

Jan Board Meeting Minutes
Wednesday Jan 21, 6:00p Sisters Pub

Present: Gord Cox, Tracy Larson, Rachel Jones, Cristy Wilson, Cara Parks, Kelly Dinsmore, Kurt Parks, Kayelene Kelly, Haley Hegland, Rob Burton, Ben Storey, Kendra Greves, Daelynn Takasaki

Regrets: Shalane MArischuk, Trish Perverseff, Marnie Nagy, Max Dufour,,

1. Call to Order, 6:01 - Kayelene motions, seconded by Haley
2. Approval of the minutes - Rob, Kendra seconds
3. Email items
 - a. Executive approval of MNP to do bookkeeping and compilation report
 - b. Battle of the Blades - \$250 approval to the team for a pizza party if they contribute the greatest amount of food - 16B was the recipient
 - c. Ringette plushie purchase - \$11/ring, we could use as a fundraiser and resell at \$15 for International Women's Day - do we do as a fundraiser? Dedicate the funds to AS sustainability - ice cost, jerseys, tournament cost. Cristy motions to purchase 100 rings at \$11 (Total \$1100), seconded by Rachel, all in favor.
4. Action Items from Nov
 - a. SWOT Wording vote - results from the board polling - Tracy will share the final decision - check the strategic plan for most current wording.
 - b. Tracy sent out the feedback form draft - please review, the executive and the portfolio will receive. Please include comments
 - c. Tournament Feedback doc - next steps - Defer to Feb - Tracy gives update that each member of the committee has access and are now incorporating info into their scope of work - to try to address the feedback. Trialing some of the feedback for BBS. Still needs high level review and assign accountability for some key tasks (Scheduling, Ref Assignment, other tasks that have been historically covered by board members and need a sustainability plan). Goal is to have this ready well in advance of the Fall Tournament. Trying to tease out all of the work and duties that go into this. **Worth future discussion around if we make a good profit do home teams need to pay a registration fee.**
 - d. Dae - Spring update - struggle to find the 6th step 2 team to complete the team.
Asks for history on payment of home teams, goal of the tournament, volunteer duty assignment - Cara/Kelly will put together a historical summary - then we can discuss future direction.
What are we charging home teams for this tournament?
Motion - Kayelene propose Step 1, 2, 3 home team tournament fees reduced by 50% for bridge Battle Spring 2026. Seconded by Ben, motioned carried.
 - e. Concussion protocol -
 - i. Local Resources - <https://www.sportmedicinelethbridge.com/saacc>
 - ii. **Kendra** will update her injury template with the coaches - - tried to streamline - include the reason - specific info about major/minor injury.
What is the process?. Age. Add witness - What was the "end of practice" - create a form that is on the website - for managers/coaches

and goes to the secretary. Kendra will update the form, send it to Kelly - beta test the form and then ask Max to load on website. Provide info to all coaches.

- f. Non Parent Coaches - Proposal from Committee -
 - i. **Motion:** Kelly motions that for the remainder of the season we support the 3 teams that have non player coaches on the 12C, 14B and 19A teams up to \$850 for the remainder of this season. Haley approves, Ben seconds, motion carried. Rachel will send the cash to the teams to distribute with messaging.
 - ii. Committee will propose full process and recommended amount by May board meeting
- g. U19 Blue Jerseys
 - Motion:** Cara motions to give the U19 team their blue jerseys - CHristy seconds, motion carried.
 - Search for new Association Jerseys
 - Motion:** Rob motions Shalane \$600 to get 4 different samples of the jerseys 2 blue and 2 yellow with the logo, - Bowview Supplier, Players Bench, if we can support local, Ask for a sample, and bring to the board. Leftovers can be used for sponsor opportunities. Ben seconds, majority in favor
- h. Admin Volunteers - Ice admin, coaching admin, tournament manual admin, manager manual - **Ask marnie for an update of volunteer status.**
- i. Manager Manual - Cristy, Rachel, Kendra, and Trina - please produce an updated document by March

5. Summary of each Portfolio YTD

- a. Gord ID hot spots - Duplication of work (eg, IT and Tournaments), need for better communication pathways. Flesh in out the role descriptions - there should be role overlap as a risk mitigation strategy - Identify most logical role that backs up the system/process. **Each portfolio identifies some oversight or back up.**

6. Scholarship proposal - Kelly

- a. LRA Member battling cancer and would like to create a scholarship for post-secondary students, Discussion - Is the board comfortable with taking this on. Charitable Education Trust - apply for a CRA charitable donation - can use AGLC funds - can solicit donations... Likely involves a family member as a trustee - buy in from the family. Can we get a bit more information about the logistics and admin maintenance required, speak to a lawyer and delegate.
- b. **Rachel/Kelly - look at Charitable Account and AGLC - report back soon about findings**

7. Active start intake process - Gord - Currently we bring in the bulk of these in Sept. We offer a mid season intake at half price, this is causing some stress as we are introducing new players on a crowded ice. Gord proposes a suspension of mid season intake, when we run CTR, book early season ice in April - give them a chance to experience/play ringette at a discounted price, if we want to trial it this year, Ben will see if the ice is available - 45 min/ 2 nights/week for mid April to end of May.

8. Lethbridge Sport Council - Expression of interest to showcase ringette Thurs Jan 29 at VIsit Lethbridge Arena 5-7pm. Responded to Sport Council that we are interested with a monday deadline.
9. Kendra - Exhibition Ice/Process/Allocation proposal
 - a. Policy for Booking Exhibition Ice, and a form to ensure that all people who need to know - Ice allocation, ref assignment, treasurer. Build a request form for digital intake.
 - b. Kendra proposes policy - to go the policy review committee
10. Rattler Challenge - is this something we are doing and who is organizing, who is organizing Springette and Rattle off the Rust?
11. Budget update, Rachel table to Feb meeting
12. Max - new RAMP platform - for what - we have done updates to RAMP before - what process/platforms will this impact - who needs to know, what is the timeline - Max to provide more details at March meeting
13. Round table - no updates
14. 7:52 motion to adjourn, Ben motions, Rob seconds.