

Section 8 – PROVINCIAL TEAMS

1.0 General

- 1.1 The Board of Directors of the Manitoba Lacrosse Association (MLA), by way of this policy, has the sole authority/jurisdiction to determine the definition and administration, of Provincial Teams representing Manitoba. These are teams attending any out of province, domestic/international games, tournaments, championships or events, sanctioned by the Canadian Lacrosse Association or by associations sanctioned by the International Lacrosse Federation (ILF).
- 1.2 The Provincial Teams will report to the staff person of the MLA and is responsible for providing the MLA Board of Directors with updates of provincial team programs as requested.
- 1.3 The status of Provincial Team programs will be determined at the first meeting of the Board after the Annual General Meeting of the MLA. The following are some of the potential the Provincial Team programs under the Manitoba Lacrosse Association:
 - 1.3.1 Men's Field U16
 - 1.3.2 Men's Field U19
 - 1.3.3 Women's Field U15
 - 1.3.4 Women's Field U19
 - 1.3.5 Pee Wee Box
 - 1.3.6 Bantam Box
 - 1.3.6 Midget Box

2.0 Definitions

- 2.1 General
 - 2.1.1 All members of Provincial Team programs must be a Member in good Standing with the Manitoba Lacrosse Association.
 - 2.1.2 Members Not In Good Standing are prohibited in participating in any activity associated with the provincial team. Failure to adhere to this policy will result in further disciplinary action as determined by the Board of Directors of the MLA.
 - 2.1.3 All positions within the provincial teams must follow MLA and CLA defined guidelines for certification.
 - 2.1.4 The provincial team programs will be administered by the MLA Board of Directors and the staff of the MLA.
 - 2.1.5 Any disagreements between the manager and/or coach(es) will be resolved by the MLA Board or Committee of the Board.
- 2.2 Coaching Staff Applications
 - 2.2.1 Coaching Staffs for each provincial team, will be selected by the MLA Board.
 - 2.2.2 All members of the potential Coaching Staff (Head Coach, Assistant Coaches, Manager, Trainer) will be required to submit a resume of their lacrosse history, respective qualifications, team philosophy, certification, and plan for their two year term in the program.

- 2.2.3 The Coaching Staffs term will be for a 2-year term.
- 2.2.4 Applications must be received by January 15th and selections will be made by February 15th
- 2.2.4 The MLA reserves the right to change the length of or terminate the term based on an evaluation of performance, disciplinary action, misconduct, breach of the Code of Conduct and/or other issue that warranted a review of the coach's conduct/performance.
- 2.2.5 The term of Head Coach will end the second year of the term following the national championships.
- 2.2.6 The qualifications for coaches are as defined as per CLA minimum standards (coaching certification guidelines). Coaches must have the required minimum certification prior to the competitions they attend. Any coach wishing to "challenge" the required certification level must do so at their own cost.

Head Coaches duties and responsibilities

- 2.2.1.1 Responsible for and required to follow/enforce the MLA Coaches Code of Conduct. The coach should not use their position to promote any program that may directly or indirectly affect any other provincial program. It is an expectation when they are promoting the game activities are restricted to the provincial program and age group in which they are directly involved.
- 2.2.1.2 Responsible for convening a selection committee but will have final decision on player selection, on field decisions, rosters and player evaluations.
- 2.2.1.3 Responsible for providing a fair and systematic formal evaluation system to be used to evaluate players upon initial team selection, and to use the evaluation to advise those players that did not make the team as to why and where they can improve on their weaknesses.
- 2.2.1.4 The coach should use the evaluation tool outlined in the appropriate CLA Technical manual, available through the MLA office.
- 2.2.1.5 The coach may scout and recruit players for the team only if they players are within the age guidelines as set by the MLA. They should ensure the when they are recruiting they introduce themselves to the team coach and inform them of the program and their purpose of being at a game/practice.
- 2.2.1.6 Responsible for completing an annual post-event report regarding the past season, to be forwarded to the MLA staff no later than four (4) weeks following the end of the final competition.

2.3 Assistant Coach(es)

- 2.3.1 If a coach does not know other coaches in the province to be a member of the Coaching Staff, the Head Coach in consultation with the MLA Board will select individuals for the position(s) of Assistant Coach, for the respective provincial team. However, the Board of the MLA reserves the right to designate assistant coaches to the team.
 - 2.3.1.1 The MLA reserves the right to change the length of or terminate the term based on an evaluation of performance, disciplinary

action, misconduct, breach of the Code of Conduct and/or other issue that warranted a review of the coaches' conduct/performance

- 2.3.1.2. The term of Assistant Coach will end the second year of the term following the programs final competition.

Assistant Coaches duties and responsibilities

- 2.3.2 Provide input to Head Coach on player selections, on field decisions, assist in running practices and any other duties assigned by the Head Coach.

2.4 Manager

- 2.4.1 If the position of Manager is not filled in the Coaching Staff application, the Manager will be selected by the Coaching Staff and approved by the MLA Board of Directors no later than one week after team selection.

- 2.4.2 The MLA reserves the right to change the length of or terminate the term based on an evaluation of performance, disciplinary action, misconduct, breach of the Code of Conduct and/or other issue that warranted a review of the manager's conduct/performance.

- 2.4.1.2 The term of Manager will end as of the quarter ending (second year) following the programs final competition.

- 2.4.1.3 Responsible for all off field activities related to the administration of the team, including finances, travel arrangements, fund raising, equipment maintenance, etc.

- 2.4.1.4 Is not responsible for any on field decisions regarding players, playing time, player selections, player discipline, and evaluations.

- 2.4.1.5 Responsible for insuring all forms required by the MLA are completed and submitted.

- 2.4.1.6 Responsible for insuring that the travel agreement(s), rosters and registrations for all players have been completed and submitted as per timeline indicated.

2.5 Trainer(s)

- 2.5.1 The position of Trainer will be selected by the Head Coach and/or Manager of the respective provincial team and approved by the MLA Board.

- 2.5.2 The Trainer must be certified as per MLA and CLA guidelines for trainers.

- 2.5.3 The MLA reserves the right to change the length of or terminate the term based on an evaluation of performance, disciplinary action, misconduct, breach of the Code of Conduct and/or other issue that warranted a review of the manager's conduct/performance.

3.0 Financial

- 3.1 The Manager of each Provincial Team Program, in consultation with the MLA Board and staff, is required to complete an annual budget to be submitted to the Manitoba Lacrosse Association prior to each season.

- 3.2 The budget submission will be included in the overall MLA budgeting submissions and must include the expected revenues/expenditures for the upcoming program year.

- 3.3 All fees for Provincial Team Programs must be payable to the MLA and all expenses paid by the MLA.
- 3.4 The Manager of each Provincial Team Program is required to provide an annual statement of the respective program activities for the past season, and supporting financial records to the Manitoba Lacrosse Association (MLA) by December 31st of each year.
- 3.5 All funding provided by the Manitoba Lacrosse Association, Canadian Lacrosse Association (CLA), or any government agency, must be accounted for and used solely by the respective Provincial team.
- 3.6 All non-MLA, CLA or government funding, including but not limited to fundraising, donations, players contributions, etc, must be accounted for and used solely by the respective Provincial Team Program.
- 3.7 All equipment purchased for use in the program, belongs to the program and must remain within the program (and MLA). Equipment does not belong to any individual participant within the program unless there is a written record of replacement cost of the equipment.
- 3.8 Funding / money cannot be transferred from this program to any other program or individual without prior consent of the Manitoba Lacrosse Association Board of Directors.
- 3.9 Upon change over of management of the provincial team, due to end of term or board decision, the following is required and must be turned over to the MLA within four (4) weeks of the change:
 - a complete financial statement of the provincial team program including all payments made by athletes, any donations and sponsorship money received (indicating how the funds were used), bingo credits, receipt books and individual athletes financial records.
 - all equipment and assets currently belonging to the program (and MLA) and a list of individuals with equipment currently outstanding.
 - Any manager not complying with this request will be considered a member in bad standing and they could be subject to disciplinary action.

4.0 Travel

- 4.1 The manager and coach of the provincial teams are required to complete an "MLA Team Travel Agreement" for each tournament/Championship that the teams plan is scheduled to play in. (APPENDIX E).
- 4.2 By completing the Travel Agreement, all members agree to abide by the Travel Team Policy (Refer to Policy for details)
- 4.3 It is the managers responsibility to also insure each player/coach/manager completes and signs a "Individual Travel Contract - PROVINCIAL TEAM" prior to any player traveling as a provincial team member.
 - 4.2.1 Minor (Under the age of 18 years) – Appendix F
 - 4.2.2 Adult (18 years of age and older) – Appendix G
- 4.4 it is the coaches and managers responsibility to enforce the terms of these agreements.
- 4.5 Those players, coaches, management or team personnel whose actions are deemed to be contrary to these agreements will be subject to disciplinary action by the Board of Directors of the MLA.

- 4.5 Further to paragraph 4.3, for those teams that contain players that have not reached the age of majority (minors), there will be no alcohol allowed at any time, by anyone while the team is:
- 4.5.1 attending a function together as a team,
 - 4.5.2 traveling together via bus, airplane, train, or other form of transportation that the team is using to attend or during the tournament,
 - 4.5.3 In hotel rooms, or at social functions
- 4.6 Failure to abide by these rules will result in disciplinary action from the Coaching Staff, must be submitted in writing to the MLA Board upon return from travel and may result in further discipline by the MLA in any sanctioned activity of the MLA.

5.0 Provincial Team Package

- 5.1 Included in the Provincial Team fee, athletes will receive the following:
- Competitive Jersey and shorts
 - Performance shirt
 - Hooded Sweatshirt
 - Banquet shirt
- 5.1.1 All items other than the jerseys will be the same for all provincial programs. Any athlete playing on two teams will only require one order of the apparel.
- 5.1.2 Provincial teams cannot add to or remove items from the above list.

6.0 Provincial Team Selection