



Coach Selection Policy

LRA/BRA Partnership Committee

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1. Purpose

- 1.1. To provide a fair, transparent and objective Head Coach Evaluation and selection process.
- 1.2. To ensure that Head Coaches are selected based upon an established set of coach qualification criteria, so that the best candidate is selected for the job.
- 1.3. To ensure Head Coaches are selected after all players have been tiered. Head Coach Selection will have no effect on the ranking of players.
- 1.4. To ensure that Coaches are selected consistent with the Ringette Canada and Ringette Alberta Certification and gender equity requirements.

2. Head Coach Selection Committee

- 2.1. The Coach Selection Committee will consist of the same group of individuals that make up the Team Selection Committee.

3. Application

- 3.1. All prospective Coaches shall, in each year they wish to coach, complete an application form for their home associations.
- 3.2. Coach applications for Head Coach positions must be submitted in order to be considered for a coaching position. Applications for Head Coach must be submitted by September 1st for the upcoming playing season.
- 3.3. All Coaches, Assistant Coaches, Trainers and Managers must obtain an RCMP or local police criminal record check every three years, these are mandatory.
- 3.4. Assistant Coach applicants may be considered for Head Coach roles if no suitable Head

Coach application is received for a team. These individuals will be contacted to see if they are interested in being a Head Coach.

4. Eligibility Criteria

- 4.1. In order to be eligible for selection as a coach, manager or trainer, or to continue to be a member of team staff past the deadlines noted below, individuals must:
 - a) Meet all requirements set forth by Ringette Alberta, including completing all mandatory training.
 - b) Provide a Criminal Record and Vulnerable Sector Check by December 15th.
 - c) Complete Coach RAMP Registration
- 4.2. If requirements are not met then the individual(s) will be notified in writing that they may not continue as a member of the team staff.

5. Selection Criteria – Head Coach

- 5.1. The Coach Selection Committee may use a wide range of criteria it deems appropriate in order to select its Head Coaches. Head Coaches will select Assistant Coaches with the Selection Criteria established by the Coach Selection Committee listed below. The selection criteria include but are not necessarily limited to or constrained by:
 - d) A level of experience commensurate with the level of Ringette being coached.
 - e) Demonstrated conformance to the Bylaws and Policies of BRA/LRA, Zone 5 Ringette Association, Ringette Alberta and Ringette Canada.
 - f) Strong interest and commitment to child/athlete development. Long-Term Athlete Development (LTAD) program.
 - g) Commitment to BRA/LRA and/or other community associations.
 - h) Ability to maintain a positive team environment.
 - i) Evaluations from prior seasons.

6. Selection Process – Head Coach

- 6.1. The Head Coach Selection Committee may canvass applications for all coaching positions, review all applications by prospective candidates and other relevant parties and make its determination of the appropriate candidates for each Team.
- 6.2. The Head Coach Selection Committee will advise all candidates of their status in the timeliest possible manner.
- 6.3. In the event that the Coach Selection Committee is unable to reach a unanimous decision, the decision will be determined by a vote at a Special Resolution Executive meeting.
- 6.4. At no time shall a prospective coach who is applying for a Head Coaching position attend any Coach Selection Committee meeting when that specific position is being discussed.
- 6.5. All decisions of the Coach Selection Committee are final. Grievance of coaching selection shall follow the Partnership Committee Complaint Policy.

7. Selection Criteria – Assistant Coach, Trainer and Managers

- 7.1. Head Coaches assigned to teams by the Coach Selection Committee will assign additional

team staff based on recommendations from the coach selection committee. These staff members must meet the requirements listed above in Paragraph 4 to stay on as Team Staff.

- 7.2. Head Coaches are encouraged to select a sufficient number of assistant coaches, in order to ensure continuity of coverage for games and practices. In support of this, the Coach Selection Committee will work with Head Coaches to identify prospective assistant coaches. If deemed necessary, the Coach Selection Committee reserves the right to add or remove assistant coaches to teams.

8. Coach Evaluations

- 8.1. BRA and LRA will distribute a Coach Evaluation Form to every family at the end of the then current season of play. Each family is requested to provide feedback in relation to the Coaches, including Assistant Coaches, in order to assist in setting direction relating to clinics and future coaching requirements for BRA and LRA, Ringette Alberta and Ringette Canada.
- 8.2. The Coaching Directors, along with the Divisional Directors (if applicable) will review the content of the evaluations with any Coach if required or requested.

9. References

Title	Link
RAB Team Staff Requirements	https://ringettealberta.com/team-staff-requirements/
RAB Team Staff Policy 10.0	https://ringettealberta.com/technical-regulations/

10. Policy History

Approval Date	Policy Version	Revision Description
12 Aug 2025	1.0	Initial Version