

Leduc Ringette Association

Meeting Minutes

November 20, 2024, 7:00 PM

Meeting Location: Leduc Recreation Centre – Leduc Plumbing & Heating Room

In Attendance: Crystal Kardelis, JoAnn Stempien, Shawna Paul, Jared Derouin, Kennedy Horn, Nicole Liddle, Jovan Painchaud, Amy Murnaghan, Amy Lackie, Alicia Kardelis, Kevin Paul, Kristen Davis

Regrets: Amy Shipley, Amanda Delorme, Erin McAuley

1. Call to Order: **7:04PM**
2. Additions to Agenda:
3. Approval October 2024 minutes: **Alicia Kardelis, Nicole Liddle.**
4. Reports/Updates – Read prior to meeting:

a) President's Report – Crystal Kardelis

- Policy adjustment for our jerseys and equipment. Need to amend what can and can not be done to jerseys, what is considered damage that will be charged for.
  - No alterations can be made (including name bars, sew on C and A, sponsor bars)
  - Damages include: mistreatment of jerseys (stored improper), stains from improper storage, or coloured drinks, rips and tears not caused by normal wear & tear.
  - expectations of borrowed equipment, including pinnies, pylons, goalie equipment
  - **Deposit of \$158 per jersey will apply, which is the cost per jersey to replace. To be collected via cheques as per what we have done with U14A who added name bars without permission.**
  - **Proposal of amended policy to be voted on at later date.**
- Goalie training for the U12B goalies, looking at finding a session that would be open for all goalies (Will work with Kevin and Alicia)
  - All agreed for LRA to pay for this separate session.
- Re-tiering possible teams - I think we need to keep all teams where they are
- Discussion on Provincial fees / what will LRA cover
  - **Will pay full fees this year despite the fees increasing materially. Need to amend policy next year to cap fee paid per team.**
  - **Establish an annual budget to be split between the teams. Base on avg of 4 teams going to provincials per year. Discuss further in April.**

b) Vice President – Open

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c) Treasurer's Report – Shawna Paul

- Financial spreadsheet is still in progress of how detailed it is.
- Paystone account has been updated as 11-18-24 all RAMP deposits will go into ATB
  - Kristine signed off on authorization change & forms have been submitted.
- Etransfer to RAB in October let us know that we did not have the acct set up for 2nd authorization. ATB has walked me through how to set up properly & a transfer to AA was successful with Crystals' approval. Next transfer will be authorized by Jared.

- With the executive approval, I would like to write a cheque to ATB for all but \$1,000 of the CIBC account balance. Goal is to close CIBC before Dec 31, 2024. Are Jared & Crystal available to set up an appointment or would you prefer to wait until Jan 31, 2025
  - **Decided to keep CIBC open for 3 more months, leave \$5k in account for now, then close in February.**
- With Canada Post on strike, I will be sending Zone 5 payment via transfer.
- Edm RUSH has accepted our support to allow them to do a fundraiser during their game at the WTT. Squishamellow has been purchased & they will donate swag. They will supply their own volunteers for sales & admission. Entry fee is \$7.00 for adults & kids free. They are asking us to help advertise the game. I will get the cost of rings next month (1 - \$5, 3 - \$10?)
- I requested the BMT treasurer send me the invoice for 2 - 75 mins slots used for AA before I can turn over the money earned from their tournament. I need to invoice them for 2 - 75 mins that we traded. Ice costs are different.
- Invoiced Lacombe 11-7-24 for 75 mins that we allowed for a reschedule.
- **Crystal motions to amend our fiscal year end to May annually to match RAB. JoAnn second. All agreed.**
  - **Will need to close April 2025 year end then complete a 1-month stub year end for May 31, 2025. The following year will be full 12 months ending May 31, 2026.**

d) Secretary – Jared Derouin

- No updates

e) Ice Allocator's Report – Alicia Kardelis

- Ice and blackouts were submitted for session 2/3.
- Discussion on ice times and what teams are requesting.
  - **Alica receives requests to set practices times. She submits ice to BGL for games and we must work with what is left. Need to be mindful of player ages, back-to-back games / practices, etc. She sets practice times as best she can based on the above.**

f) Referee-In-Chief's Report – Kennedy Horn

- **BGL approved a reschedule (Lacombe vs Pembina game using Leduc ice). Games were updated but did not get pushed properly to ref schedules so refs didn't know. Scrambled to find last minute refs. Was BGL issue, not LRA.**
- **Form for WTT refs to go out end of month.**

g) Equipment Manager's Report – Amanda Delorme

- Smaller jerseys that Alicia ordered in the late summer arrived in late October.
- We have ordered parts to repair some pads, and will have some pieces in storage room for future repairs if required.
- We received approval from board to order some Nami Goalie trappers (aka Keely). We had one in inventory, so ordered three more. When they arrive, we will have two junior and two senior, a left and right in each size.
- We also acquired a full right stick as we didn't have any in intermediate sizing. It has been lent out to an aspiring goalie since being acquired.

h) Registrar's Report – JoAnn Stempien

- **Nothing to report.**

i) BGL Rep. Report – Amy Shipley

- **Nothing to report.**

j) Fundraising & Bingo Report – Kristen Davis

- **Any fundraising requirements? Crystal and Kristen to discuss.**

k) Coach Coordinator – Jovan Painchaud

- **No updates**

l) Manager Coordinator – Nicole Liddle

- **Shawna noted the manager handbook does not align with LRA policy for U10 Step 1 & 2 tournaments. Need to correct policy for 1 home, 1 away.**

m) Player Development Report – Kevin Paul

- Power skating update – Shannon
  - **Kevin to share our practice times with Shannon to see what works.**
- **5 count goalie sessions there were some errors with arenas but now sorted out.**
- **Revisit mentorship – older girls leading younger aged practices.**
  - **Agreed to get this setup. Look to implement over holiday season break.**
  - **U16s with U12s**
  - **U14s with U10s**

n) Social Media Director – Amy Murnaghan

- Stats since last update in October

Instagram

8 posts

3,264 reached

4,004 views

Facebook

10 posts

1 video

1 share

2,702 reached

2,704 engagements

o) Tournament Coordinator's Report – Erin McAuley

- All divisions are full except U12B, we are missing one team. We have 2 teams inquiring right now about this division, so it will likely fill.
  - **U12B now full.**

- Acceptance and coaches' packages were distributed
- Working through local donations for swag bags, etc.
- All tournament reps have submitted themes for table baskets etc. This is all on track
- I had discussed with JoAnn with possibly meeting Dec 2 (This can be done online, I am good to set this up). If anyone wants to join etc. High level topics would be:
  - RAMP gamesheets and wanted to brainstorm some possible solutions to some challenges we had last year.
  - I have started a volunteer shift draft but wanted to discuss different approaches to managing these sign ups/distribution.
  - Sponsorship and donation
  - Any feedback on what has been accomplished and may be outstanding
  - **Agreed meeting to include Erin, JoAnn, Kristen.**
- **Schedule should be available Dec 1<sup>st</sup>.**

p) Webmaster Report – Amy Lackie

- **Need info for tournament to be added to website.**
- **Need revised policy approved to upload once ready.**

q) **PR & Marketing – Open**

5. Unfinished Business: **Discussion on how to deal with unpaid registrations / provide an update**
6. New Business:
7. Next Meeting: December 11<sup>th</sup> 7PM – LRC, Leduc Plumbing & Heating room (**amend to online**) and **following meeting to be Jan 22<sup>nd</sup> 7PM in person.**
8. Adjournment: **8:08PM**