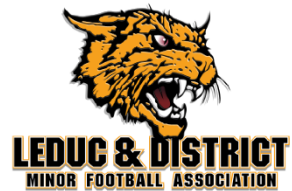


Leduc & District Minor Football Association - P01-23 Registration Policy



Policy	P01-23 LDMFA Registration Policy
Board Approval Date	April 16, 2023
Review Date	February 2024

1. Eligibility

- 1.1. Fall Programs (Bantam (U15/16), Peewee (U13), Atom (U11), & Novice Flag (U9)) are co-ed and open to both boys and girls
- 1.2. Ages for levels are as follows:
 - 1.2.1. Bantam (U15/16) - No player turning 16 years of age in the calendar year
 - 1.2.1.1. Players turning 15 in the calendar may not be entering a school grade higher than grade 9 in the fall (i.e. must not be entering grade 10, 11, or 12 in the fall)
 - 1.2.2. Peewee (U13) - No player turning 13 years of age in the calendar year
 - 1.2.3. Atom (U11) - No player turning 11 years of age in the calendar year
 - 1.2.3.1. Players turning 8 years of age in the calendar year may play either Atom Tackle (U11) or Novice Flag (U9)
 - 1.2.4. Novice Flag (U9) - No player turning 9 years of age or older in the calendar year
- 1.3. No player may enroll in any level as an "over-age player"

2. Documentation

- 2.1. Players of all levels must provide legal documentation confirming their date of birth at equipment pick-up or the first non-equipped practice (whichever is earlier)
- 2.2. Bantam players turning 15 in the calendar year must, in addition, provide one of the following:
 - copy of their current student ID card,
 - copy of a current report card
 - other formal document showing confirming their current grade
- 2.3. Players will be given one week notice to produce missing documentation. If after this week has expired, the player will not be allowed to play or practice until the missing information has been received by their Team Director or Registrar

3. Fees

- 3.1. Registration Fees are to be recommended by the budget committee and approved by the Board of Directors when the annual budget is approved.
- 3.2. At the board's discretion a different registration fee may be set for the various programs and camps that the organization offers.
 - 3.2.1. Fall Program fees are as follows:
 - 3.2.1.1. Bantam (U15/16) - \$500
 - 3.2.1.2. Peewee (U13) - \$500
 - 3.2.1.3. Atom (U11) - \$450
 - 3.2.1.4. Novice Flag (U9) - \$175
 - 3.2.2. Spring Program fees (if offered) are as follows:
 - 3.2.2.1. Female U19 - **TBD**
 - 3.2.2.2. Female U16 - **TBD**
 - 3.2.2.3. Midget Tackle - **TBD**
 - 3.2.2.4. Spring Flag (Bantam (U15/16), Peewee (U13), Atom (U11), Novice (U9)) - **TBD**
 - 3.2.3. Off Season Training
 - 3.2.3.1. Fees for offseason camps or training sessions are to be set at the discretion of the board in order to reasonably cover the costs of the camp/session provided

4. Volunteer Requirements

- 4.1. Members must fulfill all annual volunteer credit requirements as specified in this policy to avoid deposit of volunteer cheques
- 4.2. It is the responsibility of the member (parent/guardian) to sign up for Volunteer Credits on the website to fulfill their volunteer duties.
- 4.3. A post-dated deposit cheque dated November 1 must be provided at equipment pick-up or the first non-equipped practice (whichever is earlier). The amounts for each level are:

- 4.3.1. Bantam (U15/16) – \$300
- 4.3.2. Peewee (U13) – \$300
- 4.3.3. Atom (U11) – \$200
- 4.3.4. Novice Flag (U9) – \$100
- 4.4. Each volunteer credit represents approximately 2 hours of volunteer time but may be more or less depending on the difficulty of the volunteer role performed
- 4.5. The credit value of each volunteer opportunity is to be determined by the Director, Volunteering
- 4.6. Volunteer Credits requirements for each level is as follows:
 - Bantam (U15/16) – 6 credits
 - Peewee (U13) – 6 credits
 - Atom (U11) – 4 credits
 - Novice Flag (U9) – 2 credits
- 4.7. Volunteer Credits for spring programs (if offered) will be communicated at the time of registration
- 4.8. If after the annual awards banquet, volunteer credits are unfulfilled, volunteer deposit cheques will be deposited

5. Fundraising Requirements

- 5.1. In an effort to reduce registration fees, the board will offer fundraising opportunities. These may be in addition to any league fundraising opportunities
- 5.2. Members must fulfill all annual fundraising requirements as specified in this policy
- 5.3. A post-dated deposit cheque dated July 1 in the amount of \$200 must be provided at equipment pick-up or the first non-equipped practice (whichever is earlier).
- 5.4. It is the responsibility of the member to raise \$200 in fundraising sales (50/50, raffle, etc.) through the organization's designated fundraising process for the year
- 5.5. If after the annual awards banquet, fundraising requirements are unfulfilled, fundraising cheques will be deposited

6. Equipment Rental & Deposit

- 6.1. Rental of LDMFA equipment has been built into the annual registration fee
- 6.2. This rental will include helmet, shoulder pads, practice jersey, game uniform, mouthguard, equipment bag, integrated practice pants (Atom only).
 - 6.2.1. Novice equipment rental includes game uniform, belt, & flags
- 6.3. This rental does not include cleats, girdle (Peewee/Bantam), practice shorts, gloves, kneepads (peewee/bantam), any other optional equipment (visors, elbow pads, underarmour)
- 6.4. A post-dated deposit cheque dated November 1 in the amount of \$600 must be provided at equipment pick-up or the first non-equipped practice (whichever is earlier).
 - 6.4.1. The Novice equipment deposit cheque is to be \$150
- 6.5. If spring tackle programs are offered, they will be treated in the same manner as the fall bantam program.
- 6.6. All rented equipment must be returned in a clean, laundered condition as well as in a good state of repair for equipment deposit cheques to be returned
 - 6.6.1. Failure to return equipment will result in full equipment cheque being deposited
 - 6.6.2. If all equipment is not returned or is damaged, the replacement value of the missing/damaged equipment will be charged to the member
 - 6.6.3. A \$20 cleaning charge will be applicable if equipment requires laundering.
- 6.7. The board of directors has discretion to apply equipment deposits on a case-by case basis

7. Alternative to Deposit Cheques

- 7.1. Should a member elect to provide payment via debit or credit card instead of a deposit cheque, a processing fee of \$25 will be applied.

8. Withdrawal

- 8.1. If a player desires to withdraw, this request must be communicated in writing to the Registrar
- 8.2. If an Atom (U11), Peewee (U13), or Bantam (U15/16) player requests to withdraw before July 31 of the current year, the total amount of the Registration fee shall be refunded less the following amounts
 - 8.2.1. \$150 administration fee
 - 8.2.2. Any nonrefundable costs incurred for enrollment of player including but not limited to:
 - 8.2.2.1. League fees, fundraising, and insurance
 - 8.2.2.2. Football Alberta fees, fundraising and insurance
 - 8.2.2.3. Other direct costs of player enrollment

- 8.3. Players registered after June 30 of the current year, will only be eligible for refunds if withdrawal occurs prior to 1 week before first scheduled game
- 8.4. All equipment must be returned prior to the issuance of a refund
- 8.5. If any player withdraws before their equipment is issued a full refund shall be issued, with no administration fee required (net of any direct costs incurred by the association as referenced above)
- 8.6. Written requests for special circumstance exceptions will be dealt with on a case-by-case basis by the Board at the next scheduled board meeting

9. Dismissal

- 9.1. Any player dismissed from a team for disciplinary reasons will not be entitled to a refund of registration fees

10. Boundaries

- 10.1. Players registered with LDMFA must be in compliance with the most current CDMFA Boundaries Policy, as posted on the league website
- 10.2. No player whose primary residence falls within another organization's recruiting boundaries will be enrolled unless that player has sought and been granted a release from their designated club and the league.

11. Releases

- 11.1. Players registered with LDMFA must be in compliance with the most current CDMFA Release Policy, as posted on the league website
- 11.2. The onus of obtaining a release from a previous club and/or league is on the player/family. This must be completed prior to registering with LDMFA.

12. Underage Players

- 12.1. Underage Players registered with LDMFA must be in compliance with the most current Football Alberta and CDMFA Underage Policy, as posted on the league and/or Football Alberta website
- 12.2. Underage players may move up a level only at the discretion of the Head Coach and President of the Association

Appendix A - Fee Schedule 2023

	Bantam Tackle (U15/16)	Peewee Tackle (U13)	Atom Tackle (U11)	Novice Flag (U9)
Registration	\$ 500	\$ 500	\$ 450	\$ 175
Fundraising Requirement	200	200	200	200
Volunteer Deposit Cheque	300	300	200	100
Equipment Deposit Cheque	600	600	600	150

Payment Plan Options

	Bantam Tackle (U15/16)	Peewee Tackle (U13)	Atom Tackle (U11)	Novice Flag (U9)
Payment 1 - May 1	\$ 250	\$ 250	\$ 250	N/A
Payment 2 - June 1	125	125	100	N/A
Payment 3 - August 1	125	125	100	N/A