA/LDSA registration fees

- These have not been finalized as yet. LDSA hasn't received a bill from ASA for the outdoor season as yet.
- Kristy will advise communities of the fees as soon as they are made available from ASA.
- **Information:** LDSA's fee scheduled was approved 6 years ago by the Executive Director and President at that time. The fees were broken down by group with the lowest fees assigned to the youngest groups and increasing accordingly due to the amount of work required for the higher age groups.
- **Suggestion:** Refer to this when determining what the pay for the Executive Director position will be. i.e. pay per player? Pay per hour?

d. Inter-community play

- A district League Play will not be feasible this year due to the lower numbers
- The communities will communicate with each other to discuss what possibilities there may be for inter-community play and will make arrangements as needed. District support not required
- **Noted:** reminder for the communities to check with their local venues to ensure availability
- **Confirmation:** Kristy confirmed that each community is responsible to book time with their local venues for their time as needed.
- **Question:** Will the competitive team require any of the booked District time at the C2 Centre?
- **Answer:** Not confirmed whether the team exists at this point, numbers are being confirmed today. Lakeland FC will connect with the BV director directly by day's end to discuss further and confirm.
- **Question:** Who would the communities connect with if/when officials are needed?
- **Answer:** Connect with Jose if an official is required. A reminder that officials have a code of conduct to follow in the midst of COVID as well.

e. Community COVID preparation update

- BV has completed their risk assessment and updated their internal documents: Emergency Response Plan, Contact List, & Stop Order
- LLB has completed their risk assessment. Additionally:
 - Completed their coach and player training identifying COVID restrictions/requirements
 - All waivers and documents are available online for completion
- **Suggestion:** LLB was asked to share this format with the other communities. LLB agreed and noted they will email them out with the caution to use it as an edit function only as the potential to access player information is present otherwise.



Lakeland District Soccer Association
Modified Play
Zoom
October 4, 2020

- f. Lakeland FC update
- **Registration:** confirmation requested on whether Lakeland FC players would be registered with ASA (as noted in section b) by their home communities or whether this will be done by Lakeland FC?
 - LLB noted it would be more efficient for Lakeland FC to register the player with ASA
 - CL agreed
 - BV stated they would need to meet as a board and determine what would be best
 - **Question:** Will the players have the ability to return to play within their home community if Lakeland FC does not have the numbers to continue?
 - **Suggestion:** Lakeland FC to communicate with all communities how many players from each community exist, with further community to each community with the specifics of their players: name, level, etc. All communities agreed
 - **Player Assessment:**
 - 9 players were present for the assessment, a few players couldn't make it and a few others have shown interest.
 - Deadline for players/parents to communicate interest is today at 4pm
 - Lakeland FC will communicate with all communities whether Lakeland FC will go ahead or not – St. Paul will be included in this email – once confirmed
- g. AGM date & time
- November 8th, 2020 @ 9:30am
 - Darlene to send out zoom link
 - What are the advertisement requirements?
 - Communicate at least 21 days prior to the meeting via writing: letter or email
 - Kristy, as past Exec. Dir. would typically send emails to the community presidents and board members and update the website as well
- h. Executive & Board roles: identify what roles need to be filled
- President: Wayne noted he will be stepping down
 - 2nd VP: Allan noted he will be stepping down
 - Also noted LLB's new president will support LDSA along with LLB Secretary
 - District DRA noted he can complete their term
 - Secretary noted she can complete their term
 - **Question:** What is the process if a person in a current role would like to change roles?
 - **Answer:** Communicate this at the AGM and put their name forward for the desired position for voting
 - **Noteworthy:** terms up for voting are: President and 2nd VP. Additionally the Executive Director position is available, which is a paid position

Next Meeting: AGM: November 8th @ 9:30 am. Zoom link to follow

Adjournment: Motion to adjourn made by Wayne and seconded by Jose. Meeting adjourned at 10:49.