

Leduc Ringette Association
Meeting Minutes
February 27, 2024, 7:00 PM
Online – Google Meets

In Attendance: Mike Baker, Crystal Kardelis, JoAnn Stempien, Jared Derouin, Amy Shipley, Alicia Kardelis, Nicole Liddle, Erin McAuley, Kari Baker, Amy Lackie, Shawna Paul, Kevin Paul

Regrets: Chelsea Cameron, Kennedy Horn, Jovan Painchaud, Amy Murnaghan

1. Call to Order: **7:00PM**
2. Additions to Agenda:
3. Approval January 2024 minutes – **Amy Shipley, Crystal Kardelis**
4. Reports/Updates – Read prior to meeting:

a) President's Report – Mike Baker

- Recommended amendments to the Policies and Procedures of the LRA is attached. Meeting for formal review and approval is scheduled for Wednesday, March 13, 2024, at 7:30 pm in the Legion Room.

b) Vice President – Crystal Kardelis

- Nothing to report.

c) Treasurer's Report – Chelsea Cameron

- Updated documents need to be submitted to CIBC for current account due to background internal audit on their end. Will be submitted Wednesday.
- Spoke with ATB on new account. They have options that allows us to update our banking options while keeping our two person signing authority in place. I have an appt with Servus Credit union on Wednesday to see what our options are there but I'm leaning towards ATB being the best option.
- Checked with registries about our incorporation and found out more information. We are registered as a non-profit society, which needs to be incorporated. Our annual return is the document that updates everything. We can make changes directly at the registry office if need be. Basically, we have been operating properly we just didn't know it.

d) Secretary – Jared Derouin

- No updates.

e) Ice Allocator's Report – Shawna Paul

- Practices are posted & all teams are in their final weeks of regular play or session 3. Managers should be notifying me immediately if they do not move on to provincials. With a 2 week cancellation policy, teams are welcome to have an extra practice or buy the time for family skating.
- The U10 S1 & S2 championships are this weekend.
- Leduc hosting provincials this week we are SHORT volunteers. I do not recommend ever hosting an OPEN division or division in which we do not have a team.

- If there is a family who has not completed their required volunteer hours as of Sunday, ADD that \$300 to their RAMP Account.

f) Referee-In-Chief's Report – Kennedy Horn

- Nothing to report.

g) Equipment Manager's Report – Alicia Kardelis

- I have reached out to Alice Embroidery for a quote on the jerseys and I am waiting to hear back.

h) Registrar's Report – JoAnn Stempien

VOLUNTEERING REPORT

- Of our 120 players with a volunteering commitment, we have 44 who show ZERO hours contributed. *(We had 14 players pay \$\$ for the opt-out at Registration)*
- I have accumulated the Board positions, the Team Staffing positions, and the WTT2024 schedule.
- Breakdown is as follows:
 - ACTIVE START - 2 players with zero, team has 56 hours of 40 needed (+16)
 - U10S1 - 1 player with zero, team has 55 hours of 108 needed (-53)
 - U10S2 - all accounted for, team has 62 hours of 96 needed (-34)
 - U12B - 2 players with zero, team has 129 hours of 168 needed (-39)
 - U14C - 2 players with zero, team has 78 hours of 132 needed (-54)
 - U16B - 2 players with zero, team has 95 hours of 144 needed (-49)
 - U16A - 2 players with zero, team has 90 hours of 144 needed (-54)
- OpenA - 15 players with zero, team has 0 hours of 120 needed (-120)
- OpenB - 9 players with zero, team has 16 hours of 96 needed (-80)
- OpenC - 9 players with zero, team has 44 hours of 136 needed (-92)
- ** there may be time/effort served for LRA that we are not aware of in this tally - will need to reach out to Managers to find out if time has not been credited
- **Send note to managers to encourage teams to fulfill their hours, assist with provincials this weekend.**
- ** U16A/U19A/OpenA Provincials time will be added here once served
- **Recommendation to implement fee upfront or broken up into ie 2 payments during the year. To be fully refunded upon proof of hours completed.**

i) BGL Rep. Report – Amy Shipley

- Nothing to report.

j) **Fundraising & Bingo Report – Open**

k) Coach Coordinator – Jovan Painchaud

- No updates.

l) Manager Coordinator – Nicole Liddle

- Nothing to report.

m) Player Development Report – Kevin Paul

- **Looking into 4-on-4 – 45 mins to 1hr. Ice slots tentatively Sundays.**

n) Social Media Director – Amy Murnaghan

- Stats from January 25th to February 26th
- Facebook
 - 1 reel
 - 180 reached
 - 7 posts
 - 1,437 impressions
 - 1,294 reached
 - 40 shares
- Instagram
 - 7 posts
 - 1,436 impressions
 - 1,176 reached
- X (twitter)
 - 2 posts
 - 63 engaged

o) Tournament Coordinator's Report – Erin McAuley & Kari Baker

- The final Wild Thing tournament budget with actuals has been provided. Total profit was \$10,831.92 vs original budgeted profit of \$26,160.

p) Webmaster Report – Amy Lackie

- Nothing to report.

q) **PR & Marketing – Open**

5. Unfinished Business:
6. New Business:
7. Next Meeting: **March 19, 2024 7PM Online**
8. Adjournment: **8:02PM**