



The 2024-2025 season is expected to begin play on the weekend of Oct 5-6. In order to prepare for that, the league scheduler is requesting an ice schedule from each club and a list of team black-out dates from each club. An EXCEL spreadsheet template is available for download from the “Policies and Procedures” menu on the LORL website.

Alternatively, you can also submit your schedule using the utility available through RAMP. Instructions for this method are also provided.

Ice Schedule Submission (Spreadsheet Method)

Due Date: September 15

Use the “ICE TIMES” tab to list all of your available ice times that you wish to be considered for league games to be played. You may dedicate certain days/times/venues to specific teams if you desire.

Otherwise, all time slots will be considered available for use for all of your teams.

Ice Submission Template				
Club Name:	INSERT CLUB NAME HERE			
Rink Name	Date	Start Time	End Time	Notes
example only	13/10/2024	10:30 AM	11:30 AM	Use for FUN3 team only
example only	13/10/2024	2:15 PM	3:15 PM	
example only	19/10/2024	9:00 AM	10:00 AM	Use for U12B team only
example only	20/10/2024	4:00 PM	5:00 PM	

In the first half of the season, each team will be scheduled for 5 HOME games and 5 AWAY games. FUN2 teams may only have 6 games (3 Home and 3 away) in the first half of the season. You will need to provide sufficient ice for each time to be able to host their HOME games. You should aim to provide a few more dates/times than the minimum to allow some flexibility in scheduling. If only the minimum is provided, it may not be possible to schedule all of your games. You may elect to provide an ice schedule for the entire season (i.e. 10 HOME games) if you desire. However, you must inform the scheduler of any changes to your 2nd half ice schedule before the 2nd half games are scheduled in December. As a rule of thumb, try to provide the following **minimums** for scheduling each half of the season:

1 team playing in LORL	8 hours
2 teams playing in LORL	14 hours
3 teams playing in LORL	19 hours
4 teams playing in LORL	24 hours
5 teams playing in LORL	29 hours
6 teams playing in LORL	35 hours
7 teams playing in LORL	39 hours

The more ice that can be provided, the better. More options will allow more flexibility for the scheduler to create a balanced slate of games with fewer overlaps or excessive gaps between games.



Black-Out Dates Submission (Spreadsheet Method)

Due Date: September 15

Use the “BLACKOUT DATES” tab to list all of the dates that your teams will NOT be available to play league games. If the blackout involves the entire day, it is not necessary to fill in the Start and End times. The example below shows how this could look:

Black-Out Dates Submission Template				
Club Name:		INSERT CLUB NAME HERE		
Team Name	Date	Start Time	End Time	Notes
[EXAMPLE]: FUN3 - Smith	13/10/2024			All day - team event
[EXAMPLE]: FUN3 - Jones	13/10/2024			All day - team event
[EXAMPLE]: U12B	19/10/2024			Tournament - Oshawa
[EXAMPLE]: U12B	20/10/2024			Tournament - Oshawa

If your team is only unavailable for a portion of the day, then use the Start and End fields to describe those times. **IMPORTANT:** Please allow time for your team to travel to a game after the blackout period has ended. For example, if you state that your team is unavailable to play between 9:00am and 1:00pm, then the scheduler may schedule a game to start at 1:30pm. Always include enough time for your team to travel to their next game if you are requesting partial day blackouts.

Completion

Once the template has been filled in, please rename the file to include your ASSOCIATION/CLUB name and send the completed file to the league scheduler. (scheduling@lorl.ca).

Ice Schedule and Black-Out Date Submission (RAMP Method)

Due Date: September 15

If you prefer to use the RAMP method, please ensure that all submissions are posted for the “**LOWER ONTARIO RINGETTE LEAGUE**”. Over the years, it has been commonly observed that ice schedules that are intended for LORL are sometimes mistakenly sent to the Great Lakes Ringette League. Please be sure that you are posting to the correct league before you submit. Otherwise, the LORL scheduler will never receive the information.