

Leduc Ringette Association

Meeting Minutes

August 21, 2024, 7:00 PM

Leduc Rec Centre: Leduc Plumbing and Heating Room

In Attendance: Mike Baker, Crystal Kardelis, JoAnn Stempien, Shawna Paul, Jared Derouin, Kennedy Horn, Amy Shipley, Amanda Delorme, Nicole Liddle, Amy Lackie, Alicia Kardelis, Kevin Paul

Regrets: Jovan Painchaud, Amy Murnaghan, Erin McAuley

1. Call to Order: **6:36PM**
2. Additions to Agenda: **Open C discussion**
3. Approval July 2024 minutes: **Crystal Kardelis, Shawna Paul**
4. Reports/Updates – Read prior to meeting:

a) President's Report – Mike Baker

- Welcome Amanda Delorme - Equipment Coordinator
- Upcoming events (gym ringette, evaluations and come try)
 - **Only 1 registered for gym ringette, will likely cancel.**
 - **Only 1 registered for come try, will give it a bit more time to see if we should cancel. We should advertise as a bring a buddy.**
- Beaumont update and numbers
 - **Active Start – no combined based on numbers.**
 - **U10 Step 1&2 teams. Send 3 to Beaumont for Step 3.**
 - **U12 – 2 trying out for A at other associations. Too many for 1 team, not enough for 2 teams. Likely for 2 teams combined, 1 at each of Leduc and Beaumont.**
 - **U14 – Beaumont had a couple players that went to play over age U12 given lower skill level. Need to review rules with BGL. 2 Leduc trying out for AA, 1 Leduc request to play at U16 so potential for only 9 players from Leduc. 1 team expected in each of Leduc and Beaumont.**
 - **U16 – projected 3 teams, 2 Leduc, 1 Beaumont. 4 goalies in total.**
 - **U19 – 2 teams, both likely in Beaumont as only 5 Leduc players. Might need to bump 1 goalie from U16 to U19.**
 - **Should be a total of 7 teams in Leduc this yr, same as last yr, despite lower registration in Leduc this yr. Partnership with Beaumont to help ensure 7 teams in Leduc.**
- Team Selection Committee
 - **Need to set meeting for selection committee. Looking for members. Ask Jovan and other absent from tonight's meeting. Amanda Delorme to assist.**
- Communicate evaluation process to members via email
 - **U16AA evals September 2, 3, 5th. 26 registered including 2 goalies. UofA Ringette helping with evals. Send out info package to registrants.**
 - **Combined evals with Beaumont. Same selection process, send out info package.**

b) Vice President – Crystal Kardelis

- Pictures are booked for Friday October 4. Just need to confirm the room for pictures, once done I will post on website.
 - **Active Start doesn't start until October 16th so need to ensure they are invited for pictures.**
- Active Start jersey will be ordered this week. Should be in for pictures.
- Update for the Northern Alberta AA committee: We will be sending a report to Ringette Alberta shortly with our proposal for the restructure of the AA program.

- Should have a volunteer schedule shortly for families to sign up for check in table at evaluations.

c) Treasurer's Report – Shawna Paul

- Post office box is currently in Kristine's name as the account holder & Leduc Association as the name on the box. I need to provide a letter on the letterhead indicating Kristine should be removed. Including the effective date & minimum 2 contacts & signatures from the executive board.
- Do we agree the treasurers' name should be added and updated every 2 years aligning with the position & potential signing authority?
 - **All agreed.**
- Signing authority at the bank has not yet been changed. They too require a letter and signatures.
- Are we still thinking about changing banks? If we are going to proceed, we should do it before the Jaguar tournament. I can set up a meeting for late Sept.
 - **Agreed to book appointment for September to switch to ATB.**
- 1- \$8.00 cheque not cashed from 2023-24.
- Forgot about reaching out to the 2 people to audit last year's books until recently after getting a USB from Joanne in mid July. The usb can be delivered as early as Wed with my current schedule.

d) Secretary – Jared Derouin

- No updates.

e) Ice Allocator's Report – Alicia Kardelis

- working on final confirmation of a boardroom to host a competition introduction course Nov 20-22
- working on confirming ice availability to host a 5 count session
- Open Ice to be submitted by September 10 for the season
- **BGL ice likely due in next week.**

f) Referee-In-Chief's Report – Kennedy Horn

- No updates.

g) Equipment Manager's Report – Amanda Delorme

- As per Alicia
 - will be placing order for youth small jerseys this week
 - **\$3,100 quote, within \$8,000 original budget.**
 - completed an inventory of useable jerseys
 - will be creating a tracking sheet for easier tracking of what goes to teams
 - **Ask Beaumont where they got their pinnies from, sizes, etc**

h) Registrar's Report – JoAnn Stempien

- No updates.

i) BGL Rep. Report – Amy Shipley

- No updates.
- **Startup meeting Monday, Mike and Alicia will attend.**

j) **Fundraising & Bingo Report – Open**

- **Crystal to follow volunteer hours more closely this year with better tracking.**

k) Coach Coordinator – Jovan Painchaud

- We have 14 coaches that have applied/ registered
- Jason Bearchell is the head coach for U16AA
- Out of the 14 that applied, we have 3 that applied for the U16AA Assistant Coach positions
- We have 5 of the 14 coaches that registered through ramp instead of doing the application. I have sent an email telling them that they need to still do an application.
- RAB asked if we could host a CI clinic and Alicia and I are in the process of trying to get a board room for it. Sometime in November.
- There is an online course/ info session that is mandatory for all U12 and up Head Coaches. The topic is "Maltreatment in Sport".

Target: Coaches, team staff

Hosted by: Allison Forsyth (Generation Safe)

Medium: online via Teams

Date & Time: Wednesday October 9th AND Tuesday October 15th from 7-8pm. MUST ATTEND BOTH and have the camera on.

- there are a few other session's that are available as well for coaches and board members.

Topic: Recognizing/How to Stop Bullying and Harassment of Board Volunteers

Target: Association board members, team staff

Hosted by: Dare to Care (facilitator TBD)

Medium: online, platform TBD

Date & Time: Tuesday, November 5, 2024 from 7-9pm (may not take the whole 2 hours)

Topic: Encouraging a Positive Team Environment

Target: Coaches

Hosted by: Dare to Care (facilitator TBD)

Medium: online, platform TBD

Date & Time: Tuesday, December 3, 2024 from 7-9pm (may not take the whole 2 hours)

**Coaches who attend will receive PD points!*

- once I get the schedule for the UAA's, I will fill the spots up with coaches to be on the ice during the UAA's
- can we send out a mass email asking for coaches?
- can we also send it out on social media?

l) Manager Coordinator – Nicole Liddle

- No updates.

m) Player Development Report – Kevin Paul

- Leduc / Beaumont evaluation update
 - **Plan in place, just need volunteers in place now.**
 - **Kennedy to coordinate w/ Beaumont for refs.**

- **Need to post evaluation dates / times on website.**
 - **Amy to use Beaumont post and add Leduc brand.**
- AA - looking for on ice help for pre skate, evaluation drills
- **Rust busters - Need help on September 29th and September 2nd, someone who knows drills.**
 - **Kaitlyn worked / will work a total of 9 Rust Busters. Motion by Mike Baker to pay her 9x\$30 = \$270. Second by Crystal Kardelis.**

n) Social Media Director – Amy Murnaghan

- Stats since last update in July

Facebook

Posts - 12

Shared - 1

Reached – 3,253

Impressions – 3,629

Instagram

Posts - 11

Reached – 3,883

Impressions – 4,250

o) Tournament Coordinator's Report – Erin McAuley

- No updates.

p) Webmaster Report – Amy Lackie

- No updates.

q) **PR & Marketing – Open**

5. Unfinished Business:

6. New Business:

- **Open B and C have registered.**
- **Have 18 total, no goalie. Motion by Alicia Kardelis to offer free registration for 1st goalie to register, waive volunteer hours, just pay insurance. Second by Shawna Paul.**

7. Next Meeting: **September 11, 2024, 6:30PM, 2hrs in person.**

8. Adjournment: **8:10PM**