



Macdonald Ringette Association

Constitution and By-Laws

*Approved at the MRA Annual General Meeting April 20, 2017
Amended at the MRA Annual General Meeting April 10, 2019*



Constitution and By-laws

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Constitution and By-laws

INTRODUCTION

1.0 Overview

The Macdonald Ringette Association (MRA) is a local Ringette association registered as a member of the Ringette Manitoba and has agreed to abide by the by-laws, policies, procedures and rules and regulations established by the Ringette Manitoba.

The MRA is governed by a board of elected representatives and representatives from the participating community centres within the MRA boundaries.

2.0 Boundaries

Macdonald Ringette is located within the Provincial District termed the “Central Region”. The area includes the entire R.M. of Macdonald plus portions of adjacent municipalities as described in the Ringette Manitoba Constitution. Those boundaries are currently defined as:

- **East Boundary:** Hwy. 241 to the Perimeter to include the Southwest corner inside the Perimeter to McCreary Road. South of the perimeter is Murphy Road to Hwy. 305. East to Hwy. 75.
- **West Boundary:** Hwy. 13 and Hwy. 305
- **South Boundary:** Hwy. 305
- **North Boundary:** Hwy. 241 to Hwy. 1 to Hwy. 13

A map of these boundaries can be found in Appendix A.

3.0 Definitions

3.01 Constitution

The constitution of the MRA outlines the following:

- Name of the Association
- Mission Statement, Goals, and Objectives of our Association

3.02 By-Laws

The By-laws of the MRA relate to the conduct and governance of the affairs of the MRA, referred to as MRA in these By-laws.

3.03 Policy & Procedures Guide

The Operating Policies of the MRA are located in a separate document and contain the approach under which the MRA delivers on its mission statement and goals.



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CONSTITUTION OF THE MACDONALD RINGETTE ASSOCIATION

1.0 Name of the Association

The organization shall be known as Macdonald Ringette Association and hereinafter referred to as "MRA".

2.0 Mission Statement, Goals, and Objectives

The Mission of our organization is to provide for all players of our area, the opportunity to participate in ringette in an environment that encourages fun, friendship, sportsmanship and competition.

The Goals and Objectives of MRA are:

- to foster, promote, and encourage ringette in our area with emphasis on development of good citizenship and sportsmanship in a safe, fair and bully-free environment,
- to provide every registrant with an opportunity to play on an organized team,
- to provide support and the appropriate level of competition for every player, coach, and team participating in the sport within the Macdonald Region,
- to provide a wholesome and rewarding experience to those participating in the sport of ringette, while encouraging development of the highest standards and skills among players, coaches, and officials through clinics, workshops and collaboration between coaches and other staff,
- by agreement with the Ringette Manitoba govern and operate ringette in Macdonald region and to decide and resolve any and all matters that may be in dispute.



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BY-LAWS OF THE MACDONALD RINGETTE ASSOCIATION

Article 1 – General

1.1 Purpose

These By-laws relate to the general conduct of the affairs of the MRA, a full member of Ringette Manitoba and referred to as MRA in these By-laws.

1.2 Definitions

The following terms have these meanings for the purpose of these by-laws:

(a) **Auditor** – an individual appointed by the Members at the Annual General Meeting to audit the books, accounts and records of MRA to report to the Members at the following Annual General Meeting.

(b) **Board** – all Executive Officers, Directors and Town Convenors currently holding office under the MRA By-laws.

(c) **Board Member** – an individual Executive Officer, Director or Town Convenor of the MRA Board.

(d) **Town Convenor** – an individual appointed to the Board by the participating Communities / Community Centres within MRA.

(e) **Constitution** – A statement comprising MRA's purpose.

(f) **Director** – an individual elected or appointed to the Board to serve pursuant to these By-laws. Each Director is responsible for a specific area of MRA program delivery.

(g) **Executive Officer** – an individual elected or appointed to the Board to serve pursuant to these By-laws. Collectively the Executive Officers are responsible for the administrative tasks of MRA as well as their specific duties and responsibilities of their office.

(h) **Member** – player, registered bench staff, parent or guardian of a player under the age of eighteen (18), registered with MRA.

1.03 Interpretation

Words stating the singular shall include the plural and vice-versa, and words stating the male gender shall include the female gender as well.

1.04 Ruling on By-Laws

The Executive Officers of the MRA Board shall have the authority to interpret any provision of these By-laws which is contradictory, ambiguous or unclear.



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1.05 No Gain for Members

MRA will be carried on without the purpose of gain for its Members and any profits or other accreditations to the MRA will be used in promoting its objects.

1.06 Conduct of Meetings

Unless otherwise specified in these By-laws, meetings of the Members and meetings of the Board will be conducted according to the Roberts Rules of Order (current edition).

Article 2 – Meetings of Members

2.01 Annual General Meeting

MRA will hold an Annual General Meeting (AGM) on such a date, time, and place as determined by the Board provided the AGM is held prior to Ringette Manitoba's AGM, but no later than April 30th of each year which is a month after the MRA fiscal year end of March 31st.

2.02 Special Meetings

A special meeting of the membership may be held at the request of the President or his/her delegate, or upon written request of twenty (20) voting members of the public.

2.02 Notice

Written notice of the AGM and any Special Meetings will be given to all Members at least thirty (30) days prior to the date of the meeting. The notice for the AGM will contain a proposed agenda and reasonable information to permit Members to make informed decisions. The notice for a Special Meeting shall include the time, place, and reason for the Special Meeting. Notice can be through standard or electronic mail formats.

2.03 Agenda

The agenda for the AGM will include at a minimum, the following items:

- a) Call to Order
- b) Establishment of Quorum
- c) Approval of Agenda
- d) Adoption of minutes from previous AGM
- e) Board and Committee Reports
- f) Approval of Financial Statements
- g) Business as specified in the meeting notice
- h) Elections of new Board Members
- i) Adjournment



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2.04 New Business

Any Member who wishes to have new business placed on the agenda of the AGM will give written notice to the Secretary and the President at least twenty one (21) days prior to the AGM.

2.05 Quorum

Quorum at the AGM and any Special Meetings will be fifty percent (50%) plus one (1) of the Board Members currently holding office, including a minimum of two (2) members of the Executive.

The AGM and any Special Meeting shall be adjourned and no business conducted if quorum is not met within thirty (30) minutes after the scheduled meeting time. If quorum is not established at the AGM or Special Meeting, the Board shall continue operations as it has prior to that meeting without new business being conducted.

2.06 Scrutineers

At the AGM and any Special Meetings, the President shall act as the scrutineer who will be responsible for ensuring votes are properly cast and counted.

2.07 Voting Privileges

Every MRA member of legal voting age in attendance at the AGM and any Special Meetings shall be entitled one vote.

2.08 Proxy Voting

There will be no proxy voting.

2.09 Determination of Votes on Issues

Votes will be determined by a show of hands or orally unless a secret or recorded ballot is requested by the majority of those Members voting.

2.10 Majority of Votes

The voting Members present will decide each issue by simple majority (i.e. 50% plus 1). In the case of a tie the issue is decided by the President.



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Article 3 – Governance

3.01 Composition of the Board of Directors

Executive Officers:

President
Vice-President
Past-President
Secretary
Treasurer
Registrar

Directors:

Officiating
Ice Convenor
Coach Development
Player Development
WRL Representative
AA Representative
R4U Representative
Open Representative

Town Convenors:

LaSalle / Domain
Oak Bluff
Sanford / Brunkild
Starbuck

3.02 Eligibility

Any individual who is eighteen (18) years of age or older, who is a resident within the boundaries of MRA, who has the power under law to contract, and who has not been declared incapable by a court in Canada or in another country may be nominated for election as an Executive Officer, Director, or Town Convenor of MRA.

The eligibility requirement of residency within the boundaries of the MRA may be waived at the discretion of the Board.

3.03 Nominations

Nominations may be made for any vacant or expiring position. Nominations shall be submitted in writing to the President a minimum of seven (7) days prior to the AGM. Nominations must



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be seconded at the AGM and accepted by the nominee. If the nominee is not present they must have presented a written statement of agreement to the Board prior to the AGM to be considered a valid nomination. Nominations can be accepted at the AGM, however, only upon approval from the board.

3.04 Positions Held

An individual may hold no more than two (2) positions on the Board. Should a person hold two (2) positions, they shall still have one (1) vote.

3.05 Incumbents

Individuals currently on the Board wishing to be re-elected are not subject to nomination but must declare their desire to remain in their position for another term at the AGM in writing to the President a minimum of seven (7) days prior to the AGM. Their name will then be included in the list of candidates for election.

3.06 Election

The election of Executive Officers and Directors (with the exception of the Past President) will take place annually at the AGM as follows:

AGM Held in Odd Calendar Years

Vice-President
Secretary
Registrar
Officiating
Player Development
AA Representative
Open Representative

AGM Held in Even Calendar Years

President
Treasurer
Ice Convenor
Coach Development
WRL Representative
R4U Representative

AGM Each Year

Town Convenors Appointed by each Community and approved by the Board of Directors.

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3.07 Decision

The Board of Directors shall be elected by secret ballot with the candidate receiving the majority of votes elected in accordance with the following:

One Valid Nomination – Winner declared by acclamation.

Two or More Valid Nominations – The winner is the nominee receiving the greatest number of votes. In the case of a tie, the nominee receiving the fewest votes will be deleted from the list of nominees and a second vote will be conducted. If there continues to be a tie between more than two nominees, the process will be repeated until only two nominees remain. If there continues to be a tie, the decision will be made between the two remaining nominees by the Board.

3.08 Terms

Terms shall be for two (2) years, with the exception being town convenors whose terms shall be for one (1) year, and for the Past President whose term shall be for one (1) year.

Elected Executive Officers and Directors will serve their position for the duration of their or until their successors have been duly elected or appointed in accordance with these By-laws, unless they resign, are removed from or vacate their office. However, if there are no other candidates, then the incumbent may hold that position for another full term or until such time as another person is found.

The position of Past President will be vacant if the immediate Past President remains a member of the board in any other position.

There is no limit of the number of consecutive terms served by any board member, as long as they are elected or appointed in accordance with these By-laws. However, no Executive or Director shall hold the same office / position to which they are elected or appointed for more than two (2) consecutive terms.

3.09 Town Convenors

Town Convenors from the participating Communities shall be appointed by their respective Communities each year.

3.10 Resignation

A member of the Board may resign at any time by presenting their notice of resignation to the Board. This resignation will become effective upon approval of the Board.

3.11 Vacate Office

The office of any member of the Board will be vacated automatically upon any one of the following events:



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- Death of the Board Member;
- The Board Member, without approval, fails to attend three (3) consecutive regular Board meetings of the term unless absents are excused by the Executive;
- The Board Member ceases to meet the eligibility requirements in Article 3.02

3.12 Removal

An elected Board Member may be removed before the expiration of their term provided the Board Member has been given written notice of and the opportunity to be present at a special meeting of the Board. The decision for removal shall be by resolution of at least two-thirds (66%) of the Board of Directors.

3.13 Vacancy

Where the position of an elected Board Member becomes vacant for whatever reason the Executive may appoint a qualified individual to fill the vacancy until the following AGM. In the event that the office of the President becomes vacant, the Vice President shall become the President for the remainder of the term.

3.14 Call of Board Meeting

The meetings of the Board will be held at any time and place as determined by the Board or the President. Any Board Member may request a meeting, but it is the responsibility of the President to call the meeting in accordance with the conditions of these By-laws.

3.15 Notice of Board Meeting

Written notice, with proposed agenda, of Board meetings will be given to all Board Members at least five (5) days prior to the scheduled meeting. No notice of a meeting of the Board is required if all Board Members waive notice, or if those absent consent to the meeting being held in their absence.

3.16 Number of Board Meetings

Meetings of the Board of Directors shall be held on a monthly basis with a minimum of eight (8) meetings per year.

3.17 Quorum at Board Meetings

Quorum at the a Board Meeting shall be a minimum of fifty percent (50%) plus one (1) of the Board Members currently holding office, including a minimum of two (2) members of the Executive. Vacant Board positions shall not be considered when establishing quorum.

Meetings shall be adjourned and no business conducted if quorum is not met within thirty (30) minutes after the scheduled meeting time.



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3.18 Chair at Board Meetings

The chair for a meeting of the Board will be the President, and in the President's absence, the Vice-President. If both the President and Vice-President are absent from the meeting and a quorum is achieved, the Board will appoint a Chair from among the Board Members present to preside over the meeting.

3.19 Voting at Board Meetings

Each Board Member will receive one vote.

No individual may hold two (2) voting positions on the Board at the same time. If vacant positions force a situation where an individual is performing the duties of more than one voting position they will have only one vote.

The President (or meeting Chair) shall not move nor second any motion or amendment, nor shall he/she vote unless there is a tie, and then he/she may cast the deciding vote. The President is not allowed to vote even if he/she holds another voting position.

3.20 Open Meetings

The Board of Directors will offer open meetings to all MRA Members upon invitation of the Board, otherwise meetings of the Board will be closed.

3.21 Delegations at Board Meetings

Any group or individual requesting a delegation at a Board Meeting shall provide written request to do so to any member of the Executive a minimum of seven (7) days prior to a Board Meeting. Delegations, if granted, will be held at the start of the Board Meeting. Once the delegations presentation is complete, they will leave the Board Meeting, unless invited to remain.

3.22 Electronic Meetings

The President may initiate an electronic meeting when a decision is required prior to the next scheduled Board Meeting. For electronic meetings, motions require 2/3 of the voting Board Members currently holding office to vote in favour for the motion to pass.

3.23 Decisions in Lieu of Meetings

If all voting members agree to and sign a resolution, it will be as valid as one passed at a meeting. It is not necessary to give notice for a decision in lieu of meeting.

3.24 Minutes of Board Meetings

Minutes are to be recorded and publically posted within sixty (60) days of the meeting, for a minimum of thirty (30) days.



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3.25 Powers of the Board

Except as otherwise provided in these By-laws, the Board has the powers of the MRA and may delegate any of its powers, duties and functions. The Board shall be vested with the charge and control of MRA and of its affairs, funds and properties.

3.23 Managing the Affairs of the MRA

The Board may make policies, procedures, and manage the affairs of MRA in accordance with these By-laws.

3.25 Discipline

The Board may make policies and procedures relating to discipline of Members, and will have the authority to discipline Members in accordance with such policies and procedures.

Article 4 – Duties and Expectations of the Board of Directors

4.01 All Board Members

The Board of Directors represents the membership of MRA and is directly accountable to the membership and has a general duty of trust to those served by MRA.

All Board Members shall be responsible for:

- For abiding by the Constitution, By-Laws, Policy Guide of the MRA
- Attending the meetings of the Board
- Submitting a written or verbal report outlining the activities under their responsibility at all Board meetings
- Providing inputs to the annual budget for the activities under their responsibility
- Promoting a positive image of MRA and Ringette in the community
- Objectively representing the decisions made by the Board
- Maintaining the strictest of confidentiality on all matters discussed between the Board and at Board Meetings with only those members of the Board
- Transferring of all records to the successor at the end of his/her term
- Other duties as outlined in the By-laws of the Board

4.02 Executive Officers

The overall authority and responsibility of the Executive Officers shall be to:

- Ensure that the Board adheres to the Mission Statement, Goals, and Objectives of the MRA
- Oversee the affairs of the MRA for the purpose of conducting its business
- Authorize all expenditures



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- Representation of the membership in Manitoba Ringette and WRL matters as necessary
- Approve all rules and working policies required for the administration of the MRA
- Appoint ad-hoc committees as may be required to carry on business in our area
- Approve all team formations, amalgamations, and coaching selections
- Resolve all matters arising from situations which are not otherwise specifically provided for within these by-Laws

The duties and expectations of the members of the executive are defined below.

President

- Call the meetings of the Board
- Preside at all meetings of the Board
- Serve as tie breaking vote for all Board meetings as required
- Sign as the signing officer of the MRA for contractual items
- Be the official representative of MRA to the Ringette Manitoba
- Ensure MRA is represented at all applicable Ringette Manitoba and WRL meetings
- Oversee and approve the development of the annual report
- Represent MRA to the media when opportunities exist
- Be an ex-officio member of all committees

Vice-President

- Assist the President and perform the duties of the President in his/her absence

Past-President

- Serve as mentor and advisor to the Executive Officers
- Chair the election of Executive Officers at the AGM. If the Past President is not able to fulfill this role the Board will appoint an alternate.

Secretary

- Keep record of the proceedings at all meetings of the Board
- Distribute minutes from the Board meetings to all Board members within seven (7) days of the meeting
- Post meeting minutes
- Keep record of electronic meetings
- Issue notices of all meetings
- Collect, record, and present all incoming mail / correspondence to the board

Treasurer

- Perform all duties associated with the office of Treasurer
- Keep the accounts, receive and deposit all funds in an approved financial institution
- Keep proper books and make them available to the Executive at each meeting and on special request

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- Make disbursements with Executive approval by cheque, signed any two (2) of the Executive
- Collect / distribute the Community Centre member fees
- Provide financial statements for the annual report
- Prepare and present an annual operating budget
- Prepare tax receipts to the membership or program participants as requested
- Provide current financial position at each Board meeting including projected cash position at end of season
- Responsible for proposing fee schedule for the following season to the Board for approval

Registrar

- Maintain complete and accurate records of registrants
- Provide statistical information for the annual report on registration levels
- Oversee the MRA registration process
- Oversee the evaluation process
- Oversee the team formation process
- Prepare rosters for submission to governing bodies (i.e. Ringette Manitoba and WRL) for all MRA teams within the required timelines defined by the Ringette Manitoba
- Oversee requests for age advancement and releases
- Protect the privacy of Member information collected through evaluations and registration

4.03 Directors

Officiating

- Be responsible for the ongoing development of our officials (i.e. ensure local officials and minor officials attend required clinics for certification and upgrading). Coordinate recruitment to ensure adequate staffing is in place.
- Schedule on ice officials, time and score keepers, shot clock operators for all league home games; as well as playoff and provincial games, when assigned by the WRL and the Ringette Manitoba
- Act as a contact with the WRL for matters related to Officials and Minor Officials
- Maintain officiating schedule throughout the season
- Prepare and submit Official's billing to the Treasurer as required
- Ensure shot clocks are available and in good working order for all games as required
- Administer Officiating meetings as required

Ice Convenor

- Attend annual R.M. of Macdonald Ice Meeting
- Work out a suitable ice scheduling scheme with the R.M. of Macdonald's rink district Schedulers and coordinate with Macdonald Hockey's Ice Convenor
- Obtain adequate pre-season training time, regular practice time, and league game time



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- Distribute ice to all MRA teams in a fair and equitable manner
- Develop an efficient ice schedule with respect to booking Officials and Minor Officials for submission to WRL
- Ensure that all rescheduling of ice (i.e. cancellations and exchanges) is communicated to the affected rink scheduler
- Sell unused ice
- Reconcile ice bill to ensure accuracy, prior to paying to the R.M. of Macdonald

Coach Development

- Design and administer plans to improve the skill of coaching within MRA
- Communicate certification requirements and MRA expectations to all bench staff
- Coordinate coaching clinics as required by Ringette Manitoba
- Support new coaches by directing them to appropriate resources as required
- Review Coach Applications and coordinate the selection of coaches.
- Represent the MRA at all Ringette Manitoba and WRL coaching related meetings.
- Assist in recruiting suitable coaching staff.
- Administer coaches meetings as required.

Player Development

- Design and administer plans to improve the skill level of MRA players at all levels of play. This includes developing recommending, and implementing program parameters to the Executive (i.e. fees, number of sessions, costs, etc.), as well as securing instructors.
- Coordinate annual preseason conditioning camps
- Liaise between instructors and participants of all player development and preseason camp programs

WRL Representative

- Liaise between WRL and MRA by regularly attending scheduled WRL board, seeding, realignment, and AGM meetings.
- Represent MRA at the WRL Meetings for any required voting matter
- Report to the MRA Board any pertinent information from WRL Meetings (i.e. league developments and notices)
- Responsible for the coordination of WRL playoffs when assigned to the MRA from the WRL

AA Representative

- Liaise between the AA Ringette and MRA by regularly attending scheduled AA board meetings
- Report to the MRA Board any pertinent information from AA Board Meetings
- Promote the AA program to age appropriate MRA players



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R4U Representative

- Oversee the R4U program for players registered with MRA
- Liaise between the MRA and Ringette Manitoba by regularly attending scheduled R4U meetings
- Represent the MRA to the R4U Membership and potential members
- Coordinate Come Try Ringette events
- Assist Ringette Manitoba with assessments and team formation

Open Representative

- Administer the Open league program for players and teams registered with MRA.
- Collaborate with the Registrar and President related to the Open league.
- Liaise between MRA Open teams related to any relevant MRA business

4.04 Town Convenors

The Town Convenors shall:

- Liaise between their Community / Community Centre and MRA by regularly attending scheduled board meetings for both associations,
- Positively represent and promote the sport of Ringette and MRA in their respective communities and Community Centres
- Act as a liaison for the Members in their community rink district to the Board,
- Support the MRA Board of Directors by fulfilling one portfolio position. Portfolio positions will be assigned by the Board annually at the AGM.

4.05 Town Convenor Portfolio Positions

Games and Tournaments

- Arrange and oversee local tournaments including sanctioning, teams (i.e. invitation / publicity), cost, structure, awards, officials, volunteers, etc.
- Responsible for coordination of volunteers for Provincial Tournaments when assigned to the MRA by the Ringette Manitoba
- Relay information to team managers and coaches regarding up-coming tournaments

Fundraising and Grants

- Manage all fundraising for the MRA
- Secure volunteers for bingos as required and assigned by the Ringette Manitoba
- Source and apply for appropriate grants, as required, to aid in meeting annual budget

Communications / Technology

- Communicate information to members and to the public in general
- Source technology solutions for use by MRA and its Members for team communications
- Maintain the MRA's website and social media (i.e. Facebook), posting relevant content as provided by MRA Board Members

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- Administer email accounts for the Board Members

Equipment Manager

- Maintain an inventory of MRA's equipment and its whereabouts
- Coordinate distribution and collection of equipment to/from teams
- Facilitate repairs/replacement of faulty equipment

4.06 Ad-Hoc Committees

The Board may appoint ad-hoc committees as it deems necessary for managing the affairs of MRA and may appoint members of committees, may prescribe the duties of committees and may delegate to any committee any of its powers, duties and functions except where prohibited by the Constitution or these By-laws.

The following shall apply to any ad-hoc committees:

- ***Committee Members*** – Any individual may be appointed to any committee by the Board. Each committee will contain a minimum of one Board Member.
- ***Terms of Reference*** – The Board will establish the operating procedures, scope, function, duration and authority for all committees.
- ***Reporting*** – All committees are required to provide status updates to regular Board meetings that will be presented to the Board by the Board Member participating in the committee.
- ***Removal*** – The Board may remove any member of any committee at any time.

4.07 No Remuneration

All Board Members will serve their term of office without remuneration except reimbursement of expenses as approved by the Board.

4.08 Conflict of Interest

Any Board or committee member who has an interest, or who may be perceived as having an interest, in a proposed contract or transaction with MRA will disclose fully and promptly the nature and extent of such interest to the Board and will refrain from voting, speaking in debate, or otherwise influence the decision on such contract or transaction.



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Article 5 – Finance and Management

5.01 Fiscal Year

The fiscal year of the MRA will be April 1st to March 31st, or such a period as the Board may from time to time determine.

5.02 Financial Institution

The banking business of MRA will be conducted at any financial institution as the Board may designate.

5.03 Deposits and Withdrawals

All cheques will be made out to Macdonald Ringette Association and all securities, monies and cheques of MRA will be deposited for safe keeping in one of MRA's bank accounts and may be withdrawn by ordinary resolution of the Board.

5.04 Signing Authority

All financial transactions entered into the name of the MRA will be signed by any two (2) of the Executive consisting of the President, Vice President, Past President, Treasurer, Secretary, or Registrar. The Board members may authorize other persons to sign on behalf of the MRA.

5.05 Annual Budget

The Treasurer and the President will produce a formal fiscal year budget proposal for discussion and approval by the Board. All Board Members are responsible for providing input into the budget for known expenditures under their responsibility.

5.06 Registration Fees

The registration fees are to be established by the Executive and approved by the Board on an annual basis prior to registration.

5.07 Auditors

The Executive Officers are responsible for ensuring that MRA is fiscally responsible to its Members by reviewing the accounting practices of MRA. The financial books, accounts, and records of MRA shall be audited at least once a year by two (2) Members, outside of the Board, duly elected at the AGM for that purpose. In the event that no Auditors are elected at the AGM, or those elected are unable to complete the audit, the Board is responsible to appoint Auditors. If Auditor appointed is a qualified accountant then only one (1) auditor will be required. Non Members may be appointed for this role.

5.08 Books and Records

The necessary books and records of MRA required by these By-laws or by applicable law will be necessarily and properly kept. All the financial books, accounts and records of MRA may be



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inspected by any Member at any time upon giving reasonable notice and arranging a time and place satisfactory to the Treasurer. Each Executive Officer shall at all times have access to such books and records.

5.09 Borrowing

The MRA may not borrow funds.

5.10 Dissolution

In the event of dissolution or wind up of the MRA, and after payment of all debts and liabilities, any assets shall be distributed equally among the rink districts within the MRA.

5.11 Indemnification

Will Indemnify – The MRA will indemnify and hold harmless out of MRA funds each member of the Board, their heirs, executors and administrators from and against all claims, demands or costs which may arise or be incurred as a result of occupying the position or performing the duties of the Board Member.

Will Not Indemnify – The MRA will not indemnify a Board Member or any other person for acts of fraud, dishonesty, or bad faith.

Article 6 – Amendment to the Constitution and By-Laws

6.01 Amendment

Amendments to the Constitution or By-laws may only be accepted at either the AGM or a special meeting. No amendments to the By-Laws and Constitution of the MRA shall be accepted at any regular MRA meeting.

Any and all proposed constitutional changes to the Constitution or By-laws must be submitted in writing at least twenty-one (21) days prior to the AGM and distributed to the board via e-mail, as well as, and stated on the notice of the AGM.

6.02 Voting on Amendments

Amendments to the Constitution and By-Laws may be made at the AGM. Approval of amendments to the Constitution shall require a two-thirds (66%) majority of the voting Members in attendance at the AGM.

Note: Changes to the policies and procedures of the MRA will be managed through regular meetings of the MRA Board and not the AGM.

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Appendix A – Macdonald Ringette Association Boundaries

The Boundaries of the Macdonald Ringette Association are defined in the Overview section of this document. The map below represents the same boundaries in graphical form, with Area 2 in yellow being that of the Macdonald Ringette Association.

