



Fort McMurray Ringette Association

Box 5275, Fort McMurray, AB T9H 4V9 www.mcmurrayringette.com

Criminal Record Check- Vulnerable Sector Information

FMRA volunteers who work with children are required to get a Criminal Record Check and Vulnerable Sector Check. This service is free if you bring the attached signed letter to the RCMP office when you apply.

You must apply for the record check in person at the address below. Make sure that the spelling of your name on the letter is the same as your official identification. Two pieces of identification are required; one must be a valid government issued photo ID and the other needs to have your name (same name as on your government issued ID).

RCMP Location: 105 Paquette Drive, Fort McMurray, AB T9K 0P5

RCMP Phone: 780-788-4040

Hours: Mon-Fri 8:30 to 4:30

STEPS FOR GETTING FMRA LETTER WITH SIGNATURE

1. Open the letter in a PDF editor such as Adobe Acrobat or Foxit Editor or use a free Internet Browser such as Google Chrome.
2. Type your first and last name in the "name field".
3. Save the file as: ***lastname-firstname-year-CRC.PDF*** for example: Boger-Tracy-2022-CRC.PDF
4. Email the file to: volunteer@mcmurrayringette.com
5. If approved a signed letter will be emailed within one week (but usually much sooner at the beginning of the season).



Fort McMurray Ringette Association
Box 5275
Fort McMurray, AB T9H
4V9
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Re: 2022/2023 – 2023/2024 Ringette Seasons

Royal Canadian Mounted Police
Fort McMurray, AB

is applying to volunteer with the Fort McMurray Ringette Association in a position working with children. To work with our association everyone in this position is required to undergo a Criminal Record and Vulnerable Sector Check. This is needed to safeguard both our children and the association.

On behalf of the Fort McMurray Ringette Association, thank you for providing us with your continued assistance.

Sincerely,

Kristy Manning

President
Fort McMurray Ringette Association