

Lethbridge Ringette Association Meeting Minutes

Date: Tuesday, May 19, 2026

Time: 6:00 p.m.

Location: Sisters

Attendees

Kendra Greve, Cara Parks, Shalane Marischuk, Trisha Perverseff, Tracy Larson, Gord Cox, Rachel Knox, Haley Hegland, Kelly Dinsmore, Rob Burton, Kayelene Kelly, and Daelynn Takasaki

1. Call to Order

Meeting called to order at 6:00 p.m.

2. Adoption of Minutes from Previous Board Meeting (March 2026)

- Motion to accept the March 2026 board meeting minutes moved by Trish.
- Seconded by Rob.
- All in favor.

3. New Business Arising from the Minutes

- No additional items noted.

4. Nominations for New Board Roles

Recommended Candidates for Board Approval — Positions Under VP Governance

Director of Communications

- Gwen Wirth expressed interest in serving in an interim capacity.
- Ongoing discussion regarding potentially holding off and assigning a term position with clear deliverables.

Social Media and Marketing Coordinator

- Tracy motioned to appoint Kendra Yoshida to the role.
- Seconded by Kayelene.
- All in favor, with one opposed.

Volunteer Coordinator

- Three expressions of interest were received.
- Tracy motioned to appoint Taryn Nichols.
- Seconded by Rachel.
- All in favor, with two abstentions.

Equipment Coordinator

- Shalane motioned to appoint Kendra Deobald.
- Seconded by Rob.
- All in favor.

Ice Scheduler

- Rachel motioned to appoint Cara.
- Seconded by Rob.
- All in favor.

Future Monthly Meeting Dates/Location

- Wednesdays are preferred.

5. Update from RAB AGM

- Trish and Rachel attended the AGM.
- Major discussion topic was the tournament process.
- Associations submit tournament hosting applications to Ringette Alberta and can indicate preferences (local, out-of-zone, or out-of-province teams).
- Teams must submit ranking forms and tournament numbers shortly after team formation.
- Consideration given to increasing tournament fees to align more closely with other associations.
- Daelynn is participating on a province-wide committee and expects additional information in June.

Additional Topics Discussed

- Central AA program is reducing the number of teams to improve calibre.
- New “Learn to Play” programs are being introduced with resources and equipment provided by RAB.

- Flex Ringette continues under RAB in Calgary and Edmonton.
- U10 formation discussions included a proposal to return to age-based progression with greater focus on player development rather than competition and tiering.
- AA team formation must be completed by the end of August.
- Team formation cannot proceed until U16/U19 tiering decisions are finalized.

6. Equipment — Jerseys and Pants

Jersey Supplier Discussions

- Team Co.: reverse bridge design.
- Players Bench: preferred colours, though white collar would need to change to blue; bridge logo displayed at an angle; made in Canada.
- Ben Storey: yellow colour was off; tri-colour collar.
- Silky option was not favoured.

Actions

- Shalane will ask Marty if he is willing to supply pants.
- Shalane will request quotes from at least two suppliers.
- Shalane met with the owner of Progress Clothing, who is interested in supplying jerseys; however, products are not made in Canada and quality was noted as lower.

7. Financial Update

Reimbursement Rates for 2026/2027

Previous rates:

- \$0.45/km mileage
- Up to \$250/night hotel
- \$30/day meals

Required Training Reimbursement

- Rachel motioned that reimbursement follow the RAB referee mileage rate, hotel reimbursement up to \$250/night for each day of the course, and \$30/day for meals.
- Extenuating circumstances may be considered with pre-approval.

- Seconded by Tracy.
- All in favor.

Unattached Coach Reimbursement for 2026/2027

Previous year:

- \$850 flat rate per team for a female non-player head coach.

Motion

- Haley motioned that the association cover up to \$850 per non-attached head coach for travel expenses.
- Team treasurers will manage coach expenses/tracking.
- Up to \$850 may also apply where the only female coach available on the bench is serving in an assistant role.
- Seconded by Rachel.
- All in favor.
- Motion carried.

Additional Financial Items

- Teams should receive reimbursement information at the beginning of the season and track usage.

Volunteer Financial Review

- Request for two volunteers (not directors) to review/audit the books by reviewing the general ledger, receipts, and supporting documentation.
- Trish proposed Byron Chatters, Karl Hendrickson, and Darryl Stevenson.

Action: Rachel will follow up once financial statements are ready.

Expense Claim Forms

- Rachel motioned that all expense claims be submitted using a standardized expense claim form that she will design and track.
- Seconded by Trish.
- All in favor.

Budget Planning

- VPs will work with directors to prepare budgets for the June meeting.

Action:

- VPs to prepare budgets for June meeting.
- Rachel will send last year's budget files.

8. Registration for 2026–2027

Registration Fees

- Kayelene motioned to increase all fees, excluding Active Start and Open A/B, by \$25 for the 2026/2027 season.
- Active Start remains at \$199 for a full-year option.
- A \$300 goalie discount will apply for full-time goalies at U12A and above.
- U12B/C goalies playing 50% or more of games may be considered for a discount.
- Seconded by Haley.
- All in favor.

Registration Discounts

- Kayelene motioned that all new positions in the organizational chart, excluding tournament committee members, receive a \$100 registration discount.
- Seconded by Trish.
- All in favor.
- Motion carried.

Registration Dates

- Registration opens June 15.
- Early bird registration runs until July 14.
- Registration will open June 13 for board member testing.

9. SportFest — May 7

- Rachel and Gord represented LRA.

- Approximately 50 kids participated in shooting rings.
- Around 100 brochures and 70 Ring Pops were distributed.
- Positive support for the Lethbridge Sport Council.
- Suggestion to involve younger volunteers next year to attract younger participants.

10. Ballistic Goaltending (BIG)

- Nelson will provide an annual coaching plan for goalie clinics (U12/U14/U16/U19).
- The premium package includes all lesson plans.

Package Options

Basic — \$200

- 1–2 page template
- Simple structure

Standard — \$700

- Full season program
- 20 practices
- Drill templates and coaching cues
- Pre-season evaluation
- Goalie game-day guidance

Premium — \$1,000

- Includes all Standard features
- 20 age-specific practice sessions
- Extensive drill library
- Comprehensive goalie assessment guide
- Zoom or in-person support available (travel not included)
- Includes dryland and plyometrics guide

Motion

- Trish motioned that LRA purchase the Premium package plus three in-person workshops (up to \$3,000 total) for goalie development through BIG.
- Seconded by Shalane.
- All in favor.

11. Figg Family Endowment

- The Community Foundation will hold the funds.
- The board committed to participating in the scholarship committee.
- LRA may use AGLC funds to make annual donations.

12. Board Position Recruitment

- Gord will circulate available board positions to the LRA membership.
- Tracy's form will be used.
- Submissions requested by Friday, May 29, 2026.
- Board will discuss suitable applicants by email.

13. Incentive for Casino Volunteers

- Casino dates: July 12–13.
- Volunteers working night shift will receive two years of volunteer credit.

14. Adjournment

- Meeting adjourned at 8:30 p.m.
- Motion to adjourn by Kayelene.
- Seconded by Shalane.
- All in favor.