

# Lakewood Soccer Association

## Ways & Means Policy

November 2019

Lakewood believes in providing a positive sport experience for all players. Ways & Means is in place to ensure everyone has equal access to programming and opportunity to participate regardless of financial barriers. We understand that all families may not have the ability to finance their children's extracurricular activities. This program looks to recognize special cases where assistance may be necessary, especially in cases where third party funding is not available (ex. KidSport, JumpStart). All application details will be kept in confidence.

The Ways & Means Committee will review all applications. The committee is comprised of three Board members including the Registrar. Applications will be assessed on an individual basis, and a decision will be made on whether the player qualifies for any assistance. Requests can be made for registration and/or team fees, and the amount covered may be all or a portion of the full fee. Reports will be made to the Board including how many applications have been reviewed and the full amount of funds being approved. No personal information will be included in the report, but a record will be kept by the committee.

### Application Process:

1. Managers, players and/or families requesting financial assistance should contact the Ways & Means Committee [registration@lakewoodsoccer.com](mailto:registration@lakewoodsoccer.com)
2. All requests must clearly state:
  - Player name, age group and season (ex. Jane Doe, U11 Indoor)
  - Amount of financial assistance being requested
  - PROOF that other financial assistance options that have been explored. \*\*If applying for registration fees it is expected that families have applied for funding through KidSport (or another third party funding program) prior to contacting the Committee \*\*
  - Amount the family is able to contribute
  - Contact information of someone that can speak to the family's financial situation (Principal, Teacher, Dreambroker, Health Professional, Social Worker, etc.)
  - Commitment in writing to the team and Zone, which includes games and practices as well as fulfilling volunteer expectations

**\*Providing false information will result in a denial of application**

### Procedure of Ways & Means Committee:

1. Acknowledge receipt of request
2. Discuss the request and make a decision within 10 days of acknowledgement
3. Notify the family of the decision
4. Make the appropriate note on the family's fee payment (registration fees), or submit cheque request to be made out to team manager.
5. Report back to the Board on the total amount of Ways & Means funds allocated.