* Organizes the evaluations
* Ensure the coaches have appropriate certification and if necessary ensure they attend clinics to complete certification process
* Point of contact for all coaches with Leduc Lacrosse Club
* Responsible for making sure all paperwork including but not limited to record checks, child intervention checks are complete, current and up to date for all coaches
* Be the Liaison between the board and the coaches
* Keep a list of all coaches and email communications from the board as required
* Responsible for checking the [Coaching.leduccrush@gmail.com](mailto:Coaching.leduccrush@gmail.com) and return emails and inquiries in a timely manner.
* Attend all board meetings
* Follow the Code of Conduct and Ethics

By signing this document you are agreeing to fulfill these commitments for the duration of the 2026 season. In addition, please note that if the majority of the board agrees that you are not fulfilling your responsibilities you may be asked to step down.

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Signed Name Printed Name

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Date Director of Coaching Signature