



Lakeland District Soccer Association
Fall Planning Meeting Minutes
Telus Team Meeting
August 27, 2023 @ 7:30 pm

1. Call to Order: 7:30 pm

Roll Call: Those in attendance

LDSA:

Josh Phillips - LDSA President, BV Tech. Dir.

Tim Urlacher - absent

Glenda Bouvier – LDSA 2nd VP, LLB Pres.

Darlene Larocque - LDSA Secretary

Melissa Foglietta - LDSA Exec. Dir., BV Registrar

Jose Teixeira - absent

Bonnyville: Curtis Conrad – Vice President, Myk Morin – Asst. Technical Director

Cold Lake: Ryan Cote – President, Lori Flanders – Vice President

Elk Point: Absent

Hardisty: Absent

Kitscotty: Absent

Lac La Biche: Glenda Bouvier - President

St. Paul: Jennifer Graham – President, Lori Cote – Technical Director

Sedgewick: Absent

Vegreville: Absent

Vermillion: Absent

Guest n/a

2. Approval of Agenda: 1st Cold Lake, 2nd St. Paul

3. Approval of Previous Meeting Minutes: 1st Bonnyville, 2nd St. Paul

4. Unfinished/Ongoing Business/Reports:

a. **Year in Review:** [Lakeland District Soccer – Year in Review](#)

- Did anyone want to add anything?
- Will add link to the LDSA website once completed

Discussion:

- LDSA President: Well done to Cold Lake Soccer Association! Provincials were hosted in Cold Lake and ASA was quite happy. Special thank you to Frank.
- CL: It was very successful. We received praise from the referees, ASA and the teams.

b. **DRA – Referee Update:** (provided by Josh)

Indoor

- we have less referees than last year, which may be an issue

- LDSA typically doesn't host entry level courses in the fall but we will look into it if there's enough interest.
 - Advise Jose Teixeira or Josh Phillips if interested
- Conversion courses are needed if the referee has never refereed during an indoor season
- Refresher courses are needed if they have previously refereed during an indoor season
 - Will be booking these courses

Discussion:

- Cold Lake: we will be looking to book a conversion course. Will LDSA book for all communities?
- President: yes, we've done it for the past 2 years and it went well. We will continue.

c. SQS – Coach Training

- Coach training requirements have changed
- Summer was hard enough, not sure how many we need to do and it may be difficult to book in-person courses
- If push comes to shove, and numbers are low, we may need to look at asking for an exemption.
- If we can get in-district instructors before outdoor season that will be nice
 - 1 in-person course, the rest are all online

5. New Business:

a. Player Registration & Proposed Due Dates (see [Appendix I](#))

- If not using RAMP, send new registrations to Executive Director between Nov. 25th & Dec. 31st
 - Those not using RAMP will need to submit registrations on the RAMP import spreadsheet; Those using RAMP are not required to submit registrations.
 - Are there any new communities using RAMP this season?

Discussion:

- Cold Lake: do clubs need to submit provincial declarations for the next 3 years? CL is possibly thinking about it.
- ED: you can submit your declarations at any time
- Cold Lake: is any other club considering hosting for outdoor for any year? We wouldn't want to conflict.
- ED: nobody has mentioned anything as yet.
- President: Lakeland Cup pushed back 2-3 weeks, this is the benefit of knowing ASA's schedule ahead of time

b. U11 Indoor League Play

- The district will be organizing games in amongst league play for the U11s
 - U11s are not in league play

c. Indoor League Play Required Info:

- Number of teams in each age group/gender
- All blackout dates for each team.

- Polar Cup, FC Memorial Challenge and Slush Cup are automatic blackout dates

Discussion:

- Cold Lake: Early Bird tournament in St. Albert
- ED: our league typically starts in November and shouldn't be an issue
- President: Sherwood Park, that tournament has caused issues for our scheduling before
- President: The Adult League – Myk has reached to the clubs to see who's interested. Bonnyville has opened up registration for adults.
- Myk: so far 6 has replied
- Cold Lake: we've added it to our registration and expect some numbers. Adult is considered 16 years and older
- President: the Adult Director position will be moving from Tim this year. If there's interest in an adult league we'll need to have some rules in place for the Operational Meeting. We're open for a league but will see what the numbers bring.

d. League Play Start Date:

- Tentatively Booked:
 - November 4-5, 2023 - Energy Centre, Cold Lake
 - November 18-19, 2023 - Centennial Centre, Bonnyville
 - December 9-10, 2023 - Bold Centre, Lac La Biche
 - January 6-7, 2024 - Energy Centre, Cold Lake
 - February 3-4, 2024 - Centennial Centre, Bonnyville

e. Lakeland Cup:

- Who would like to host?
- Lac La Biche's turn if they wish to host
 - This is why they have 1 weekend of games booked and not 2
- February 24-25, 2024 tentatively booked at the facilities in all locations
 - Cold Lake Energy Centre is only available on February 25th, 2024

f. Financial Statements & Spending:

- Projections will be completed for the AGM
- Fiscal year-end is the end of August.

g. ASA Planning Meeting:

- Held on October 27th – 29th, 2023 in Calgary
- LDSA typically will send 2 people
- This is an in-person event only, don't believe ASA has intention of going online.

h. Lakeland Rules Proposed Updates: (see [Appendix II](#))

- Motion to bring forward updates to the Lakeland Rules
 - 1st by CL, 2nd by BV

Discussion:

- How will LDSA handle an adult player playing on youth & adult teas from different clubs?
- It will depend on how we do up the rules and possibly it may be a case-by-case scenario

- We do not want a situation where a U17 or U19 are short because players only wish to play adult
- No further discussion

MOTION: Approve changes to the Lakeland Rules as proposed

All in Favour – motion passed

i. Player Behaviour

- Every community has issues here and there, it has been seen in all seasons
- Behavioural issues are noted across the board: players, coaches & parents

Discussion:

- Bonnyville: when we passed SQS player code of conduct, we had a meeting with the coaches before the season and the managers meet with the players/parents. I would encourage all communities to have a meeting regarding these codes of conduct agreements.
- Cold Lake: certain coaches we've had to deal with to the point where it could impact the club & district. We've had the conversations and some coaches don't seem to care however some coaches do seem to be more aware.
- President: Coaches don't have the innate right to coach even if they want to. A club does not have to select that person to coach.
 - Jose will be training our referees on completing the referee reports in full. Providing the referees with the tools to report poor coach behaviour.
- Cold Lake: would LDSA consider having something more stringent in place for these situations? We have had instances where coaches/parents are soliciting people to disagree with certain things/rules and threaten to 'start their own thing' – to move away from the club and district.
 - President: a side meeting between Cold Lake and LDSA executive to take place. Date/time TBD.

7. Next Meeting: Fall Operational Meeting, October 1st, 2023 @ 7:00 pm

8. Adjournment: 8:27pm

1st by BV, 2nd by CL



Lakeland District Soccer Association

IMPORTANT DATES

INDOOR 2023-24

Lakeland League Declarations	October 15, 2023
Community Registrations	November 25, 2023
Community Registration Fees	December 1, 2023
Lakeland Cup Declarations	January 10, 2024
Lakeland Cup Roster Submissions	February 17, 2024 (7 days prior to tournament)
Lakeland Cup Tournament	February 24 & 25, 2024
Provincial Hosting Declarations	December 8, 2023
Provincial Team Declarations:	
Youth Tier IV	January 12, 2024
Youth Tier II-III	January 12, 2024
Senior	January 12, 2024
Provincial Roster Deadlines:	
Youth Tier II-IV	March 5, 2024 (10 days prior to tournament)
Senior	March 12, 2024
Provincial Tournament Dates:	
Youth Tier II-IV	March 15-17, 2024
Senior	March 22-24, 2024

OUTDOOR 2024

Lakeland League Declarations	April 15, 2024
Community Registrations	May 15, 2024
Community Registration Fees	May 22, 2024
Lakeland Cup Declarations	June 1, 2024
Lakeland Cup Roster Submissions	TBD (7 days prior to tournament)
Lakeland Cup Tournament	TBD
Provincial Hosting Declarations	March 8, 2024
Provincial Team Declarations:	
Youth Tier IV	May 31, 2024
Youth Tier II-III	June 14, 2024
Senior	June 7, 2024
Provincial Roster Deadlines:	
Youth Tier IV	June 26, 2024 (10 days prior to tournament)
Youth Tier II-III	July 31, 2024
Senior	July 31, 2024
Provincial Tournament Dates:	
Youth Tier IV	July 5-7, 2024
Youth Tier II-III	August 9-11, 2024
Senior	August 30 – September 2, 2024



Lakeland Rules

~~October 23, 2022~~

Introduction

All rules and “Laws of the Game” from FIFA will be adhered to except as set out in the following Competition Rules. The main exceptions to FIFA rules are as follows:

- Changes to the number of substitutions; at the referee’s discretion.
- Changes to the number of players allowed to dress per game; maximum 20 players dressed per game.

1. Provisional Rules

- 1.1.** These rules will apply to all Lakeland League Play & Lakeland Cup Championships.
- 1.2.** The Lakeland Soccer Executive Committee is responsible for the management and control of Lakeland League Play and Lakeland Cup.
- 1.3.** These rules are subject to Lakeland Soccer Bylaws and the Alberta Soccer General Rules and Regulations.
- 1.4.** Within the constraints for Rule 1.3, the Lakeland Soccer Executive Committee may make temporary rules to govern specific situations not otherwise provided for within this rule book and in the interest of fair play.
- 1.5.** The Executive Committee will be empowered to move any event to a location more suitable to the contesting teams or combine locations for certain age groups of the same level where an insufficient number of teams are competing.

2. League Play & Lakeland Cup Declarations

- 2.1.** The final deadline for Communities to declare their teams for Lakeland League Play and Lakeland Cup will be set at the Lakeland Spring Planning Meeting for outdoor and the Fall Planning Meeting for indoor.
 - 2.1.1.** The community will be assessed a \$250 administrative fee per declaration for late declarations and the Executive Committee will determine whether the late entry is to be accepted or denied.
- 2.2.** Communities will submit their fees and declarations according to the dates set at the [Spring Meeting Lakeland Spring Planning Meeting for outdoor and the Fall Planning Meeting for indoor](#). There will be no refund for a team that withdraws after the declaration date.
- 2.3.** League games where travel over 175 km between communities should take place at a neutral location, where possible.

3. Team Eligibility

- 3.1.** Any team affiliated with a Community Association within Lakeland District parameters and in good standing will be eligible to participate in any competition under the jurisdiction of Lakeland Soccer, subject to declaration limits set out in this rule book.
- 3.2.** All community teams must participate in and fulfill their league play set out by the Executive Director.
- 3.3.** No registered Youth team or player will be eligible to compete in more than one (1) Lakeland Cup Competition in any one (1) season. There are no trialist players permitted at Lakeland Cup.
- 3.4.** All teams will be charged an entry fee set by the Executive Committee, based on a minimum two game playdown.
- 3.5.** All teams must compete in the Lakeland Cup at the same level at which they compete throughout the playing season.
- 3.7.** No Lakeland Soccer registered team assembled by an unsanctioned academy by its own name or under any other guise will be permitted to participate in any Lakeland League, club, or participate in any Lakeland Cup Championship.
- 3.8.** The Community will provide a certified team roster for each team participating in a Lakeland Cup in the manner prescribed by Lakeland Soccer by the roster submission deadline. (7 days prior to Lakeland Cup)
- 3.9.** A representative from each team participating in a Lakeland Cup will check in with the Lakeland Rep at tournament headquarters prior to their first game.

4. Player Eligibility

- 4.1.** Players must be registered with Lakeland Soccer by the registration deadline set by the Executive Committee. All players and teams are subject to Lakeland Soccer’s roster and transfer deadlines.

- 4.2. Players in age categories who reach the limiting age after the first day of January will continue to be eligible to play in that age category for the remainder of the playing season.
- 4.2.1. U19: Players under nineteen (19) years of age before January 1st of the current year
- 4.2.2. U17: Players under seventeen (17) years of age before January 1st of the current year
- 4.2.3. U15: Players under fifteen (15) years of age before January 1st of the current year
- 4.2.4. U13: Players under thirteen (13) years of age before January 1st of the current year
- 4.3. Any team that includes a player who is over the age limit as defined in 4.5 will forfeit all games concerned and will be subject to disciplinary action.
- 4.4. Only players listed on the District certified roster will be considered eligible to participate in the Lakeland Cup and/or Lakeland League Play.
- 4.5. A Youth player ([age 16 or older](#)) may register with and play for both a Youth team and a Senior team and maintain their eligibility to compete in both Youth and Senior Provincials.
- 4.6. A registered Youth player will not be considered cup tied for Provincial purposes to any team they have participated with as a trialist as long as the trialist rules have been followed (no more than 2 league games)
- 4.7. Eligible players properly registered with both a Youth and a Senior team may compete in one Youth Provincial Championship and one Senior Provincial Championship.
- 4.8. No player can compete in more than one (1) Youth Provincial Championship, except as outlined below:
- 4.8.1. Rural players who compete in a Tier IV Rural Provincial Championship will not be considered cup tied if their District wishes to form a legally declared Tier I, II or III team. Such players will be considered eligible to compete in Tier I, II or III Provincials, but not more than one (1).

5. Transfer of Players

- 5.1. All player transfer must take place no less than 1 week prior to Lakeland Cup, subject to the usual Alberta Soccer cup tied rules and transfer deadlines.
- 5.1.2. Once transferred that player is considered cup tied.
- 5.2. All players competing in Lakeland Cup leading to the Provincial Championships shall be considered cup tied for that age and tier, regardless of when the regional play down or tournament occurs.

7. Team Staff

- 7.1. All players, team staff and other persons involved in Lakeland Cup are required to conduct themselves in a manner which will bring credit to themselves, their teams, the Host Association, the Lakeland District Soccer Association, the Alberta Soccer Association, and the sport of soccer.
- 7.2. At all official and civic functions associated with the competition, participants must be present and dressed appropriately.
- 7.3. A maximum of four (4) non-playing personnel may be on listed on the team's official roster and are the only team personnel allowed on the team bench during the competition.
- 7.3.1. [In accordance with the Rule of Two](#), all teams with Youth female members must have an adult female on the official roster and bench at all games. All teams with Youth male members must have an adult male on the official roster and on the bench at all games.
- 7.3.2. Teams may name one alternate team staff member who may only replace the initial four in the case of an absence.
- 7.4. All Coaches and Staff listed on a Lakeland Cup roster are required to ~~obtain Criminal Record Check Clearance.~~ [be certified according to the LDSA Coaching Education Minimum Standards.](#)
- ~~7.5. One staff member from each team involved in Lakeland Cup must have the appropriate coaching course designated by the Alberta Soccer Association.~~

8. Tier II-III Programs

- 8.1. All tier II-III tryouts must go through Lakeland District Executive Committee for approval.
- 8.1.2. All tryouts must be open to any player registered with Lakeland District Soccer Association and advertised throughout the district.
- 8.1.3. All tryouts are open to a player registered in a different district, but still within the Alberta Soccer Association.
- 8.1.4. Any out of district players that make the Lakeland Team must receive a full release from their district.

8.2. Coach Selection will be made by resume (coaching application) review by the Lakeland Executive and/or District Head Coach(es).

8.2.1. All coaches and team staff chosen must ~~obtain a criminal record check clearance.~~ be certified according to the LDSA Coaching Education Minimum Standards.

~~**8.2.2.** The head coach must have the corresponding NCCP coaching course, as set out by the Alberta Soccer Association.~~

8.3. All players that try out for a ~~tier~~ Tier II-III team must first register and participate in the Lakeland Tier IV League Play program in order to be eligible for Tier II-III.

8.3.1. If there is not a team in the players home community at the corresponding age group, then Lakeland will assist with finding a team in a different community.

8.4. Tier II-III programming such as practices and tournaments will not interrupt the Lakeland League Play or Lakeland Cup program.

8.5. Successful players to be selected by the coaching staff for that team with final approval required from District Head Coach(es) or Lakeland Executive/Board approved designate.

9. Discipline Code

~~**9.1.** Lakeland Soccer uses the ASA Discipline Code as a guideline for all misconduct.~~

~~**9.1.1.** All misconduct will be reviewed by 1st Vice president and another party appointed by the Executive Director. Should the 1st Vice president not be available the 2nd Vice president will stand in or the Executive Director may appoint another member in good standing. They will be named the Disciplinary Committee. The Disciplinary Committee will be impartial members of Lakeland Soccer. They will review each situation and hand down the corresponding suspension according to the ASA Discipline Code.~~

9 ~~10~~. Rescheduling of League Games

9 ~~10~~.1. Blackout dates must be provided prior to the deadline set by the Executive Director. Indoor-Fall Planning Meeting
Outdoor-Spring Planning Meeting

9 ~~10~~.2. Indoor Season: All game rescheduling for the indoor schedule must go through the Executive Director to ensure field availability and referee scheduling.

9 ~~10~~.3. Outdoor Season: The team needing a game changed is to contact the coach of the team they are scheduled to play. Together they come up with a suitable date that does not conflict with any other Lakeland games already scheduled. Once the date is set, the home team must contact their referee director to inform them of the change and to ensure a referee will be booked for the new game and cancelled for the game that was moved. Next the Executive Director must be informed of the change, make sure you include all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes.

9 ~~10~~.4. Game Cancellations due to Severe Weather: Club presidents (or designate) contact each other to discuss cancelling due to weather, once confirmed they turn it over to the coaches to try and find an alternate date to reschedule. Next the Executive Director must be informed of the change, and all game details: original date of game, new date of game, location of new game, age group and community the teams are from, which team is home vs away, and confirmation that a referee is booked for the new game. At that point the Executive Director will adjust the website to reflect the changes.

9 ~~10~~.5. Every attempt to reschedule league games should be made. Cancellations will only be accepted should there be no alternate options and approved by LDSA executive.

10 ~~11~~. Lakeland Jerseys

10 ~~11~~.1. Lakeland District issued jerseys will be reserved for a Single Team within an age group/gender per district, and/or a Single Mixed team within an age group per district.

10 ~~11~~.2. Deposits are required on jerseys purchased by Lakeland District Soccer Association and are to be returned to LDSA, in field presentable condition, by the end of the season.

11 ~~12~~. Referees

11 ~~12~~.1. Refer to current LDSA Referee Payment and Mileage Chart.

11 ~~12~~.2. Mileage for travel will be paid for referees travelling to other communities, except for referees who are also team staff, players, parents of players, or siblings of players (under the age of 16) who will already be at the game/event.

11 ~~12~~.3. Referee mileage pay is indexed to the Government of Canada's automobile allowance rates, updated to the most recent rate at the AGM.