

Leduc Ringette Association
Meeting Minutes
October 16, 2024, 7:00 PM
Online Meeting: Google Meets

In Attendance: Crystal Kardelis, JoAnn Stempien, Shawna Paul, Jared Derouin, Kennedy Horn, Amy Shipley, Amanda Delorme, Nicole Liddle, Amy Murnaghan, Erin McAuley, Alicia Kardelis, Kevin Paul, Kristin Davis

Regrets: Jovan Painchaud, Amy Lackie

1. Call to Order: 7:01 PM
2. Additions to Agenda:
3. Approval of September 2024 minutes: **Nicole Liddle approves, JoAnn Stempien seconds.**
4. Reports/Updates – Read prior to meeting:

a) President's Report – Crystal Kardelis

- Pictures were a success, should have back by mid to late November
- Active Start Jerseys are in and were handed out at their first practice tonight
- 16AA's have asked if there is anything we could do to help the team with travel costs for the Montreal tournament in January (I.e., a portion of the tryout fee being returned)
 - **All agreed that if we give to one, then we would have to give to others. Requests for outer province tournaments in the past have been declined. These need to be self funded.**
 - **It was agreed to look at team donations if a team makes the Canadian Ringette Championships.**
- Please remember to direct concerns to the board member who is best suited for the issue (Coach developer, register, player developer, president, etc.)

b) Vice President – Open

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c) Treasurer's Report – Shawna Paul

- ATB is set up. We've accepted 2 transfers into the account totaling \$185 & sent 1 - \$88.50 e transfer to RAB. Need to call ATB and discuss how to set up the 2nd verification as Crystal did not get a notice.
- Jared unfortunately was not added to account; however, all his information has been provided. Email has been sent to correct the problem.
- I have discovered the treasurer can get detailed statements from Global Merch for \$5.00 a month. I've set up the online account & will update the details on LRA Financials.
- LRA financials spreadsheet is being updated to include more details on transactions we do today & removing items that we do not see today (Bingo's / Raffle Tickets / Almonds). LRA financials, RAMP & the bank statements will all reflect the exact same details.
- Karla has completed the 2023-24 Audit & the USB will be given to Jody in the next week.
- I will need all Leduc teams bank account name and email address for the team basket funds to be distributed in November. All receipts can be emailed to myself once purchased.
- AA Tournament entry fees are being held until all invoices have been received. I likely won't see all invoices until late Nov when BGL invoices us for ref's.

d) Secretary – Jared Derouin

- Motion by Jared Derouin to add Crystal Kardelis, Shawna Paul, and Jared Derouin as signing authority on the Paystone payment processing account. ~~All three will also be signers on the ATB account.~~

Crystal Kardelis

Shawna Paul

Jared Derouin

- **Motion by JoAnn Stempien to add all three of the above as signers to ATB account. Second by Alicia Kardelis.**

e) Ice Allocator's Report – Alicia Kardelis

- The season has gotten underway. I was able to get all of the reschedules completed and rescheduled before the session is over
- I have practices posted up until November 1 and will get November's practices posted by Thursday
- Almost every team used their ice over thanksgiving weekend and 2 teams even started their session 1 games
- Shawna and Kevin submitted our request for spring ice for springette and rust buster for next year
- I have ice available over the Christmas break that I will be asking coaches if they are interested in towards the beginning of November
- I have started a document that I believe will be beneficial going to all team staff (head coaches, assistant coaches, and managers) that just goes over upcoming deadlines and following the proper lines of communication when communicating with board members and other team staff. I've attached what I have so far, if anyone has anything to add or wants to help me get this document put together that would be most helpful
- 2024-2025 Leduc Jaguars Season Reminders

f) Referee-In-Chief's Report – Kennedy Horn

- Return rates for existing Leduc officials is at 88% (8/9)
- We took on four new level 1s and one (potentially?) returning from previous years. Two have already successfully completed the course, with the other two expected to be completed this weekend.
- Three of our existing officials were recommended to take the Level 2 clinic
- Evaluators were required to take a refresher clinic to maintain status. I completed that on September 29.
- Planning to create a "Rules 101" course for new parents/coaches (aimed at u10S3/u12). Will hopefully have that done and ready to go for the end of the month.
 - **Shawana asked if shot clock training could be included. Kennedy confirmed she can include a section on this.**
 - **Set a meeting room up for November. Moved by JoAnn Stempien, second by Alicia Kardelis.**
- **Was raised to see if any refs in the association could come out to practices to talk about rules, which could count towards volunteer hours if they are active players as well.**

g) Equipment Manager's Report – Amanda Delorme

- Goalie equipment inventory complete. Request approval for up to \$250 for repair of pads and new equipment.

- Link to inventory sheet with suggested actions:
 - https://docs.google.com/spreadsheets/d/1cAyfTOMXMc9Jcoeb58u_0tJUaL4uoKn1v3KxTxAdqk/edit?usp=sharing
- Pinnies were picked up by Jovan today (Tuesday).

h) Registrar's Report – JoAnn Stempien

- 2024-2025 we have 7 teams in children's ringette (102 players) plus 2 Open rosters (37 players)
 - AS - 23 players
 - U10S1 - 9 players & 5 staff
 - U10S3 - 13 players & 6 staff
 - U12B - 13 players & 8 staff
 - U14C - 15 players & 7 staff
 - U14A - 15 players & 8 staff
 - U16AA - 14 players & 5 staff
 - OPEN C - 21 players
 - OPEN A - 16 players
- RAMP vs BGL issues were many this season, but all seems to be ironed out now (very late compared to previous seasons). Frustrating for Ice Allocator, BGL Rep, Managers, and myself (maybe Crystal, too)
- BGL website still lists Mike B as President, despite being informed of the change a month ago.
 - <http://www.blackgoldleague.com/content/member-association-representatives>
- Wild Thing has been opened for application/registration - so far 34 teams have applied, in all 14 Divisions. We'll close applications on 6NOV & notify by 9NOV.

i) BGL Rep. Report – Amy Shipley

- No updates.
- **JoAnn to send out RAMP email to team staff for consent to publish last names, phone numbers on BGL / LRA website.**

j) Fundraising & Bingo Report – Open

k) Coach Coordinator – Jovan Painchaud

- Pinnies, white boards and snap-on C's and A's have been purchased and inventoried. They should be handed out by end of week.
 - **Damage to any of these will be charged back to the team.**
- We have 6 registered coaches for Active Start so far. I'm still waiting for a few more.
- I have contacted Mike about the guy that was going to fix the bumper pads last year. He said he would ask and get back to me if he can do it. If he can't, we need to look at getting it done somewhere else.
- Power skating? Or player development of some sort?
- Digital discount card from evolution sports to pass along to our members. We need to talk to Darrell Saunders
- We need to get an injury report form for the coaches to have on hand in their bag

l) Manager Coordinator – Nicole Liddle

- Managers are struggling with the electronic game sheets and finding all of the codes for their games and following all of the steps. BGL usually sends out an email with instructions accompanying the

username and password. This year they got an email with username, password, and that was it. Could we pass onto BGL that it is information that is needed?

- I'm stepping down. This year I said I was, but I didn't stick to it, and it's been a tough go. I will finish out the season, but we'll need a new manager coordinator for the next season. It's too much with the start of the school year and the start of the season at the same time.
 - **We should send email out now to identify we are looking to proactively train someone for this position.**
- There's been a couple times this season where I've received emails or texts thanking me for being somewhere to help out with things and I wasn't even involved in the conversation to know what it was about. I know we've talked about this as a board in the past - to help members remember that sometimes they may have to wait for an answer or action or check in with the correct people first.

m) Player Development Report – Kevin Paul

- **Waiting to hear back from Shannon on power skating.**
- **Springette ice has been submitted, Kevin noted he cannot run it this year given conflicts with other commitments. Looking for someone to take the lead.**

n) Social Media Director – Amy Murnaghan

- Stats since last update in September

Instagram

11 posts

1506 reached

87 engagements

Facebook

11 posts

1 share

1728 reached

1851 engagements

- **Amy to send out Wild Things post today.**

o) Tournament Coordinator's Report – Erin McAuley

- **Requirements have gone out to managers today.**
- **Can form a sub-committee to help out and go towards volunteer hours.**

p) Webmaster Report – Amy Lackie

- The website has been updated with WTT information and registration. It has also been updated with Evolution link to apparel. If you need anything added just let me know.

q) **PR & Marketing – Open**

5. Unfinished Business:

6. New Business:

7. Next Meeting: **November 20th (in person – previously set), December 11th (in person).**
8. Adjournment: **8:07PM**