



Lakeland District Soccer Association
Annual General Meeting Agenda
Microsoft Teams
November 17, 2024 @ 7:30pm

Call to order at 7:32 pm

1. Roll Call-Confirmation of quorum/Meeting to order

LDSA:

Josh Phillips - LDSA President,
Dora Robinson – LDSA Secretary , SP Treasurer
Julie Robichaud – LDSA 1st VP
Melissa Foglietta - LDSA Exec. Dir.,
Glenda Bouvier – LDSA 2nd VP, LLB Pres.

Jose Teixeira referee director - absent

Bonnyville: Curtis Conrad (delegate) Vice President

Cold Lake: Renato Duarte, President, Josh Correia - delegate Vice President

Elk Point: Absent

Hardisty: Absent

Kitscoty: Absent

Lac La Biche: Shannon Simpson, delegate Registrar

St. Paul: Lori Cote (delegate) – Technical Director

Sedgewick: Absent

Vegreville: Al Bohrson, President, Shelley Berry, Registrar and Communication Director

Vermillion: Gordon President

2. Approval of Meeting Agenda

Motion to approve agenda Cold Lake 1st, Vegreville 2nd, all in favour – approved.

3. Review and Approval of Previous AGM Minutes

- **Motion to approve previous minutes BV 1st. Cold Lake 2nd all in favour 5 approved, 1 abstention, motion carried.**
-

4. Business Arising from the Minutes

- **None arising**

5. Reports

- no reports

6. Budget Review & Approval

- a. LDSA Fees Link
 - i. Presented as attached.
 - ii. Motion:

Whereas the Alberta Soccer Association has announced an increase in outdoor player fees by \$2 for the year 2025, \$1 for the year 2026, and \$1 for the year 2027 in response to Canada Soccer's



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fee increase of \$4, we move that the LDSA (Lakeland District Soccer Association) absorb this fee increase for the year 2025.

- iii. Furthermore, propose that the LDSA increase the Alberta Soccer portion of the fees by \$4 starting in the year 2026 to accommodate the ongoing financial requirements.
- iv. Rationale:
- v. Absorbing the fee increase for outdoor 2025 will help ensure that soccer clubs have time to adjust accordingly without immediate financial burden. Gradually increasing the fees in 2026 allows members to plan and adjust for the future increase.
- vi. Action Required:
- vii. 1. Approval of LDSA's absorption of the \$2 fee increase per player for 2025.
- viii. 2. Approval of the increase to the Alberta Soccer portion of LDSA Outdoor fees by \$4 per player in 2026.

ix. Motion to approve the motion BV 1st, Vermilion 2nd

x. 5 yes, 1 no, motion carried

- b. 2025 Budget Link
 - i. Presented as attached.
 - ii. Motion to approve the budget, Cold Lake 1st, Vegreville 2nd
 - iii. All in favour, approved.

7. Presentation and Consideration of Financial Statements

- Presented as attached.

8. Bylaws, Rules & Regulations

- Bylaw committee looking to be formed. No names have been put forward. Executive may need to revamp.

9. Elections bylaws state:

18.1 The following positions shall be elected for a 2 year term at the AGM held on even numbered years.

(a) President – Currently held by Josh Phillips, **up for election.**

Nomination – Josh Phillips – acclaimed.

(b) 2nd Vice President – Currently held by Glenda Bouvier, **up for election.**

Nomination – Glenda Bouvier – acclaimed.

18.2 The following positions shall be elected for a 2 year term at the AGM held on odd numbered years.



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- (a) 1st Vice President – Currently held by Julie Robicheau, up for election in 2025.
(b) Secretary – Currently held by Dora Robinson, up for election in 2025.

10. New Business

- none arising

11. Adjournment – motion to adjourn Cold Lake 1st, - all in favour – meeting adjourned at 8:28 pm.

2023 AGM - Previously Approved Fee Breakdown							
Outdoor Fees							all
fees to be reviewed annually - effective outdoor 2024							
LDSA Fees:							
All Players	U5-U9	U11	U13	U15	U17	U19	Adult
Alberta Soccer	\$12.00	\$24.00	\$24.00	\$29.40	\$29.40	\$31.50	\$38.85
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
League Fee*	-	-	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Referee Program	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Total	\$27.00	\$39.00	\$44.00	\$49.40	\$49.40	\$51.50	\$58.85
Rounded	\$27.00	\$39.00	\$44.00	\$50.00	\$50.00	\$52.00	\$59.00
Lakeland Cup Fee	\$550.00 per team						
Team Staff	\$5.00 each Provincial Fees determined by ASA						
Indoor Fees							
LDSA Fees:							
All Players	U5-U9	U11	U13	U15	U17	U19	Adult
Alberta Soccer	\$6.00	\$10.00	\$10.00	\$12.60	\$12.60	\$12.60	\$38.85
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
League Fee	-	-	-	-	-	-	-
Referee Program	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Total	\$21.00	\$25.00	\$25.00	\$27.60	\$27.60	\$27.60	\$53.85
Rounded	\$21.00	\$25.00	\$25.00	\$28.00	\$28.00	\$28.00	\$54.00
Team League Fee*	\$550.00 per team participating in league (incl.U11 through U19) 4-6 game schedule						
Team League Fee*	\$850.00 per team participating in league (Senior) 8-10 game schedule						
Lakeland Cup Fee	\$550.00 per team						
Team Staff	\$5.00 each Provincial Fees determined by ASA						
*Players/Teams not participating in league will have the league play fee discounted/not charged for outdoor and indoor.							

* ASA Adult fees are per unique player. All players are considered new in the outdoor season.

* If adult player registered in the prior outdoor season, they will not pay the ASA portion of fees for the indoor season.

2024 AGM - Proposed new fee breakdown								
Outdoor Fees - Proposed								
effective outdoor 2025								
LDSA Fees:								
All Players	U5-U9	U11	U13	U15	U17	U19	Adult	
Alberta Soccer	\$14.00	\$26.00	\$26.00	\$31.50	\$31.50	\$33.60	\$40.95	
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
League Fee*	-	-	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	
Referee Program	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Total	\$29.00	\$41.00	\$46.00	\$51.50	\$51.50	\$53.60	\$60.95	
Rounded	\$27.00	\$39.00	\$44.00	\$50.00	\$50.00	\$52.00	\$59.00	
Lakeland Cup Fee	\$550.00 per team							
Lakeland FC Player Admin Fee	\$12.00 each		Non-Ramp User Fee \$1.25 per player/staff					
Team Staff	\$5.25 each		Provincial Fees determined by ASA					
Indoor Fees - Proposed								
effective indoor 2025-26								
LDSA Fees:								
All Players	U5-U9	U11	U13	U15	U17	U19	Adult	
Alberta Soccer	\$6.00	\$10.00	\$10.00	\$12.60	\$12.60	\$12.60	\$40.95	
Lakeland Admin	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
League Fee	-	-	-	-	-	-	-	
Referee Program	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
Technical Program	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
Executive Director	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Total	\$21.00	\$25.00	\$25.00	\$27.60	\$27.60	\$27.60	\$55.95	
Rounded	\$21.00	\$25.00	\$25.00	\$28.00	\$28.00	\$28.00	\$54.00	
Team League Fee*	\$550.00 per team participating in league (incl.U11 through U19) 4-6 game schedule							
Team League Fee*	\$850.00 per team participating in league (Senior) 8-10 game schedule							
Lakeland Cup Fee	\$550.00 per team							
Team Staff	\$5.25 each		Non-Ramp User Fee \$1.25 per player/staff					
								Provincial Fees determined by ASA

Notes:

* ASA Adult fees are per unique player. All players are considered new in the outdoor season.

LDSA to cover the course cost for all refresher and conversion courses as well as referee giveaways


ASA increased fees - LDSA not increasing this year but \$4 next year

New: Lakeland FC player fee & Non-RAMP user fee Increase to Staff fee per ASA's increase.

Notes:

* If adult player registered in the prior outdoor season, they will not pay the ASA portion of fees for the indoor season.

LDSA to cover the course cost for all refresher and conversion courses as well as referee giveaways

<div>  <div>2024-25 Lakeland Budget</div> </div>		Historical - Income Statement						
REVENUE		REVENUE	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
Revenue		Revenue						
LDSA Fees - Indoor	24,000.00	LDSA Fees - Indoor	25742.85	19431.00	11,388.00	3,248.50	12,232.00	9,958.00
LSDA Fees - Outdoor	75,000.00	LSDA Fees - Outdoor	74758.00	69780.00	64,412.00	23,035.15	945.00	75,328.38
Non-Ramp User Fee	750.00	Non-Ramp User Fee						
Lakeland Cup Fees - Indoor	10,000.00	Lakeland Cup Fees - Indoor	9350.00	4500.00	6,000.00		5,000.00	6,500.00
Lakeland Cup Fees - Outdoor	17,600.00	Lakeland Cup Fees - Outdoor	16500.00	14850.00	12,000.00			17,500.00
League Play - Indoor Team Fees	21,000.00	League Play - Indoor Team Fees						
Sponsoships Lakeland Cup - Indoor	0.00	Sponsorships Lakeland Cup - Indoor	1050.00	2500.00				
Sponsoships Lakeland Cup - Outdoor	0.00	Sponsorships Lakeland Cup - Outdoor	2250.00	4250.00				
Donations	0.00	Donations		500.00				
ASA Coach Grant	0.00	ASA Coach Grant				510.00		
ASA COVID Grant	0.00	ASA COVID Grant				14,800.00		
ASA Prov. Host Grant	0.00	ASA Prov. Host Grant					1,600.00	
Provincial Declaration Fees	15,730.00	Provincial Declaration Fees	14513.75	12400.00	5,468.00		7,233.75	11,647.50
Tournament Sanctioning Fees	500.00	Tournament Sanctioning Fees		498.75				259.60
Travel Permit Fees	500.00	Travel Permit Fees		472.50				
Referee/Technical/Coaches	7,000.00	Referee/Technical/Coaches	5742.05	8141.78	1,276.00		3,779.25	4,510.00
Promotional / Misc Events	0.00	Promotional / Misc Events			4,364.00			4,709.50
Player Card Printing	0.00	Player Card Printing			515.00		560.00	120.00
Interest Revenue	0.00	Interest Revenue				0.36	0.72	0.06
District Team Uniforms	0.00	District Team Uniforms			4,587.00			
League Play Referees	0.00	League Play Referees	8762.24	3504.49	2,759.00			
League Play Facility Rental	0.00	League Play Facility Rental	7653.48	3847.69				
Miscellaneous Revenue	0.00	Miscellaneous Revenue	905.00		440.00			
Lakeland FC Tier II	28,500.00	Lakeland FC Tier II/III	24723.59	5564.48				
Senior Teams	0.00	Senior Team	2300.00					
Total Other Revenue	200,580.00	Total Other Revenue	195250.96	154090.69	113,209.00	41,594.01	31,350.72	130,533.04
TOTAL REVENUE	200,580.00	TOTAL REVENUE	195250.96	154090.69	113,209.00	41,594.01	31,350.72	130,533.04
EXPENSE		EXPENSE						
Payroll Expenses		Payroll Expenses						
Subcontractors	27,000.00	Subcontractors	24000.00	21000.00	14,875.00	0.00	24,500.00	42,000.00
Total Payroll Expense	27,000.00	Total Payroll Expense	24000.00	21000.00	14,875.00	0.00	24,500.00	42,000.00
Operating Expenses		Operating Expenses						
ASA Fees - Indoor	11,000.00	ASA Fees - Indoor	10529.75	6177.90	5,478.00	1,316.20	5,076.00	6,874.55
ASA Fees - Outdoor	46,000.00	ASA Fees - Outdoor	39678.15	38219.28	32,886.00	10,575.60	4,541.88	26,614.00
ASA Meetings / AGM	2,800.00	ASA Meetings / AGM	696.40	1586.43	614.00		1,733.13	3,662.41
LDSA Meetings/AGM	0.00 (virtual)	LDSA Meetings/AGM					479.56	2,200.08
Summer Games	0.00	Summer Games						10,734.82
ASA Prov. Host Grant Disbursement	0.00	ASA Prov. Host Grant Disbursement		3850.00			1,600.00	2,850.00
Provincial Declaration Fees Outdoor	8,380.00	Provincial Declaration Fees Outdoor	14220.00	11298.75	3,444.00		7,233.75	9,200.00
Provincial Declaration Fees Indoor	7,360.00	Provincial Declaration Fees Indoor	4780.00	3625.00				
Tournament Sanctioning Fees	500.00	Tournament Sanctioning Fees		210.00				
Promotional / Misc Events	0.00	Promotional / Misc Events			4,626.00		596.36	4,596.15
Travel Permit Fees	500.00	Travel Permit Fees	210.00	262.50				
Honourariums	0.00	Honourariums		260.00				
Lakeland FC Tier II/III	27,000.00	Lakeland FC Tier II/III	21726.09	4728.15	3,095.00		614.25	4,567.00
Community Overpayments	0.00	Community Overpayments						150.00
Senior Teams	0.00	Senior Teams	1625.92					
Total Operating Expenses	103,540.00	Total Operating Expenses	93466.31	70218.01	50,143.00	11,891.80	21,874.93	71,449.01
General & Administrative Expenses		General & Administrative Expenses						
Accounting, Legal & Insurance	1,500.00	Accounting, Legal & Insurance	1408.00	1386.00	378.00	425.25	425.25	425.25
Advertising, Promotion	500.00	Advertising & Promotion	315.63	249.39	257.00	1,071.00		3,208.50
Website & Outlook Accounts	500.00	Website & Outlook Accounts	395.64	532.74				
Courier & Postage	50.00	Courier & Postage	18.00	22.46	285.00			32.45
Amortization Expense	0.00	Amortization Expense			322.00	551.58	1,020.08	1,047.26
ASA Affiliation Fees	315.00	ASA Affiliation Fees	315.00	315.00	315.00	315.00	315.00	315.00
Office Supplies	150.00	Office Supplies		186.54	1,047.00		652.02	1,130.82
Interest & Bank Charges	300.00	Interest & Bank Charges	271.50	144.47	2.00			
Total General & Admin. Expenses	3,315.00	Total General & Admin. Expenses	2723.77	2836.60	2,606.00	2,362.83	2,412.35	6,159.28
League Play-Indoor- Expenses		League Play-Indoor- Expenses						
Referees	8,000.00	Referees	7623.88	3230.00	1,120.00		1,997.00	2,280.00
Mileage Expense	1,500.00	Mileage Expense	1470.50	274.50	156.00			96.00
Facility Rental	8,500.00	Facility Rental	8237.06	3847.69				
Tier II Programming/Support	0.00	Tier II Programming/Support						
Player Give Aways	0.00	Player Give Aways				2,283.17		
District Team Uniforms	0.00	District Team Uniforms			1,727.00			
Total League Play-Indoor-Expenses	18,000.00	Total League Play-Indoor-Expenses	17331.44	7352.19	3,003.00	0.00	1,997.00	2,376.00
Lakeland Cup - Indoor - Expenses		Lakeland Cup - Indoor - Expenses						
Referees	2,000.00	Referees	1790.00	690.00	605.00		657.00	655.00
Medals & Trophies	1,800.00	Medals & Trophies	1744.50	1367.71				
Mileage	1,500.00	Mileage	1041.76	143.96	52.00		393.00	104.00
Meals	100.00	Meals						
Accommodations	500.00	Accommodations	424.38				348.80	
Player Give Aways	6,500.00	Player Give Aways	5025.30	3595.41				1,719.90
Facility Rental	1,400.00	Facility Rental	1081.50	882.00	1,051.00			992.25
Total Lakeland Cup - Indoor	13,800.00	Total Lakeland Cup - Indoor	11107.44	6679.08	1,708.00	0.00	1,398.80	3,471.15
League Play-Outdoor- Expenses		League Play-Outdoor- Expenses						
Referees	0.00	Referees		60.00				290.00
Medals & Trophies	0.00	Medals & Trophies						
Mileage	0.00	Mileage						
Player Give Aways	0.00	Player Give Aways						
Facility Rental	0.00	Facility Rental						
Total League Play-Indoor-Expenses	0.00	Total League Play-Indoor-Expenses	60.00	0.00	#REF!	#REF!	#REF!	
Lakeland Cup-Outdoor-Expenses		Lakeland Cup-Outdoor-Expenses						
Referees	5,500.00	Referees	4990.00	5930.00	3,295.00			4,985.00
Referee Coordinator	1,000.00	Referee Coordinator	770.00	765.00	500.00			800.00
Referee Giveaways	500.00	Referee Giveaways		259.61				
Medals & Trophies	3,500.00	Medals & Trophies	3279.65	2684.84	1,668.00			5,136.37
Mileage	2,500.00	Mileage	2397.56	4728.42	2,468.00			3,091.00
Accommodations	800.00	Accommodations	770.83	698.54	323.00			298.19
Player Giveaways	6,500.00	Player Giveaways	6327.67	3120.50				
Meals	150.00	Meals	36.55	46.15				
Office Supplies	0.00	Office Suuplies	324.67	84.00	992.00			
Total Lakeland Cup-Outdoor	20,450.00	Total Lakeland Cup-Outdoor	18896.93	18317.06	9,246.00	0.00	0.00	14,310.56
Referee/Technical Programs		Referee/Technical Programs						
Referee Courses	4,800.00	Referee Courses	4786.25	4817.40	136.00		315.00	2,387.50
Referee Giveaways	3,750.00	Referee Giveaways	3558.49	3220.87				
Coach Courses	3,350.00	Coach Courses	2541.00	3979.50	300.00	510.00	1,559.25	1,392.98
Total Referee/Technical Programs	11,900.00	Total Referee/Technical Programs	10885.74	12017.77	436.00	510.00	1,874.25	3,780.48
TOTAL EXPENSE	198,005.00	TOTAL EXPENSE	178411.63	138480.71	82,017.00	17,047.80	54,057.33	143,836.48
NET INCOME	2,575.00	NET INCOME	16839.33	15609.98	31,192.00	24,546.21	-22,706.61	-13,303.44