



Lloydminster Minor Hockey Association

Board of Directors Meeting

September 10th, 2019 at 7:00pm
OTS Room, Servus Sports Centre

Attendees:

Dean Segberg (non-voting), Ryan Turcotte, Lana Duret, John Erkelens, Sheldon Heck, Scott Dopko, Colin Wood, Daryl Swanson, John Robinson, Scott Forbes, Don Stang, Leanne Arden, Riley Fletcher, Aaron Foster, Desi Latimer

Missing:

None

Agenda

1. **Meeting Called to Order:** 7:05pm
2. **Additions:**
 - a. Staff Benefits. Offer for Proposal
3. **Adoption of Agenda:** *Motion to Approve Agenda as presented with additions: John Erkelens, 2nd John Robinson. Carried – 14 For, 0 Against, 0 Abstained.*
4. **Review of Previous Meeting Minutes:** Aug 20, 2019. *Motion to Approve: Desi Latimer, 2nd Ryan Turcotte. Carried – 14 For, 0 Against, 0 Abstained*
5. **Business Arising from Previous Meeting:**
 - a. *Parent Code of Conduct - Sheldon H, Scott D. Update*
 - i. *Presented parent code of conduct. They will email a copy to all Board members for review. They would like to produce a Coaches Hand Guide book. Presented an example. Require more input from Board members.*
 - b. *Novice Structure & Implementation: Motion by Ryan Turcotte to have Novice division evaluated and have the Higher ranked players put into Novice Major Teams and rest of players put into Novice Minor. Novice Female will play in the Novice Minor City Division. 2nd by Desi. Carried – 13 For, 0 Against, 1 Abstained.*
 - c. *City League: Game number Confirmation. Will confirm City League game amounts once Team numbers are confirmed after evaluations.*
 - i. *Review attached Survey (enclosed)*
 - d. *Director Report Template. Aaron nominated Ryan to produce a generic Director Report Template to keep consistency on reports from Director submitting for monthly Board meetings.*
 - e. *John requested there be no meetings on disgruntled people as to where their kids fall.*
 - i. *Parents need to understand it is an Evaluation not a development skate.*
 - ii. *Sheldon to confirm with All Play Hockey on How the best way to handle these requests.*
6. **New Business:**
 - a. *Update on office staff. Hiring and responsibilities moving forward*
 - i. *Aaron and Dean updated Board on hiring of Tracy Matthews. She will help Maryann with data entry and things moving forward. Already have seen an increase in moral in the office and Tracy has taken initiative to help and get things done.*



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- b. Email addresses**
 - i. Most board members have received email address for their appropriate division. All LMHA communicates moving forward should be communicated through this system. Enables us to keep things consistent for our members and allows better turnover structure. Also makes things easier for office staff to communicate with the Board.*
- c. Peewee AA Spring Evaluations**
 - i. John discussed the fact that St. Albert does a Spring evaluation for their Peewee AA program. They then invite 40 players to Fall camp and any new players that have moved to town. John will provide more information on this process at a future board meeting.*
- d. Midget Director. Still need to fill void of a Midget Director. Desi said he will help out in the meantime. Would be nice to have another Board member added.**
- e. Initiation & Novice Procedure updates.**
 - i. Ryan proposed his update on the Novice procedures in our manual. Suggested that there is a lot of repeating material, especially under each division in regard to coach stuff.*
 - ii. Suggested just breaking into a U8 Hockey as per Hockey Alberta's new guidelines. Ryan will work with Don for Initiation and hoping to have this all completed for time evaluations begin.*
- f. Parents Meetings Communications: Have all dates been communicated to members?**
 - i. Do we need to do these? Or do we post the structure on the website of each division moving forward?*
 - ii. Board members thought dates have been communicated from office.*
 - iii. Aaron asked all Directors to load Parents Meeting dates into RAMP as an event and email to their divisions. The event will show on Homepage of each division as well as master schedule.*
 - iv. All directors thought only time to have them is when something changes, and one needs to be had. Will keep them for this season. Next season maybe look at just doing up documents about the season plan, evaluations, teams etc. and posting on division page and email to the division.*
- g. Bantam Tier 5: Non-Contact. NEAHL is holding a meeting Sept 9. More information is supposed to be sent on after this.**
 - i. Have not received any information yet on this.*
- h. Disposal of old jerseys.**
 - i. Colin have the few options he had found. There is a place in Ontario that would take them, but we would have to ship them down there. Sports Central in Edmonton would take them, but we feel like its too close to have them put there. Dean mentioned that we maybe reach out to Hockey Canada and see if they have a program or anything. Colin will reach out and provide update at next meeting and freight cost as well.*
- i. Intro to Hockey Program: How do we move forward? Post for someone to run program? It has been a paid position in the past.**
 - i. Mentioned to talk with Hockey Alberta as they may be interested in helping with program.*
 - ii. Elite has expressed in having players fill community time with on-ice helpers.*



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- iii. *Should do up a posting and post what we are looking for if no Hockey Alberta option. To have 1 person paid to run program. **Sheldon left meeting at 8:45pm.***
 - j. *Livebarn information*
 - i. *Aaron presented LiveBarn information and possibility of income generation from memberships. He has a meeting with the City on Sept 13 to discuss and see if City is willing to have this installed in their facilities with no cost to LMHA or the City.*
 - k. *Evaluation reminders: Jersey volunteers, on ice helpers etc.*
 - i. *Directors are reminded that they are responsible to find jersey helpers, on ice helpers, etc for their appropriate evaluations. **Desi left meeting at 8:49pm.***
 - l. *Staff Benefits. Offer for Proposal. Leanne had asked what we offered for Staff regarding benefits. Asked if it was ok for her to do a proposal and costs associated or not if they felt like it was a conflict of interest. Board in favor of a proposal and options but would want another quote to verify if we wanted to move forward.*
 - m. *Motion by Leanne to update all Synergy Credit Union savings and chequing account signing authorities to include Aaron Foster, Dean Segberg, Kaley McLeod and Scott Forbes. All other signors to be removed. 2nd by John Erkelens. Carried – 12 For, 0 Against, 0 Abstained.*
 - n. *Motion by Leanne to move from TelPay payroll to CAFT payroll through Synergy Credit Union. 2nd by Don. Carried – 12 For, 0 Against, 0 Abstained.*
 - o. *Motion by Don to replace the global payment card with a \$5,000 limit. Authorized cardholders to be Dean Segberg and Aaron Foster with 2 of remaining 3 Executive to sign off on all expenditures accrued on cards. 2nd John R. Carried – 12 For, 0 Against, 0 Abstained.*
7. **Board Reports:**
- a. Initiation
 - b. Novice
 - c. Peewee
 - d. Bantam
 - e. Novice, Atom, Peewee Female
8. **Next Meeting Date:** Oct 8, 2019
9. **Motion to Adjourn: 9:00pm**