



General Guidelines

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1. General

The policies and procedures herein contained are intended to act as principles and guidelines in administering the ongoing activities of the Leduc Ringette Association and Beaumont Ringette Association Partnership (hereafter referred to as “the LRA/BRA Partnership”) While they are not intended to be absolute in nature or rigid in their application, they outline a working framework that will be applied, unless a change in policy direction is made.

1.1 Goal

By working together, we can ensure that our athletes have a fair opportunity to play, develop and enjoy the sport we love. The intent of the LRA/BRA partnership is to help both associations to create appropriately-sized and skill balanced teams, without overage/underage players, players at the wrong skill level, etc.

1.2 Partnership Years

These policies shall be adhered to during years where both the Leduc Ringette Association (hereafter referred to as “the LRA”) and the Beaumont Ringette Association (hereafter referred to as “the BRA”) boards have agreed that partnership is in the best interest of our

members.

The LRA and BRA boards may use any information available to assist in the decision to partner, including but not limited to, current/previous registration numbers, current/previous evaluation scores, and membership surveys.

1.3 Operating Constraints

In the case that statements or references made in this document conflict with any governing document of the BGL, Ringette Alberta, or Ringette Canada, the higher-level constraints shall apply.

2. Code of Conduct

The purpose of this Code is to ensure a safe and positive environment within LRA and BRA programs and events, while clarifying the expectations of appropriate behaviour from all members. The LRA and BRA is committed to providing an environment in which all individuals are treated with respect. The LRA and BRA supports equal opportunity and prohibits discriminatory practices. Members are expected to conduct themselves in a manner consistent with the values of the LRA and BRA that include fairness, integrity, open communication and mutual respect.

Please reference the LRA/BRA Partnership Discipline Policy for more details.

3. Disciplinary and Complaints Policies

Membership and participation in the LRA and BRA partnership bring with it many benefits and privileges. Members are expected to fulfill certain responsibilities and obligations including, but not limited to, complying with the LRA and BRA's Bylaws, Policies and Procedures, rules and regulations, and Code of Conduct. Irresponsible behaviour by members can result in severe damage to the image of the LRA and BRA. Conduct that violates these values may be subject to sanctions pursuant to these policies and/or policies of the respective associations.

Any disciplinary and complaints that occur after the transfer of players between BRA and LRA is complete or are deemed not relating to the LRA/BRA Partnership, shall be directed to the association of which hosts the team/member of concern. Refer to the "Policies and Procedures of the Leduc Ringette Association" document and "Bylaws and Policies" page on the BRA website, for association-specific policies.

Any disciplinary and complaints that are deemed relating to the LRA/BRA Partnership shall fall under jurisdiction of both associations. Please reference the LRA/BRA Partnership Discipline Policy for more details.

4.0 Appeals

Any member who is affected by a decision of the LRA/BRA discipline committee will have the right to appeal that decision in accordance with the LRA/BRA Partnership Discipline Policy.

Please reference the LRA/BRA Partnership Discipline Policy for more details.

5.0 Registration, Participation and Refunds

The LRA and BRA's intent is to encourage participation by putting only reasonable financial requirements on players at registration, ensuring fairness in refunds and making sure that everyone playing wants to be there. Balancing this is the need to ensure that everyone pays their fair share and supports their Team, that all players are insured, and that everyone makes a commitment to playing.

5.1 Registration Fee

The final registration fee will be applied by the membership association after all player transfers have been completed. Due to differing costs between LRA and BRA, our associations have different registration fees. Refer to the "Policies and Procedures of the Leduc Ringette Association" document and "Bylaws and Policies" page on the BRA website, for association-specific policies.

The registration fee does not cover expenses the player's team may wish to incur for such things as team pictures, parties, tournaments, teamwear, gifts etc. Such expenses form part of the team budget of the player's team.

5.2 Registration

No player shall participate in any tryout, evaluation, practice, exhibition, or game unless they have registered with the LRA, BRA, or any other club sanctioned by RAB by completing the designated form and paid the registration fee by the date specified, as registration is the mechanism by which players become insured through Ringette Alberta.

5.3 Withdrawal and Registration Refund

A written request (email will suffice) must be submitted to the BRA/LRA registrar to request a refund.

5.3.1 Withdrawal for any reason before and including September 1st will result in a full refund of the registration fee less a \$50 administration fee.

5.3.2 Withdrawal for any reason from September 1st until prior to a player being notified of their team placement (posting a roster on the BRA or LRA website will be considered notification) will result in a 75% refund of the registration fee less a \$50 administration fee.

5.3.3 Withdrawal for any reason after a player being notified of their team placement until October 15th will result in 50% refund of the registration fee less a \$50 administration fee.

5.3.4 Withdrawal for any reason after October 15th will result in no refund of the registration fee.

5.3.5 If a registered player earns a spot on a higher-level team in another association ('A', 'AA') where said player was either cut from the same level team within the LRA/BRA, or that level of team doesn't exist within the LRA/BRA, the player shall receive a full refund of registration funds.

5.3.6 The LRA/BRA Partnership Committee, or respective LRA/BRA Boards, at its discretion may make other exceptions to this policy

5.4 Volunteer Commitment

All registrants will be required to complete a set number of hours through various fundraising/volunteer commitment spots set by the LRA or BRA. The final number of hours will be applied by the membership association after all player transfers have been completed. LRA and BRA have different numbers of required hours. Refer to the "Policies and Procedures of the Leduc Ringette Association" document and "Bylaws and Policies" page on the BRA website, for association-specific policies.

BRA/LRA will honour any volunteer hours completed prior to evaluations, during the evaluation period, and board positions held in either association.

6.0 Team Selection

All decisions regarding team selection will follow the policies and procedures outlined in the joint "Team Formation Process" document.

7.0 Player Residency

Ringette Alberta has rules that specify the requirements for letting players register or play for a team in a different association or zone. The process set forth by Ringette Alberta involves completion of a Ringette Alberta Release Form and several approvals that may include, but are not necessarily limited to:

- a) The Player
- b) One or Both Parents
- c) Both Association Presidents
- d) Zone Director(s)
- e) RAB

The policies described here describe what constraints the LRA/BRA will follow in addition to those defined by Ringette Alberta.

7.1 Player Releases

A player release to a team in the BGL or another Zone for which the LRA or BRA offers the division and level, may be denied. When a player wants to play at a level not offered by the LRA/BRA, the player will be allowed to try out and play elsewhere.

7.2 Releases Between LRA and BRA

In accordance with our team selection policy, players participating in the LRA/BRA Partnership may be placed on teams hosted by either LRA or BRA. Once team placements have been made and published on the LRA or BRA website they are finalized. There will be no appeals granted regarding team placement.

Upon announcement of teams, temporary releases will be granted to players who are moving between associations. These releases will expire at the conclusion of the season. All players moved as a result of the temporary release will be returned back to their original association.

8.0 Dressing Room Policy

Both the LRA and BRA are committed to providing spaces that are safe, inclusive and equitable environments for all ringette athletes that follow the [Ringette Canada Change Room Guidelines](#).

8.1 Minimum Attire

All participants are required to wear a “minimum attire” at all times in common/open spaces of dressing rooms and/or showers. This means that participants should arrive at the rink wearing a base layer (eg: shorts, t-shirt, compression shorts and shirt or sports bra, or bathing suit if using showers) A participant not arriving at the rink wearing a base layer can use an appropriate private space (eg: private restroom stall or empty/unused dressing room) to change in to their base layer and then enter the team dressing room with the other participants.

8.2 Accommodation

Athletes can ask for accommodation in change rooms based on individual circumstances. If accommodation is needed, athletes and/or parents/guardians shall submit an accommodation request in writing to either the BRA or LRA president. Accommodations can be requested at any time.

Best efforts will be made to accommodate the athlete, based on possibilities within the venue.

9. Policy History

Approval Date	Policy Version	Revision Description
19 Aug 2025	1.0	Initial Version

