



Lakeland District Soccer Association
Fall Planning Meeting Minutes
Telus Team Meeting
October 1, 2023 @ 7:30 p.m.

1. Call to Order: 7:30 pm

Roll Call: Those in attendance

LDSA:

Josh Phillips - LDSA President, BV Tech. Dir.

Tim Urlacher - absent

Glenda Bouvier – absent

Darlene Larocque - absent

Melissa Foglietta - LDSA Exec. Dir., BV Registrar

Jose Teixeira - absent

Bonnyville: Curtis Conrad – Vice President; Myk Morris – Asst. Tech. Dir.

Cold Lake: Ryan Cote – President; Lori Midford – Vice President

Elk Point: *Absent*

Hardisty: *Absent*

Kitscotty: *Absent*

Lac La Biche: Etienne Vaillancourt – Vice President

St. Paul: Jennifer Graham – President; Lori Cote – Technical Director

Sedgewick: *Absent*

Vegreville: Shelley Berry – Registrar & Communications Director

Vermillion: *Absent*

Guest *n/a*

2. Approval of Agenda: 1st Cold Lake, 2nd Bonnyville

3. Approval of Previous Meeting Minutes: 1st Bonnyville, 2nd St. Paul

4. Unfinished/Ongoing Business/Reports:

a. **Important Dates:** (See [Appendix I](#))

- Link to submit declarations included in the agenda and email
- Player registrations by **November 25th**
- Roster Changes: completed by **December 31, 2022**
 - No new registrations after this date
- **January 10th** Lakeland Cup declarations are due
 - Using an online form which will be sent out closer to the date
- Provincial team declarations are due by **January 12th**

b. **ASA Planning Meeting:**

- Held in Calgary October 27 – 29, 2023

- Josh Phillips & Melissa Foglietta are attending

c. Referee Courses

- Enough interest is shown for both entry-level and conversion courses
- Josh will reach out to Cold Lake to line up dates for back to back courses sometime in October
 - Refresher course will be booked in Bonnyville
- Entry-level is for anyone 16 years and over who would like to take the referee course
- Those who would like to referee an indoor season will need the entry-level course and the conversion course
 - If you've previously completed both, a refresher course only is required

d. Coaching Courses: (See [Appendix II](#))

- Asked ASA for an exemption for on field courses for the indoor season
 - Received the exemption
 - Will need to determine what this would look like for provincials for those who do not have the completed training
- If anyone is looking to book courses (online) then we can look to make those happen
- Reminder regarding the new SQS standard where coaching requirements are now split between community and competitive
 - **Community** is defined as U11 and below that are not leaving the district
 - **Competitive** is defined as U13 and above or U11 or below that are leaving the district for games
 - **See Appendix II for specifics**

Discussion:

- St. Paul: will the coaches for the U11s participating in league be considered competitive
- President: the U11s are not participating in league, they will have games scheduled but outside of league play; their standings are not posted. We consider these 'mini tournaments'. So, as long as they're not leaving the district they will not be considered competitive.

5. New Business:

a. League Schedule

- If teams are in by October 15th, the schedule should be completed and on the website by October 25th, 2023
- First games should be expected for the 4th and 5th
 - Five separate weekends have been booked

b. [Combined Communities Form](#) (see [Appendix III](#))

- Located on LDSA's website (*LDSA>Administration>Forms and Documents>Fillable Forms*)

- To be completed for teams that have players registered with more than one community
 - Submitted to the district
 - Used for billing purposes and to ensure communities are having discussions regarding fees (i.e. tournament, jerseys, etc.)

c. Player Cards & ASA Rosters

- This is a change
- Requirement for every team leaving the district to have player cards
 - This change stems from an incident involving a coach adding a non-registered player to their roster for an out-of-district tournament who got injured resulting in insurance and ASA getting involved.
- Provide the Executive Director a minimum of 5 days notice prior to roster submissions and player card requests
 - RAMP has a feature that enables player cards to be uploaded to each registration (done at the point of registration by parents/players)
 - a. After registration, the community can request the photo and upload it to RAMP from their end
 - Alternatively, send ED player and coach photos along with the roster
 - a. Noteworthy: it is more efficient to have one or two emails that include all photos vs an email for each photo
- Currently, there is not a fee for the digital cards however there may be an added cost in the future
- Reminder, rosters must be signed by the coach, community and the district when leaving the district

d. League Play

- i. We are making a solid attempt to have a co-ed, non-competitive adult house league [Lakeland District Soccer Association General Rules for Senior/Adult Indoor House League](#)
LDSA website>Administration>Rules and Regulations
 - Want an adult league, especially for those who are aged out
 - Nothing in this league determines provincials
 - If more than one club wants to declare a team for provincials then we'd have to do a playdown outside of this league
 - Require all players to be registered with clubs, not the district
 - If a club does not have an adult league then they can direct the player to another community
 - Anyone 16 years and up can register for the Adult Team
 - i. Youth ages 16 – 19 can register for both the U17/U19 level in addition to the Adult league
 - 1. Those who do not wish to register for the adult league can be guest players
 - Due to being co-ed, there will be minimum requirements regarding the number of females on the roster and on the field of play at all times

- Guest player rules do not apply to female players
 - i. Unlimited guest players for females

MOTION: To adopt the General Rules for Senior/Adult Indoor House League as presented

1st Bonnyville, 2nd St. Paul

Passed - All in favour

Discussion:

- Cold Lake: what are the rules regarding referees, is there an age restriction on how old you have to be in order to referee one of these games?
- President: there's no official rule at this time, but we wouldn't want a youth ref heading these games. They would be permitted to sit in the box though.
- Bonnyville: what is the feeling regarding the adult drop-in groups, is there a sense that they will be open to the league concept or that a drop-in group will continue?
- BV: There seems to be a gap between who will be willing to convert to the registered adult league because there was an understanding that it wouldn't be a competitive league.
- Pres: There has been conversations indicating some adults would be interested in both drop-in and league play, which may cause facility issues if they are looking to practice regularly.
- Pres: If there are slots available during scheduled game days we may look to book some adult league games for those days.

i. Community Registration Numbers (see [Appendix IV](#))

- Melissa sent out the updated teams on October 4th after a subsequent meeting
 - Vegreville will be playing in Sherwood Park with a U17/U19G & U13B

ii. Tentatively Booked Dates/Locations

- November 4/5, 2023 – Energy Centre, Cold Lake
- November 18/19, 2023 - C₂ Centre, Bonnyville
- December 9/10, 2023 – Bold Centre, Lac La Biche
- January 6/7, 2024 – Energy Centre, Cold Lake
- February 3/4, 2024 - C₂ Centre, Bonnyville

e. **Lakeland Cup:**

- Location: **Lac La Biche**, at the Bold Centre
- Date: **February 24/25, 2024**

f. **Minis:**

- Bonnyville is interested in planning/hosting a small indoor tournament for U7 & U9 teams on January 20/21, 2024

7. Next Meeting: AGM – Sunday, November 26, 2023 @ 7:30 pm

8. Adjournment: 8:21 p.m.

1st by Cold Lake, 2nd by St. Paul



Lakeland District Soccer Association

IMPORTANT DATES

INDOOR 2023-24

Lakeland League Declarations	October 15, 2023
Community Registrations	November 25, 2023
Community Registration Fees	December 1, 2023
Lakeland Cup Declarations	January 10, 2024
Lakeland Cup Roster Submissions	February 17, 2024 (7 days prior to tournament)
Lakeland Cup Tournament	February 24 & 25, 2024
Provincial Hosting Declarations	December 8, 2023
Provincial Team Declarations:	
Youth Tier IV	January 12, 2024
Youth Tier II-III	January 12, 2024
Senior	January 12, 2024
Provincial Roster Deadlines:	
Youth Tier II-IV	March 5, 2024 (10 days prior to tournament)
Senior	March 12, 2024
Provincial Tournament Dates:	
Youth Tier II-IV	March 15-17, 2024
Senior	March 22-24, 2024

OUTDOOR 2024

Lakeland League Declarations	April 15, 2024
Community Registrations	May 15, 2024
Community Registration Fees	May 22, 2024
Lakeland Cup Declarations	June 1, 2024
Lakeland Cup Roster Submissions	TBD (7 days prior to tournament)
Lakeland Cup Tournament	TBD
Provincial Hosting Declarations	March 8, 2024
Provincial Team Declarations:	
Youth Tier IV	May 31, 2024
Youth Tier II-III	June 14, 2024
Senior	June 7, 2024
Provincial Roster Deadlines:	
Youth Tier IV	June 26, 2024 (10 days prior to tournament)
Youth Tier II-III	July 31, 2024
Senior	July 31, 2024
Provincial Tournament Dates:	
Youth Tier IV	July 5-7, 2024
Youth Tier II-III	August 9-11, 2024
Senior	August 30 – September 2, 2024



Coaching Education Minimum Standards

All member organizations (clubs and academies) that offer youth soccer programming in a Canada Soccer Member Association Province and Territory will be required to meet the minimum Standards of Quality Soccer to be recognized as Quality Soccer Provider within the Canada Soccer Youth Club Licensing Program and in support of the guiding principles of the Safe Sport Roster. Within the Standards for Quality Soccer, it is required that coaches are trained and/or certified appropriately for the program(s) in which they coach and aligned to the Canada Soccer Safe Sport Roster. The minimum standards are further defined below.

Community

Definition:

- All U11 and below teams who do not leave the district for games or tournaments.

Grassroots – Community/Community Streams*
Modified Safe Sport Roster – Required Training
1. Criminal Record Check with Vulnerable Sector Screen
2. Canada Soccer Grassroots Coach Education – Coaching Soccer in Canada Module
3. Respect in Sport Activity Leader Program
Highly Recommended Training:
4. Stage-appropriate Canada Soccer Grassroots Coach Education – Theory Module (Active Start, Fundamentals, Learn to Train, Soccer for Life)
5. Stage-appropriate Canada Soccer Grassroots Coach Education – Practical Module (Active Start, Fundamentals, Learn to Train, Soccer for Life)
Recommended Training:
6. Other requirements of the full Safe Sport Roster

Notes:

1. **Coaches** and **Assistant Coaches** to be certified to the Modified Safe Sport Roster standards, listed above.
 - o *Coaching Soccer in Canada Module* can only be obtained by purchasing a Stage Appropriate Theory Module as it is not available on its own.
 - o Coaches would be encouraged to take the *NCCP Rule of Two Module*.

2. **Team Managers** will be required to obtain *Criminal Record Check with Vulnerable Sector Screen* and *Respect in Sport Activity Leader Program*.
 - o Managers would be encouraged to take the *NCCP Emergency Action Plan Module* and *NCCP Rule of Two Module*.

3. **Bench Parents** will be required to obtain *Criminal Record Check with Vulnerable Sector Screen*.

Competitive

Definition:

- All U13 and above teams.
- All U11 and below teams who leave the district for games or tournaments.

Grassroots/Competitive Streams
Full Safe Sport Roster – Required Training
1. Criminal Record Check with Vulnerable Sector Screen
2. Stage-appropriate Canada Soccer Grassroots Coach Education – Theory Module (Active Start, Fundamentals, Learn to Train, Soccer for Life)
3. Stage-appropriate Canada Soccer Grassroots Coach Education – Practical Module (Active Start, Fundamentals, Learn to Train, Soccer for Life)
4. NCCP Make Ethical Decisions Module and/or Online Evaluation
5. Respect in Sport Activity Leader Program
6. NCCP Making Headway Module
7. NCCP Emergency Action Planning Module
8. NCCP Rule of Two Module

Notes:

1. **Coaches and Assistant Coaches** to be certified to the Full Safe Sport Roster standards, listed above.
2. **Team Managers** will be required to obtain *Criminal Record Check with Vulnerable Sector Screen* and *Respect in Sport Activity Leader Program*.
 - o Managers would be encouraged to take the *NCCP Emergency Action Plan Module* and *NCCP Rule of Two Module*.



Combined Community Teams

United and Lakeland Teams Information	
This form is to be filled out when a team is formed with players registered in multiple communities/associations. It is not required if a team is formed with players residing in multiple communities, while registrations are retained by one association.	
Season:	
Team Name:	<i>(Note: "Lakeland FC" name is reserved for the Lakeland Tier 2/3 teams)</i>
Communities Involved:	<input type="checkbox"/> Cold Lake Minor Soccer Association <input type="checkbox"/> Bonnyville Soccer Association <input type="checkbox"/> Lac La Biche FC <input type="checkbox"/> St. Paul Soccer Association <input type="checkbox"/> Vegreville Minor Soccer Association <input type="checkbox"/> Vermilion Soccer Association <input type="checkbox"/> Other: _____
Host community will be the main community for the team for any required invoicing and declarations. (Lakeland Cup fees, Provincial fees, Travel Permit fees, etc.) LDSA will not be responsible for splitting costs between communities, one community will be invoiced for all team associated costs.	
Main Host Community:	
Team Contacts	
Head Coach Name:	
Head Coach Phone:	
Head Coach Email:	
Manager Name:	
Manager Phone:	
Manager Email:	

Team/Community Plan:

Team Jerseys:

Enter the plan for purchasing jerseys. Which community is ordering, paying? What is the plan to collect funds from other communities? Plus any other relevant details.

Tournaments:

Enter the plan for tournaments. Who will be registering the team for out of district tournaments? What is the plan to collect funds from other communities/players? Plus any other relevant details.

Name:	Position:	Club:	Signature:

Appendix IV

	Cold Lake	# teams	Bonnyville	# teams	Lac La Biche	# teams	St. Paul	# teams	Vegreville	# teams	Total # teams	
U11 Boys	41	3	27	2	10		22	2	15	0	7	U11 Boys
U11 Girls	13	1	19	1	8 w/U11b		6 w/U13g		10	0	2	U11 Girls
U11 Coed						1					1	U11 Coed
U13 Boys	35	2	34	2	3 w/SP?		23	2	10	0	6	U13 Boys
U13 Girls	21	2	21	2	0		9	1	0	0	5	U13 Girls
U13 Coed											0	U13 Coed
U15 Boys	8	1	9	1	4 w/BV		13	1	0	0	3	U15 Boys
U15 Girls	2		7	1	0		4 w/U17g		2	0	1	U15 Girls
U15 Coed											0	U15 Coed
U17 Boys	3	1	12	1	3		4		1	0	2	U17 Boys
U17 Girls	8	1	9	1	1 w/BV		5 (9 w/U15)	1	6	0	3	U17 Girls
U17 Coed											0	U17 Coed
U19 Boys	0 (potentially 1)		3		1		0		0	0	0	U19 Boys
U19 Girls	9	1	1		1		0		4	0	1	U19 Girls
U19 Coed											0	U19 Coed
Adults	0*		12		0		6				0	Adults
	*have a list of names								Playing in Sherwood Park			

- U11 Boys have / teams +1 Coed = 8 total
- U11 Girls have 2 teams

- Notes for U11 season: we will be incorporating the U11s into the league weekends although they are not fully considered playing in "league" because we do not track scores or standings at this level.
- Since we do not post standings, in an effort to curb competitiveness and "bad behaviour" (most often from coaches), as agreed upon tonight - we will not use the scoreboard to display scores at this level. The scoreboard will be used to record the time clock.

- U13 Boys have 6 teams
- U13 Girls have 5 teams (providing no U13 girls are needed at the U15 level for some communities)
- U15 Boys have 3 teams
- U15 Girls awaiting more information from clubs on potential recruits or move-ups - estimating 1 team
- U17 Boys have 2 teams
 - Noted in Green, 1 team is a "Lakeland" or "United" team as desired. Jerseys are available from the district should the team decide to use them.*
- U17 Girls have 3 teams
- U19 Boys TBD still - will see if communities can recruit more players to put together 1 team
 - Players should be encouraged to also register and play in the adult league as they are eligible to do both and still attend provincials with their youth team.
- U19 Girls have 1 combined team
 - Noted in Yellow, Can be "Cold Lake" or "Lakeland" as desired. Jerseys are available from the district should the team decide to use them.*
 - Players should be encouraged to also register and play in the adult league as they are eligible to do both and still attend provincials with their youth team.
- Adults registration will remain open until October 31st to allow more time to collect names, finalize details etc. The hope is to have 40-50 adult players join in order to put together an in-house league for the season. Hope to schedule some games on the youth league weekends where possible.

*The Combined Community form will be finalized soon and sent to all communities, and posted to the website. Any team that is combining communities will be asked to fill out the form to ensure all communities are on the same page for the season. (A combined community team is defined as a team consisting of players/coaches who are registered in more than one community combining to form one team for the season while retaining those registrations in the individual clubs)