

STEP ONE: ARE YOU ELIGIBILE.

REVIEW THE FOLLOWING GUIDES TO ENSURE YOU MEET THE STANDARDS REQUIRED:

- MANITOBA SOCCER ASSOCIATION (MSA) GRASSROOTS GUIDELINES.
 - o Canada Soccer association (CSA) grassroots guidelines. *Coming Soon*.
- MSA COACHING REQUIREMENTS.
 - VERIFY YOUR COACHES MEET THE STANDARDS SET BY THE MSA.
- CSA GUIDE TO SAFETY.
 - REVIEW POLICY TEMPLATES UNDER STEP TWO.
- MSA ACCESIBILITY AND INCLUSION GUIDE.
 - o CSA GUIDE TO ACCESIBILITY AND INCLUSION. COMING SOON.

TO BE ELIGIBILE YOU MUST ALSO MEET THE FOLLOWING CRITERIA:

- ARE IN GOOD STANDING WITH THE MANITOBA SOCCER ASSOCIATION.
- ARE COMPLIANT WITH THE BY-LAWS, POLICIES AND DIRECTIVES OF THE MSA.
- ARE A GOOD CORPORATE CITIZEN.
 - ADHERES TO THE MSA AND CSA CODE OF CONDUCT.
- ADHERES TO THE LONG-TERM PLAYER DEVELOPMENT STAGE-APPROPRIATE PRINCIPLES.
- REGISTERS ALL PARTICIPANTS WITH THE MANITOBA SOCCER ASSOCIATION.
- DOES NOT INTERACT WITH NON-MEMBER ORGANIZATIONS WITHOUT THE APPROVAL OF THE MSA.

STEP TWO: GATHER ALL DOCUMENTS.

SUBMIT THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION FORMS:

- DATABASE OF ALL YOUR ORGANIZATIONS COACHES THAT INCLUDE:
 - NCCP NUMBER, CURRENT LICENCE AND DATE OF CERTIFICATION, RIS, C/E-PIC, AND CARC.
- CLUB INFRASTRUCTURE FORM THAT INCLUDES ALL FACILITIES YOUR ORGANIZATION USES FOR THEIR PROGRAMS, BOTH OWNED AND RENTED.

- TECHNICAL DOCUMENTS THAT INCLUDE:
 - A DESCRIPTION OF YOUR ORGANIZATIONS PROGRAMMING FOR EACH LTPD STAGE OF DEVELOPMENT.
 - A LIST OF ALL LTPD AND NON LTPD COMPETITIONS EACH STAGE OF DEVELOPMENT CURRENTLY PARTICIPATES IN.
- ALL POLICIES REQUIRED: PLEASE CLICK FOR SOME HELPFUL LINKS AND TEMPLATES.
 - CODE OF CONDUCT TO PROTECT CHILDREN
 - GUIDELINES FOR APPROPRIATE/INAPPROPRIATE CONDUCT BETWEEN ADULTS
 AND CHILDREN
 - o POLICY REQUIRING THAT ANY SUSPICION OF CHILD ABUSE IS REPORTED
 - o POLICY OUTLINING WHAT TO DO IF YOU WITNESS INAPPROPRIATE CONDUCT
 - o **RULE OF TWO POLICY**

STEP THREE: COMPLETE APPLICATION FORMS.

- ALL QUESTIONS THAT ARE ASTERIKED (*) REQUIRE AN ANSWER.
- WHERE ANSWERS REQUIRE CHECKBOXES TO BE TICKED, PLEASE NOTE YOU MAY TICK MORE THEN ONE BOX WHERE APPLICABLE TO YOUR ORGANIZATION.
- WHERE A FILE IS REQUIRED TO BE UPLOADED, A 'BROWSE' BUTTON WILL BE PROVIDED.
 PLEASE NOTE ONLY PDF FORMATTED DOCUMENTS CAN BE UPLOADED, SO PLEASE SAVE AND CONVERT ALL FILES TO THIS FORMAT.
- WHERE A SIGNATURE IS REQUIRED, A SIGNATURE BOX WILL BE PROVIDED.

HELPFUL LINKS.

- CANADA SOCCER PLAYER PATHWAY
- CANADA SOCCER LTPD MODEL
- RESPECT IN SPORT
- MAKING HEADWAY CONCUSSION E LEARNING SERIES
- RESPONSIBLE COACHING MOVEMENT

REQUIRE ASSISTANCE?

SHOULD YOU REQUIRE ASSISTANCE OR CONSULTATION AT ANY TIME, PLEASE CONTACT THE MANITOBA SOCCER ASSOCIATION AT MBSOCCER@MANITOBASOCCER.CA.

