* Responsible for chairing board and general meeting when President is not able;
* Represents the President at functions when designated to;
* Gathers, assess and reports to the Board Members feedback from tournament, camps, facilities, registration, evaluations, coaching, schedule, equipment, referees, volunteers, coordinators, parent;
* Responsible for checking the VicePresident.leduccrush@gmail.com email 2-3 times per week and return emails and inquiries in a timely manner;
* Attend all meetings of the Members and The Board. Three consecutive absents without valid reason will result in dismissible actions;
* Speak positively about The Leduc Lacrosse Club;
* Do not discuss matters discussed outside of the board;
* Take your responsibilities seriously; we are the communication link to Members of the Club. If we are not sending emails, making and returning phone calls and getting out pertinent information, our families are left feeling that as a board we are disorganized, not a reputation we want to proceed us.

By signing this document you are agreeing to fulfill these commitments for the duration of the 2026 Lacrosse Season. If the majority of the board agrees that you are not fulfilling your responsibilities you may be asked to step down.

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Signed Name Printed Name

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Date Vice-President Signature