



Lakeland District Soccer Association
Annual General Meeting Minutes
Telus Team Meeting
October 23, 2022 @ 9:30

1. Call to Order: 9:37 am

Roll Call: Those in attendance

LDSA:	Josh Phillips - President, BV Tech. Dir.	Darlene Larocque - Secretary
	Tim Urlacher – 1st Vice President Adult Director	Melissa Foglietta - Executive Director BV Registrar
	Glenda Bouvier – <i>absent</i> 2 nd Vice President	Jose Teixeira – <i>absent</i> Referee Director
Bonnyville:	Curtis Conrad – Vice President; Myk Morris, Asst. Technical Director	
Cold Lake:	Ryan Cote – President; Jarrett Peirson, Director of Officials	
Elk Point:	<i>Absent</i>	
Hardisty:	<i>Absent</i>	
Kitscotty:	<i>Absent</i>	
Lac La Biche:	Shannon Simpson, Registrar	
St. Paul:	Lori Cote – Technical Director	
Sedgewick:	<i>Absent</i>	
Vegreville:	<i>Absent</i>	
Vermillion:	Gordon Barrett, President	
Guest	<i>n/a</i>	

2. Approval of Agenda: 1st Bonnyville, 2nd Cold Lake

Additions to Agenda: No additions

3. Approval of Past AGM Minutes: 1st Cold Lake, 2nd Bonnyville

4. Financial Reports: presented by Exec. Director (see [Appendix I](#))

➤ Questions:

- Vermillion: Does RAMP charge all Districts and Associations?
 - Exec. Director: confirmed there's a fee for registration usage and a separate fee for website maintenance. Communities and districts will be charged for what service they use



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- Cold Lake: Were all the Lakeland uniforms returned or do we need to purchase more?
 - President: All but a few stragglers have been returned. There is no need to purchase more at this time, we can probably get a few more years out of the ones we have.

5. Budget Review & Approvals

a. LDSA Fees presented by President (see [Appendix II](#))

- ASA has adjusted their fees
 - Biggest change is that new and returning players have the same fee – no longer different fees charged
- Current LDSA fees do not show a breakdown
 - The last adjustment with a breakdown was completed in 2010
- Adjustment Breakdown:
 - The proposed fees would start in the Spring 2023 season
 - Most fees have gone down per level except for the Adults which have a jump
 - Lakeland Admin flat fee of \$2
 - U5-U11 will not be charged for League Play
 - League Play will form part of the breakdown and not a separate fee for, all other players
 - If a team does not participate in league play then their fee will be adjusted at that time
 - Referee & Technical Programs are a flat fee of \$1
 - The district gets charged from ASA for refresher courses and training for district referee
 - Also, travel expenses for instructors in our area
 - Does not cover the hosted courses
 - Executive Director Fee of \$10
 - This covers the fees we are paying for the ED
 - Noted: the previous amount did not cover the cost of the past ED salary
 - Team Staff (includes, coaches, managers, etc.) is a flat fee of \$3
 - Adult players still have different fees for new and returning players
 - Returning players do not pay the ASA fee
 - Lakeland Cup Fee will have an increase of \$50
 - In part due to the increased referee costs, referees having to travel more
 - If we are under budget, then the surplus can be put towards player giveaways
- Discussion:
 - Vermillion: Should we have a contingency for any problematic issues?
 - President: We discussed this, but we don't anticipate fees adjusting by much on either end. Fees will be reviewed and adjusted yearly as needed. It is suggested that each community would benefit from a contingency balance.

MOTION TO APPROVE FEES AS PRESENTED: 1st BV, 2nd Vermillion; All in Favour



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b. Referee Fees & Mileage presented by President (see [Appendix III](#))

REFEREE FEES

- Not big adjustments
 - Wanted to clarify fees and breakdown
- Rationale behind the changes
 - Broke out the Minis from the U11 group
 - Less experienced referees can be assigned to the Mini games
 - U11 to U13 moves from a non-competitive group to a competitive group
 - Less experienced assigned to the U11s
 - **OUTDOOR** (typically 1 Referee + 2 Assistants)
 - Referee: All fees have a \$5 to \$10 increase
 - Assistants: \$15 less than the head referee
 - Other: \$20 flat fee
 - 'other' could be a mentor assigned to a brand-new referee
 - **INDOOR** (typically 1 Referee + 1 Assistant)
 - Referee: same as outdoor fees
 - Assistants: \$10 less than the head referee
 - Other: same as outdoor fees
- Discussion:
 - Cold Lake: noted that typically seasoned officials have been 'mentoring' less experienced officials at events during their breaks. Would the 'other' fee now be required for this?
 - President: mentoring, specific to the 'other' fee, would be scheduled. Someone would be specifically scheduled to watch and mentor

MOTION TO APPROVE AS PRESENTED: 1st CL, 2nd BV; All in Favour

REFEREE MILEAGE

- Propose indexing mileage to the Government of Canada recommendations
 - Will be an \$0.11 jump = \$0.61 per km
 - Current fee is 15 years out of date
- Mileage for referees have exceptions but they are currently unwritten
 - i.e. exemptions include coaches, players, parents & siblings who are already at the events
 - The proposal would omit the siblings from the exception group
 - **Propose** written rule:

"Mileage for travel will be paid for referees travelling to other communities, except for referees who are also team staff, players, or parents of players who will already be at the game/event"



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➤ Discussion:

- President: will paying the siblings 'hurt' the mini tournaments
 - Host won't use the siblings because of having to pay them
 - Using them could increase the cost of the tournament fees
- Lac La Biche: if we have a 16+ year old get mileage only because younger then that they cannot drive
- President: noted he liked that idea; asked the communities if a clause should be added pertaining to this? All agreed
- **Updated Proposal:**

"Mileage for travel will be paid for referees travelling to other communities, except for referees who are also team staff, players, parents of players, or siblings of players (under the age of 16) who will already be at the game/event."

MOTION TO APPROVE AMENDED RULE: 1st CL, 2nd BV; All in Favour

c. Budget: presented by Executive Director (see [Appendix IV](#))

- LDSA Fees – Indoor: using 'old' fee structure
 - LDSA Fees – Outdoor: using 'new' fee structure
 - Lakeland Cup Fees: based on previous year's numbers
 - ASA Fees – Indoor & Outdoor: based on new ASA fees
 - ASA Soccer Meetings: assuming 2 attendees
 - Declarations: assuming 1 team in each division attending
 - Referee Fees – Indoor & Outdoor: using 'new' structure
 - Referee Mileage: using increased mileage
 - Medals & Player Giveaways: \$5/player each
 - Referee Courses: \$300 refresher/conversion courses; \$1000 for DRA or Referee(s)
- Discussion:
- President: noted that LDSA was informed by ASA that the budget does not require approval. Additionally, there isn't anything in the by-laws noting they require approval. Therefore, we are open for discussion only, not seeking approval.
 - Vermillion: is the budget for the courses scheduled for this month only or will it cover future courses?
 - President: the refresher course is needed for all and is a small cost, LDSA will not charge for this course. The budget does not account for the entry level or mini courses.

6. Bylaws, Rules & Regulations:

a. Bylaws:

- Nothing to report, no changes proposed.



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b. Rules & Regulations: presented by President (see [Appendix V](#))

- There are a couple of proposals
- Rule 2. League Play & Lakeland Cup Declarations
 - Propose adding 2.3 as follows

“League games where travel over 175km between communities should take place at a neutral location, where possible”

MOTION TO BRING FORWARD FOR REVIEW & APPROVAL: 1st BV, 2nd Vermillion

- Discussion:
 - Cold Lake: to confirm, if it's over 175 then the neutral location would be mandatory however if it's under 175 then it's not mandatory
 - President: yes, games for CL vs. Veg and LLB vs. Verm. Will be at a neutral location
 - Cold Lake: noted that CL vs. Verm games have historically used a neutral site
 - President: referenced the mileage chart
 - Cold Lake: fine with that if the chart shows the distinction

VOTE TO APPROVE AS PRESENTED: All in Favour

- Rule 5. Transfer of Players
 - Propose updating 5.1 as follows

“All player transfer must take place no less than 1 week prior to Lakeland Cup, subject to the usual Alberta Soccer cup tied rules and transfer deadlines”

- Propose striking 5.2
 - We currently don't encounter this and if we did, it is covered in the ASA rules

MOTION TO BRING FORWARD FOR REVIEW & APPROVAL: 1st St. Paul, 2nd BV

- Discussion: none

VOTE TO APPROVE AS PRESENTED: All in Favour

- Rule 10. Rescheduling of League Games
 - Propose updating 10.4 & 10.5

10.4 “Game Cancellations due to Severe Weather. Club presidents contact each other to discuss cancelling due to weather, once confirmed they turn it over to the coaches to try and find an alternate date to reschedule. Next the Executive Director must be informed of the change, and all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs. away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes”

10.5 “Every attempt to reschedule league games should be made. Cancellations will only be accepted should there be no alternate options and approved by LDSA executive.”

MOTION TO BRING FORWARD FOR REVIEW & APPROVAL: 1st CL, 2nd BV



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➤ Discussion:

- President: the biggest change is that the coaches can no longer make that call, it will now be the club presidents
- St. Paul: who would let the referee know that the game is cancelled?
- President: it would be the home community's Referee Director (in the absence of one the community would need to decide who would be responsible for this)
- Cold Lake: what if the president is not available? Propose adding 'president or executive director' to the rule
- President: updated the proposed rule for review as follows

10.4 "Game Cancellations due to Sever Weather. Club presidents or their designates will contact each other to discuss cancelling due to weather, once confirmed they turn it over to the coaches to try and find an alternate date to reschedule. Next the Executive Director must be informed of the change, and all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs. away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes"

VOTE TO APPROVE AS PRESENTED: All in Favour

c. Lakeland Cup Hosting Requirements: presented by President (see [Appendix VI](#))

- A few proposed changes to the document as follows:
- Referee Coordinator
 - Adding the following two points:

- The Referee Coordinator will be required to ensure there is no conflict of interest between referees and teams playing during Lakeland Cup.
- The position may be compensated with a one-time honorarium which is structured based on \$5.00 per game, per referee.

➤ Discussion:

- Lac La Biche: asked what DRA stands for
- President: District Referee Assistant
- Lac La Biche: do we need to indicate what 'conflict of interest' means? Also, how would they know if there are 'conflicts of interest'?
- President: maybe we need to put more thought into the 'conflict of interest' and bring it back to another meeting
- Lac La Biche: what if it's a provincial game?
- Cold Lake: there have been referees refing the entire day at times due to shortages
- Cold Lake: noted the reality is that because we are so small it would be difficult to accomplish
- President: reiterated that we will remove this point from voting at this time and will revisit at a future date
- Bonnyville: asked that future discussion review how this will be handled when 'conflict' is identified immediately before a game



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- Host Community Executive Members
 - Adding the following point:
- “Host community executive or club representative to present medals and trophies.”
 - MOTION TO BRING FORWARD FOR REVIEW & APPROVAL: 1st BV, 2nd Vermillion**
 - Discussion: none
 - VOTE TO APPROVE AS PRESENTED: All in Favour**
- Field Marshalls
 - Propose adding a point as follows in addition to a Field Marshall Appendix
- “See Appendix “A” for a detailed Field Marshall description”
 - Discussion:
 - President: maybe the appendix shouldn’t be part of the ‘hosting requirements’ document as there are conflicts within the document i.e. appendix notes 1 Field Marshall required per team whereas the Lakeland Cup Rules indicates 3 Field Marshalls are required
 - President: we will remove this proposal at this time and bring forward at a future date
 - Vermillion: when it is brought back for discussion, coaches and staff should be included, not only parents and attendees
 - President: we’ll get input from DRA on that piece and will bring this point back for further discussion at a future date

7. Appointed Positions presented by President

- a. **DHC – District Head Coach:** Currently vacant
 - has been vacant since the start of COVID
 - role will be reviewed to determine what is needed
- b. **DRA – District Referee Assistant:** Currently held by Jose Teixeira
 - Jose expressed his desire to step down
 - LDSA is in the process of having Jarrett Peirson take over this position
 - Commitments have not been made at this time as it is still under review
 - Would like to have 2 roles set up within the district
 - Wish to officially set it in place by Fall/Winter season
- c. **Adult Director:** currently held by Tim Urlacher
 - Tim indicated he is willing to stay in the role
- d. **Executive Director:**
 - This is a 1 year contract
 - Melissa Foglietta has renewed her contract for the 2022/2023 year



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8. Elections presented by President

- The following roles are up for renewal:
 - **President:** Currently held by Josh Phillips
 - Josh noted he will put his name forward
 - Call for nominations
 - No further names nominated

Josh Phillips elected as President by acclimation
 - **2nd Vice President:** Currently held by Glenda Bouvier
 - Glenda indicated she will put her name forward (noted by President)
 - Call for nominations
 - No further names nominated

Glenda Bouvier elected as 2nd Vice President by acclimation
- 1st Vice President and Secretary roles are up for election in 2023.
- Tim Urlacher noted his intention to step down at that time

8. Adjournment: 11:36 a.m.

Motion approved: 1st by Tim Urlacher, 2nd by Ryan Cote



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Appendix I

Lakeland District Soccer Association Balance Sheet As at 08/31/2022		
ASSET		
Current Assets		
Chequing Bank Account	57,810.26	
Total Cash		57,810.26
LCU Common Shares		26.50
Accounts Receivable	4,533.65	
Total Receivable		4,533.65
Total Current Assets		62,370.41
Capital Assets		
Lakeland Cup Trophies	1,427.58	
Accum. Amort. - Trophies	-1,196.02	
Net - Lakeland Cup Trophies		231.56
Office Furniture & Equipment	1,441.65	
Accum. Amort. -Furn. & Equip.	-1,207.82	
Net - Furniture & Equipment		233.83
Computer	3,155.46	
Accum. Amort. - Computer	-3,370.31	
Net - Vehicle		-214.85
Total Capital Assets		250.54
TOTAL ASSET		62,620.95
LIABILITY		
TOTAL LIABILITY		0.00
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		31,428.74
Current Earnings		31,192.21
Total Retained Earnings		62,620.95
TOTAL EQUITY		62,620.95
LIABILITIES AND EQUITY		62,620.95



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**Lakeland District Soccer Association
Income Statement 09/01/2021 to 08/31/2022**

REVENUE

Revenue	
LDSA Fees - Indoor	11,388.00
LSDA Fees - Outdoor	64,412.00
Lakeland Cup Fees - Indoor	6,000.00
Lakeland Cup Fees - Outdoor	12,000.00
Declaration Fees	5,467.50
Referee / Technical	1,276.00
Coach Course	440.00
League Play	2,759.00
District Team Uniforms	4,587.00
Promotional / Misc Events	4,364.48
Player Card Printing	515.00
Interest Revenue	0.36
Total Other Revenue	113,209.34

TOTAL REVENUE **113,209.34**

EXPENSE

Payroll Expenses	
Subcontractors	14,875.00
Total Payroll Expense	14,875.00

Operating Expenses	
ASA Fees - Indoor	5,478.15
ASA Fees - Outdoor	32,885.70
ASA Meetings / AGM	614.20
Declaration Fees	3,443.75
Promotional / Misc Events	4,626.04
Lakeland FC Tier II	3,095.40
Total Operating Expenses	50,143.24

General & Administrative Expenses	
Accounting & Legal	378.00
Advertising, Promotion & Website	257.25
Courier & Postage	285.34
Amortization Expense	322.25
ASA Affiliation Fees	315.00
Office Supplies	1,046.89
Interest & Bank Charges	1.50
Total General & Admin. Expenses	2,606.23

League Play-Indoor- Expenses	
Referees	1,120.00
Mileage Expense	156.00
District Team Uniforms	1,726.70
Total League Play-Indoor-Expenses	3,002.70

Lakeland Cup - Indoor - Expenses	
Referees	605.00
Mileage	52.00
Gymnasium Rental	1,051.00
Total Lakeland Cup - Indoor	1,708.00

Lakeland Cup-Outdoor-Expenses	
Referees	3,295.00
Referee Coordinator	500.00
Medals	1,668.00
Office Supplies	992.25
Mileage	2,467.50
Accommodations	322.97

Total Lakeland Cup-Outdoor **9,245.72**

Referee/Technical Programs	
Referee Courses	136.24
Technical Courses	300.00
Total Referee/Technical Programs	436.24

TOTAL EXPENSE **82,017.13**

NET INCOME **31,192.21**



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Appendix II

Outdoor Fees - Current										
All Players	U5	U7	U9	U11	U13	U15	U17	U19	Adult	
Player Fees	\$21.00	\$26.00	\$31.00	\$36.00	\$46.00	\$46.00	\$51.00	\$51.00	\$50.00	
League Fees					\$5.00	\$5.00	\$5.00	\$5.00		
TOTAL	\$21.00	\$26.00	\$31.00	\$36.00	\$51.00	\$51.00	\$56.00	\$56.00	\$50.00	
Lakeland Cup Fee	\$500 / team									
ASA Provincial Declaration Fe	U13	U15-U19	Adult							
Youth & Adult Teams (not leading to nationals)	\$475.00	\$498.75	\$525.00	Coaches \$3 each						
Indoor Fees - Current										
All Players	U5	U7	U9	U11	U13	U15	U17	U19	Adult	
Player Fees	\$17.00	\$17.00	\$17.00	\$18.00	\$22.00	\$22.00	\$23.00	\$23.00	\$23.00	
NEW Player Fees	\$19.00	\$19.00	\$20.00	\$26.00	\$29.00	\$31.00	\$33.00	\$34.00	\$34.00	
League Fee					\$4.00	\$4.00	\$4.00	\$4.00		
TOTAL	\$36.00	\$36.00	\$37.00	\$44.00	\$55.00	\$57.00	\$60.00	\$61.00	\$57.00	
Lakeland Cup Fee	\$500 / team									
ASA Provincial Declaration Fe	U13	U15-U19	Adult							
Youth & Adult Teams (not leading to nationals)	\$475.00	\$498.75	\$498.75	Coaches \$3 each						

Outdoor Fees - Proposed							
all fees to be reviewed annually - effective outdoor 2023							
LDSA Fees:							
All Players	U5-U9	U11	U13	U15	U17	U19	Adult
Alberta Soccer	\$12.00	\$24.00	\$24.00	\$29.40	\$29.40	\$31.50	\$38.85
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
League Play	-	-	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Referee Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Total	\$26.00	\$38.00	\$43.00	\$48.40	\$48.40	\$50.50	\$57.85
Rounded \$26.00 \$38.00 \$43.00 \$49.00 \$49.00 \$51.00 \$58.00							
Lakeland Cup Fee \$550 / team							
ASA Provincial Declaration Fe	U13	U15-U19	Adult				
Youth & Adult Teams (not leading to nationals)	\$475.00	\$498.75	\$525.00	Team Staff \$3 each			
Provincial Fees determined by ASA							
Indoor Fees - Proposed							
all fees to be reviewed annually - effective indoor 2023-24							
LDSA Fees:							
All Players	U5-U9	U11	U13	U15	U17	U19	Adult
Alberta Soccer	\$6.00	\$10.00	\$10.00	\$12.60	\$12.60	\$12.60	\$38.85
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
League Play	-	-	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Referee Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Total	\$20.00	\$24.00	\$29.00	\$31.60	\$31.60	\$31.60	\$57.85
Rounded \$20.00 \$24.00 \$29.00 \$32.00 \$32.00 \$32.00 \$58.00							
Lakeland Cup Fee \$550 / team							
ASA Provincial Declaration Fe	U13	U15-U19	Adult				
Youth & Adult Teams (not leading to nationals)	\$475.00	\$498.75	\$498.75	Team Staff \$3 each			
Provincial Fees determined by ASA							

* ASA Adult fees are per unique player. All players are considered new in the outdoor season.

* If adult player registered in the prior outdoor season, they will not pay the ASA portion of fees for the indoor season



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Appendix III

Current LDSA Fees			
Outdoor			
Age Group	Referee	Assistant	other
Mini	\$25.00	\$15.00	\$15.00
U13	\$30.00	\$20.00	\$20.00
U15	\$40.00	\$30.00	\$30.00
U17	\$45.00	\$35.00	\$35.00
U19	\$50.00	\$40.00	\$40.00
Adults	\$50.00	\$50.00	\$50.00
Current LDSA Fees			
Indoor			
Age Group	Referee	Assistant	other
Mini	\$25.00	\$15.00	\$15.00
U13	\$30.00	\$20.00	\$20.00
U15	\$40.00	\$30.00	\$30.00
U17	\$45.00	\$35.00	\$35.00
U19	\$50.00	\$40.00	\$40.00
Adults	\$50.00	\$50.00	\$50.00

Proposed Fees			
Outdoor			
Age Group	Referee	Assistant	other
Mini	\$25.00	-	\$20.00
U11	\$30.00	\$15.00	\$20.00
U13	\$40.00	\$25.00	\$20.00
U15	\$45.00	\$30.00	\$20.00
U17	\$50.00	\$35.00	\$20.00
U19	\$55.00	\$40.00	\$20.00
Adults	\$60.00	\$45.00	\$20.00
Proposed Fees			
Indoor			
Age Group	Referee	Assistant	other
Mini	\$25.00	\$15.00	\$20.00
U11	\$30.00	\$20.00	\$20.00
U13	\$40.00	\$30.00	\$20.00
U15	\$45.00	\$35.00	\$20.00
U17	\$50.00	\$40.00	\$20.00
U19	\$55.00	\$45.00	\$20.00
Adults	\$60.00	\$50.00	\$20.00



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Lakeland Referee Payment Chart Mileage

Outdoor				Indoor			
Age Group	Referee	Assistant	other	Age Group	Referee	Assistant	other
Mini	\$25.00	-	\$20.00	Mini	\$25.00	\$15.00	\$20.00
U11	\$30.00	\$15.00	\$20.00	U 11	\$30.00	\$20.00	\$20.00
U13	\$40.00	\$25.00	\$20.00	U 13	\$40.00	\$30.00	\$20.00
U15	\$45.00	\$30.00	\$20.00	U 15	\$45.00	\$35.00	\$20.00
U17	\$50.00	\$35.00	\$20.00	U 17	\$50.00	\$40.00	\$20.00
U19	\$55.00	\$40.00	\$20.00	U 19	\$55.00	\$45.00	\$20.00
Adults	\$60.00	\$45.00	\$20.00	Adults	\$60.00	\$50.00	\$20.00

Lakeland Referee Mileage Chart

	Bornville	Cold Lake	Elk Point	Hardisty	Kilam	Kispiox	Lac La Poudre	Provost	St. Paul	Two Hills	Vegreville	Wainwright	Vermilion	Viking	Wainwright
Bornville		51	51	214	233	124	130	243	67	124	160	112	195	173	
Cold Lake	51		105	267	287	141	146	262	121	179	224	164	250	227	
Elk Point	51	105		163	187	92	158	204	34	79	124	61	149	122	
Hardisty	214	267	163		43	136	281	87	158	138	125	101	68	58	
Kilam	233	287	187	43		162	251	126	168	108	94	128	40	100	
Kispiox	124	141	92	136	162		254	120	129	131	123	38	124	90	
Lac La Poudre	130	146	158	281	251	254		364	123	146	156	224	215	282	
Provost	243	262	204	87	126	120	364		239	222	208	142	152	85	
St. Paul	67	121	34	158	168	129	123	239		60	105	90	130	157	
Two Hills	124	179	79	138	108	131	146	222	60		45	95	71	143	
Vegreville	160	224	124	125	94	123	156	208	105	45		90	58	129	
Vermilion	112	164	61	101	128	38	224	142	99	95	90		80	61	
Viking	195	250	140	68	40	124	215	152	130	71	58	80		73	
Wainwright	173	227	122	58	100	90	282	85	157	143	129	61	73		

Referee Mileage to be paid at a rate of \$0.61 per km.

Mileage for travel will be paid for referees travelling to other communities, except for referees who are also team staff, players, or parents of players who will already be at the game/event.



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Appendix IV



2022-23 Lakeland Budget

REVENUE

Revenue

LDSA Fees - Indoor	11,000.00
LSDA Fees - Outdoor	66,000.00
Lakeland Cup Fees - Indoor	6,600.00
Lakeland Cup Fees - Outdoor	13,200.00
ASA Coach Grant	0.00
ASA COVID Grant	0.00
ASA Prov. Host Grant	0.00
Declaration Fees	8,000.00
Tournament Sanctioning Fees	0.00
Referee/Technical	2,500.00
Promotional / Misc Events	0.00
Player Card Printing	0.00
Interest Revenue	0.00
District Team Uniforms	0.00
League Play	0.00
Miscellaneous Revenue	0.00
Lakeland FC Tier II	6,000.00
Total Other Revenue	113,300.00

TOTAL REVENUE

113,300.00

EXPENSE

Payroll Expenses

Subcontractors	21,000.00
Total Payroll Expense	21,000.00



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Operating Expenses

ASA Fees - Indoor	2,500.00	▼
ASA Fees - Outdoor	35,000.00	▼
ASA Meetings / AGM	3,000.00	▼
LDSA Meetings/AGM	0.00	(virtual)
Summer Games	0.00	
ASA Prov. Host Grant Disbursement	0.00	
Declaration Fees	8,000.00	▼
Promotional / Misc Events	0.00	
Lakeland FC Tier II	6,000.00	
Community Overpayments	0.00	
Total Operating Expenses	54,500.00	

General & Administrative Expenses

Accounting & Legal	1,500.00	▼
Advertising, Promotion & Website	750.00	▼
Courier & Postage	50.00	
Amortization Expense	600.00	
ASA Affiliation Fees	315.00	
Office Supplies	550.00	▼
Interest & Bank Charges	0.00	
Total General & Admin. Expenses	3,765.00	

League Play-Indoor- Expenses

Referees	0.00	
Mileage Expense	0.00	
Tier II Programming/Support	0.00	
Player Give Aways	0.00	
District Team Uniforms	0.00	
Total League Play-Indoor-Expenses	0.00	



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Lakeland Cup - Indoor - Expenses	
Referees	800.00 ▼
Medals	1,000.00 ▼
Mileage	100.00 ▼
Meals	50.00
Accommodations	250.00
Player Give Aways	1,000.00 ▼
Gymnasium Rental	1,750.00
Team Reimbursements	0.00
Total Lakeland Cup - Indoor	4,950.00
League Play-Outdoor- Expenses	
Referees	0.00
Mileage Expense	0.00
Tier II Programming/Support	0.00
Total League Play-Outdoor-Expenses	0.00
Lakeland Cup-Outdoor-Expenses	
Referees	3,800.00 ▼
Referee Coordinator	500.00 ▼
Medals	2,000.00 ▼
Mileage	2,800.00 ▼
Accommodations	450.00
Player Giveaways	2,000.00 ▼
Meals	100.00
Total Lakeland Cup-Outdoor	11,650.00
Referee/Technical Programs	
Referee Courses	2,300.00 ▼
Technical Courses	1,500.00
Total Referee/Technical Programs	3,800.00
TOTAL EXPENSE	99,665.00
NET INCOME	13,635.00



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Appendix V

2. League Play & Lakeland Cup Declarations

2.1. The final deadline for Communities to declare their teams for Lakeland League Play and Lakeland Cup will be set at the Lakeland Spring Planning Meeting for outdoor and the Fall Planning Meeting for indoor.

2.1.1. The community will be assessed a \$250 administrative fee per declaration for late declarations and the Executive Committee will determine whether the late entry is to be accepted or denied.

2.2. Communities will submit their fees and declarations according to the dates set at the Spring Meeting. There will be no refund for a team that withdraws after the declaration date.

2.3. League games where travel over 175 km between communities should take place at a neutral location, where possible.

5. Transfer of Players

5.1. All player transfer must take place no less than 1 week prior to Lakeland Cup, subject to the usual Alberta Soccer cup tied rules and transfer deadlines.

5.1.2. Once transferred that player is considered cup tied.

5.2. ~~Youth players may transfer laterally within the same club, subject to the usual Alberta Soccer cup-tied rules and transfer deadlines.~~

5.3. All players competing in Lakeland Cup leading to the Provincial Championships shall be considered cup tied for that age and tier, regardless of when the regional play down or tournament occurs.

10. Rescheduling of League Games

10.1. Blackout dates must be provided prior to the deadline set by the Executive Director. Indoor-Fall Planning Meeting
Outdoor-Spring Planning Meeting

10.2. Indoor Season: All game rescheduling for the indoor schedule must go through the Executive Director to ensure field availability and referee scheduling.

10.3. Outdoor Season: The team needing a game changed is to contact the coach of the team they are scheduled to play. Together they come up with a suitable date that does not conflict with any other Lakeland games already scheduled. Once the date is set, the home team must contact their referee director to inform them of the change and to ensure a referee will be booked for the new game and cancelled for the game that was moved. Next the Executive Director must be informed of the change, make sure you include all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes.

10.4. Game Cancellations due to Severe Weather: Club presidents contact each other to discuss cancelling due to weather, once confirmed they turn it over to the coaches to try and find an alternate date to reschedule. Next the Executive Director must be informed of the change, and all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes.

10.5. Every attempt to reschedule league games should be made. Cancellations will only be accepted should there be no alternate options and approved by LDSA executive.

12. Referees

12.1. Refer to current LDSA Referee Payment and Mileage Chart.



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Appendix VI

Referee Coordinator:

- This person would be expected to schedule all the referees for every game over the weekend.
- This schedule would need to be approved by the DRA and then sent to the Executive Director for reference when paying the referees. They would also be working directly with the DRA & Executive Director in case any issue come up with the schedule. They must be available all weekend to oversee the referee and will only referee a game if necessary.
- The Referee Coordinator will assist with locating any missing game sheets.
- The Referee Coordinator is in charge of posting the schedule in the referee room and handing out referee timesheets to the referees to fill out. All changes to the schedule must be reported to the Executive Director.
- The Referee Coordinator will be required to ensure there is no conflict of interest between referees and teams playing during Lakeland Cup.
- The position may be compensated with a one-time honorarium which is structured based on \$5.00 per game, per referee.

Host Community Executive Members:

- There must be a volunteer coordinator or tournament coordinator available to guide the volunteers. The Executive Director may also call on these coordinators for help locating game sheets if the referee coordinator is unavailable. They may also be asked to assist in disciplinary situations.
- Host community executive or club representative to present medals and trophies.

Field Marshalls:

- There must be a minimum of 3 field marshals on the fields at all times.
- These people must be wearing safety vests or some sort of clothing making them noticeable marshals.
- These individuals would oversee watching the spectators and reporting problems to the Executive Director. They may also have to escort ejected players or spectators out of the field area.
- See Appendix "A" for a detailed Field Marshal description.



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Appendix "A"



Lakeland District Soccer Association - Field Marshall

Role:

The Field Marshall Program is intended to assign one individual from each team to speak up on behalf of the referee among their fellow parents/spectators/peers. All teams participating in league play must designate an individual at each game to act as a Field Marshall.

The role of the Field Marshal is to maintain a positive and sportsmanlike environment around the playing field. The Field Marshal shall position themselves in between the two Town's spectators on the spectator side of the field.

Duties:

To uphold LDSA's Code of Conduct and serve as a role model to our young athletes.

1. Monitor the behavior of parents/fans. This includes the use of obscene or highly abusive language, threats of bodily harm, fighting or continued berating of officials or others involved in the game.
2. Ensure parents/fans do not enter the field of play or player's bench.
3. The Field Marshall is to remind parents/fans to keep their comments to themselves and refrain from vocalizing their complaints during the game.
4. Quickly diffuse potential problems before they arise by either being visible or calmly speaking with the individual(s) involved.
5. Deal with, and act on, inappropriate comments, gestures and/or general unsporting behavior directed at referees, players or any other individual by your teams' spectators but please avoid getting into a confrontation. If someone is still hostile after being asked to calm down, please gather as much information but do not put yourself in a dangerous position.

The Field Marshall will not interfere with the coach but can gather information should he/she deems it necessary and forward this information to the Head Ref for follow up.

6. Ensure that spectators are not sitting on the player side of the field. Parents sitting on the player side of the fields cause distractions and could have liability issues as all individuals on the player side of the field require the Respect in Sport course.
7. The Field Marshall is expected to support the referee when requested by the official to do so should a situation require this.

The Field Marshal is not expected to put themselves in a situation which may compromise their safety and instead are asked to contact the District Referee Director.