Leduc Ringette Association

Annual General Meeting Minutes

Tuesday, May 4, 2023

Legion Room, Leduc Rec Centre @ 7:00M

1. **Call to order**
2. **Establishment of quorum**
3. **Additions to Agenda**
4. **Approval of Agenda**
5. **Approval of 2022 AGM Minutes**
6. **Reports:**
   1. **Presidents Report – Chelsea Cameron**

All thank you for coming. This AGM marks my final year of arranging such events and will be I believe my 7th year doing so. I have thoroughly enjoyed taking on the role of President for the LRA but I firmly believe that it is time for someone else to step into this role and give the association their direction and commitment for the next few years (two is the minimum!).

I want to thank everyone on the board, and those who have been on the board with me over the past seven years. The continued support has made this experience a positive one, and one I will take away valuable lessons and skills from to utilize in many other settings for years to come.

The last few seasons have been rather lean for the LRA board, and I hope that tonight, or in the coming weeks, we will find LRA members to fill open positions who will provide their support for the incoming president and board members voted in tonight. Just as with politics, these board positions are where you will be able to provide input into the direction of the association throughout the season. This can be in any form, from social media to player development to equipment manager – the responsibilities of the roles also include adding your input and opinions to key tasks and items the board addresses each season. Without these roles filled, the association falls victim to inattention to critical matters and execution within a timely manner. Your contribution to the board will be something that benefits you personally and professionally, but also something that benefits the community, and most importantly, the mental, physical, and emotional development of the players in our association.

One of the greatest parts of being in this position has been the interactions with families each season at the arena, as well as meeting and seeing all the players on the ice. I look forward to continuing those meetings as I step away from this role, and I hope each and every one of you will continue to stop me in the arena hallways and say hi (or on ice after a game).

I do plan on sticking around to provide support to our new president (one of these lovely people you see sitting before you as our president must come from someone who has sat on the board for 1 year minimum), so this is not goodbye but more a stepping back and reducing my current workload so that I can shift my focus towards by other ringette pursuits (playing and reffing) as well as move on to other board positions (BGL and eventually RAB) where I can expand my support to grow the sport at a provincial level.

**Items for upcoming season:**

RAB Casino – June 10th & 11th – Volunteers will receive $150 credit for working a full shift and $100 credit for volunteers working the shorter Count Room shifts. All monies will be paid to LRA on behalf of those who work and applied to their registration fees. If this is something you are interested in doing, we will have an option to note this once registration opens to notify us. The link for sign up will be sent out once RAB sends it out.

Coaching clinics will start over the summer. RAB has already announced clinics for this summer. All clinics are 6-10pm (Competition Introduction).

Monday May 15 (Millennium Place, Sherwood Park)  
Wednesday May 17 (Meadows Arena, Edmonton)  
Thursday May 25 (Millennium Place)  
Tuesday May 30 (Millwoods Arena, Edmonton)

RAB has announced that the AWG (Alberta Winter Games) will take place in Grande Prairie February 16-19, 2024. Key changes to the AWG this year are:

Athlete eligibility: This will be a U16A and U16B tournament.

Tryouts and evaluation process information will be pushed out within the month by RAB. If you have a player at this level, we will do our best to provide a smooth flow of information as we get it, but it will be helpful to keep an eye on RAB’s website yourself.

* 1. **Vice President – Crystal Kardelis**
  2. **Treasurer’s Report – Open (Chelsea Cameron)**
* Our closing balance for the 2022/23 season is: $100838.26.
  + Notable payables that were not paid at the end of the season were Jan-Mar ice contracts. We have not received these invoices from the city even after several requests to date.
  + Our estimated closing balance including ice costs should be ~$65,000.
    - Ice contracts outstanding are league ice, tournament ice, and provincial ice.
  + We also are missing the final payments from two grants (RAB Provincial grant (2nd payment) and City of Leduc Grant (2nd payment)) from this balance ($5950).
* This position was left vacant after the current treasurer stepped down at the beginning of the season. Chelsea has been filling the role and will continue to fill the role for next season until it is up for election at the conclusion of the 2023/24 season.
* Active goals for this season include updating our accounting practices to include EFT payments, and automatic direct debit/credits. This will help streamline payments between the City of Leduc for ice, as well as RAB and other associations, and most importantly our membership.
  1. **Ice Allocator’s Report – Shauna Paul**

* 1. **Referee-In-Chief – Kennedy Horn**
* The refs had a great season. Everyone was given development opportunities, and many achieved new carding levels. Hopefully we will have better retention this summer compared to the last few years, as most of the uncertainty with covid is gone. The number of refs that return after summer break as well as our final number of teams in the fall, will indicate how many refs we can hire.
* Evaluation procedure and ref carding levels are going through a rework to better align with long-term athlete development plans.
* If you, or your child, is interested in becoming a ref next season please send me an email before September at [leducringette.refinchief@gmail.com](mailto:leducringette.refinchief@gmail.com) which can also be found on the Leduc Ringette Website. New refs must be at least 14 years old before the day of the clinic and home association is based on address (not what team they play for). As reffing is a job we will be doing a hiring process, including interviews, around late August/early September. This means: DO NOT register for a level 1 ref course without going through this process. If you do, you will not have an association to ref for and will not get games.
  1. **Registrar’s Report – Kerri McKinnon**

**The 2022/23 Season Summary:**

* 126 players registered.
* 34 team staff on 9 teams

**For the 2023/24 Season preliminary (eligible to register from the past season) numbers include:**

* U10 ~ 14 players + 3\*
* U12 ~ 11 players
* U14 ~ 17 players
* U16 ~ 26 players
* U19 ~ NA

**Fee Change for the 2023/24 Season**

|  |  |  |
| --- | --- | --- |
| Division | Birth Year | NEW Fee 23/24 |
| Active Start | 2019, 2018, 2017\* | $99 ($38 + $61) |
| U10 | 2017\*, 2016, 2015, 2014 | $545 ($484 + $61) |
| U12 | 2013, 2012 | $795 ($734 + $61) |
| U14 | 2011, 2010 | $845 ($784 + $61) |
| U16 | 2009, 2008 | $845 ($784 + $61) |
| U19 | 2007,2006, 2005 | $845 ($784 + $61) |
| Open | 2004+ (Open 18+) | $520 ($459 + $61) |

**Registrar Duties:**

* Responsible for all registrations for the Leduc Ringette Association
* Supervise all team entries into the Black Gold League
* Ensure the registration of athletes (including affiliated players), team staff and officials with Ringette Alberta
* Maintain an updated list of team players and team staff.
* Provide the Board of Directors with a player's list within a week of registration closing.
* Provide a detailed listing of players, including addresses, telephone numbers and parents/guardians’ names to Team staff as soon as possible after teams are set.
* Attend community registrations (recruit assistance as needed)
* Set up e-mail contact list for each division for mass membership contact throughout the season.
* Ensure registration forms have complete player information and complete payments.
* Provide team staff list, including all contact information to the Black Gold League.
* Provide estimated numbers for divisions for the following season.
* Act as Privacy Officer, following the Privacy Policy, as outlined in the Policies and Procedures
  1. **Safety Office (Appointed Interim – Non-Voting) – Open**
* Position no longer required. Will be removed after the AGM.
  1. **Secretary – Natasha Hancharuk**
  2. **Zone 5 Rep. Report – Amy Shipley**
* RAB AGM – May 6-7th, 2023
  + LRA is given 3 spots for representatives to attend.
* BGL AGM – May 13th, 2023
  1. **Equipment Manager’s Report – JoAnn Stempien**
  2. **Fundraising & Bingo Report – Crystal Kardelis**
  3. **Manager Coordinator’s Report – Nicole Liddle**
* Thanks to all of our managers that stepped up for the year! They did a fantastic job!
* We switched to digital score sheets with only minor difficulties that we quickly figured out.
  + Anticipate these becoming a standard item for next season, as BGL looks for ways to streamline game reporting.
  1. **Coach Coordinator’s Report – Mike Baker**
* The 2022/2023 season had 21 coaches along with 3 junior coaches through 6 teams. RAB is catching up on certification with minimal course offering the past 2 seasons due to the effects of covid. Each team was allowed 1 coach not fully certified if necessary. The 2023/2024 season RAB expects all coaches to have proper certification for each level. Leduc hosted the CI course in late September and could look at hosting more later this year.
* Power skating was offered to all members with Melanie Thomas beginning in January through February, i would recommend starting earlier in the season to maximize the benefit to our athletes and perhaps utilize the skill portion offered by Melanie. We also ran 3 goalie sessions offered from U19AA and former Jaguar Abby Ruth Gering. Also, I would recommend offering the same sessions again starting earlier in the season to give our goalies a head start.
* Thanks to all the volunteers who stepped up in their coaching roles, pre-season skates and evaluations to make the season a successful one.
  1. **Player Development’s Report – Vacant**
  2. **Social Media’s Report – Open**
  3. **Tournament Coordinator’s Report – Open (Chelsea Cameron)**

This season:

* This year, LRA hosted a total of 56 teams at our tournament (including LRA teams) for a total of 105 games over the weekend of January 13-15, 2023.
* This was the first year that we hosted AA within the tournament.
* In total, the association made just under $14K from this event. As we had limited fundraising this year, this money will be utilized to offset registration costs for this coming season, most notably at the Active Start and U10 levels where we would like to achieve more growth.
* In addition to our tournament, the LRA also hosted the U14A/B provincial March 24-26, 2023. Between these two divisions we hosted a total of 20 teams (8 U14A/12 U14B). The board voted on a working budget of $5K for this event (monies utilized to cover up front costs and event expenses to make the event memorable). After recouping that from the total income, the event earned the LRA just under $4K. This was another successful event that the LRA was able to use as a fundraising opportunity this season.

Next Season:

* For the upcoming year, I again am willing to tackle the scheduling of ice, drafting of playing schedule, and other behinds the scene work. The board does require a person to fill this position at a board level (voting capacity) as well as take care of the front-end work/planning. Ice has been requested already for next year (January 12-14, 2023).
* Ice requests have been submitted, currently waiting on city approval to host U16A/U19A/Open A provincials the weekend of March 1-3, 2024. Final package submission to host is due by May 15th. NOTE: Provincial work is outside of the tournament coordinator’s responsibilities. As the season rolls out, decisions as to who will chair this sub committee can be decided upon.
  1. **Webmaster’s Report – Amy Lackie**
* The webmaster position this year included updating the website, ensuring board meeting minutes were uploaded, advertising programs/ camps happening at LRA, and celebrating all of our LRA teams’ great work at tournaments.
  1. **PR & Marketing Report- Open**
  2. **Team reports**
     1. Active Start
     2. U10S2-2
     3. U12C
     4. U14C
     5. U14A
     6. U16B
     7. Open C
     8. Open B
     9. Open A

1. **New Business**
   1. Request for 2 Members to Audit the books (Books are to be audited and returned with a complete report within 30 days of AGM.)

Member #1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member #2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Final Call/Election of Board**

Members of the LRA Board may be nominated or may volunteer. Members may not hold more than one Executive position and may not hold more than two positions total within the Association. (This includes Board positions and Team Staff positions.) Board approval may be granted for those seeking more than two positions if the positions are deemed manageable for the individual.

**President**

**Position up for renewal this year.**

**Registrar**

**Position up for renewal this year.**

**Ice Allocator**

**Referee-In-Chief**

**Secretary**

**Position up for renewal this year.**

**Black Gold League Representative**

**Equipment Manager**

**Fundraising Coordinator**

**Manager Coordinator**

**Coach Coordinator**

**Player Development**

**Social Media Director**

**Tournament Coordinator**

**Webmaster**

**Marketing Director**

1. **Draw for Free Registration**

Draw #1 Winner:

Draw #2 Winner:

Draw #3 Winner:

1. **Motion to Adjourn**