



## APPEALS PROCESS / POLICY

### 1.0 Overview:

The Langley United Soccer Association's Appeals Policy is meant to inform and educate all members of the club on the specific rules and guidelines related to the Appeals process.

Langley United Soccer Association follows a strict set of Discipline Sanction Policies and Procedures set out by the BC Soccer Association. It is the responsibility of every BCSCA member to educate themselves on the BCSCA rules regarding discipline and appeals. This information can be found on the BCSCA website at: <https://www.bcsoccer.net/bylaws>

### 2.0 Appeals Process:

For discipline cases which fall under the Discipline Sanction Policy of the BCSCA, the accused has the right to request that his/her case be dealt with under the Discipline by Hearing system should they believe the dismissal was unwarranted. This request for a hearing must be received within 72 hours of receiving the dismissal and must be accompanied by the request for hearing fee of \$50.00.

Langley United Soccer Association will only deal with discipline complaints filed in writing and signed. Anonymous complaints will not be considered. Remember that you are appealing the dismissal, and there is no appeal once the decision has been rendered. The \$50.00 fee is refundable only if the appeal is successful.

*Note: you cannot appeal two yellow cards that resulted in a red card.*

### 3.0 BCSCA Appeals Process:

- A) Any party intending to appeal shall inform the Appeals Chair of BC Soccer of its intention to do so in writing within ten (10) business days of notification of the decision being appealed. This application to appeal notification shall include the grounds for appeal as per Section "f" above and must be accompanied by the appeal fee.
- B) Within fifteen (15) business days of receipt of the appeal, the Appeals Chair of BC Soccer must decide whether the appeal has been made on legitimate grounds.
  - i. If the Appeals Chair of BC Soccer determines that the appeal is made on legitimate grounds, it shall inform both the appellant and the respondent within ten (10) business days and shall provide a copy of the appeal to the respondent. The respondent shall be granted ten (10) business days to submit a rebuttal to the appellant's submission.



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- ii. If the Appeal Chair of BC Soccer determines that the appeal is not made on legitimate grounds it shall so inform the appellant who shall be granted no further avenues of appeal.
- C) An Appeals Panel may, at its sole discretion and without holding a hearing, decide an appeal if, on the basis of the written documentation submitted to it, it is evident that the BC Soccer By-laws and/or BC Soccer Rules and Regulations and/or the Judicial Code & Policies of BC Soccer have or have not been breached.
- D) In dealing with an appeal, and Appeals Panel may take into consideration the possession by the appeal party of any knowledge, which if properly used, might have obviated the appeal.
- E) If upon review of the written submissions from the parties the Appeals Panel determines that a personal hearing is required, the hearing process will be followed as per Section 3.2 above.
- F) Decisions rendered by the Appeals Panel are to be written and must include the names of the Appeals Panel members, the names of the parties, the grounds for the decision, the facts upon which it was based and the decision itself. Decisions are to be signed by the Appeals Chair of BC Soccer.
- G) Written decisions are to be forwarded to the parties concerned within fifteen (15) business days of the respondent's rebuttal deadline date and, in cases where a personal hearing is held, within fifteen (15) business days' after the date of the hearing.
- H) Decisions may be communicated by facsimile, by electronic mail or by registered letter. Judicial Code and Policies of BC Soccer – Sanctioning Policy Page 36 of 85 i. The right is reserved for an appeal to be made to Canada Soccer Appeals Committee.

*Whenever unclear or uncertain the Langley United Soccer Association Appeals Policy is ultimately informed and educated by BC Soccer Association and the BCSA policies.*

