

## FMRA Executive Meeting Agenda

**Date:** 2025-03-06

**Time:** 7:00 PM

**Location:** Virtual Meeting

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**ATTENDANCE:** Rachel, Caroyn, Kristy, Sean, Trevor, Trinity, Jana, Laura, Brianna, Jenn, Mack, Penny, Amarinder, Virginia, Jeff, Donny

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### **2024/2025 Executive (Directors & Other Key Positions) :**

**President** – Trevor Wakeling

**VP** – Trinity Wiesner

**Treasurer** – Amanda Ward

**Secretary** – Jana Jacobs

**Registrar** – Jennifer Humber

**Ice Allocator** – Rachel Ridenour

**Technical Director** – Sean Peterson

**PR Coordinator** – Caroyn Kelly-Rose

**Equipment Manager** – Laura MacEachen

**Raffle Coordinator** – Penny Hunt

**Event Coordinator** – Melissa Burgers

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### **2024/2025 Executive (Non-Director Positions) :**

**BGL Reps** – Jeff MacDonald

**Ref in Chief** – Mackenzie Noble

**Website Admin** – Abbi Easton

**Volunteer Tracking Coordinator** – Virginia Hughes

**Camp Coordinator** – Adam Dalton

**Zone 7 Rep** – Trevor Wakeling

**Active Start Division Coordinator** – Donny Ash – [AScoordinator@mcmurrayringette.com](mailto:AScoordinator@mcmurrayringette.com)

**U10 Division Coordinator** – Donny Ash – [U10coordinator@mcmurrayringette.com](mailto:U10coordinator@mcmurrayringette.com)

**U12 Division Coordinator** – Tammy Smith – [U12coordinator@mcmurrayringette.com](mailto:U12coordinator@mcmurrayringette.com)

**U14 Division Coordinator** – Amarinder Toor – [U14coordinator@mcmurrayringette.com](mailto:U14coordinator@mcmurrayringette.com)

**U16 Division Coordinator** – Brianna Collins- [U16coordinator@mcmurrayringette.com](mailto:U16coordinator@mcmurrayringette.com)

**U19 Division Coordinator** – Kristy Manning – [U19coordiinator@mcmurrayringette.com](mailto:U19coordiinator@mcmurrayringette.com)

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**ITEM 1 – Identify Emergency Exits**

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**ITEM 2 – Action Log Review**

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**ITEM 3 - FINANCIAL POSITION – Amanda**

General - \$ 167,142.00

Casino - \$ 63,358.41

Raffle 1 - \$ 4774.03

Raffle 2 - \$ 16,238.77

**DISCUSSION:** Interim Financial Statement for comparison to Budget.

**ACTION:**

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**ITEM 4 - SEASON BUDGET – Trevor**

**DISCUSSION:**

**ACTION:**

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**ITEM 5 - 2024/2025 SEASON REGISTRATION – Jennifer**

Active Start – 21

U10 Step 1 / Team 1 – 12

U10 Step 1 / Team 2 - 10

U10 Step 2 – 17

U10 Step 3 - 25

U12A – 13

U12B -13

U12C -14

U14– 18

U16 – 19

U19 – 14

**DISCUSSION:**

**ACTION:**

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**ITEM 6 - RAFFLE – Penny**

**DISCUSSION:** Challenging to get volunteers x 16.

**ACTION:**

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**ITEM 7 – EVENT / CASINO COORDINATOR – Melissa**

**DISCUSSION –**

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**ITEM 8- COME TRY RINGETTE – Caroyn**

**DISCUSSION:** Provincials Friday 30 minute Come Try Ringette 1:45 -2:15 on April 27<sup>th</sup>. Sean- will there be games after? How will it be for dressing rooms? ½ Come Try Ringette, flood the ice. Trevor- Rooms might be an issue. Maybe use the Mini Ice. Try for 15 kids. Stick them in a room if we can find one.

Friday, March 21<sup>st</sup>-23<sup>rd</sup> at 1:45-2:15 (between games)

Sunday, April 27<sup>th</sup> from 10:15 – 11:15.

**ACTION:**

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#### **ITEM 9— SUMMER CAMP – Adam / Trevor**

**DISCUSSION:** Trevor – Adam got information from Cutting Edge Academy if we want them to do it. \$399 +GST (\$350 last year). Kristy- Broke even last year. Lost \$100. Trevor- This set up, we will break even. They will give back ice cost / field house. Caroy- They plan everything? No need for yoga instructors, etc? Trevor- We have their proposal :

4 Senior Instructors

6 Junior Instructors

Schedule / coordinate Activities

On/Off ice activities

We procure the facilities and do the Promotional side

Caroy- We need to promote Summer Camp and build it up.

Trevor- Need to do it quick. Cutting Edge wanted our Summer Camp registration open in January.

Caroy- Why don't we open after Provincials? Summer Camp is coming but we need to keep the focus

on Provincials. Trevor- We want to avoid competition with Camps down South. Trinity- How do we

divide the Players? Do we need higher level Coaches for kids who can't skate? For example, Austin is

grouped based on age. Will Active Start be participating? Trevor- Probably not. Brianna- Refund Policy

mentioned? Trevor- No. Just got the email 45 min ago. Brianna- Need to include Refund Policy,

especially with early registration. Trevor- We can brainstorm ideas now! Trinity- Need to vote if we

want to use the Company. I think it's a good option for this year. U16/U19 liked the evening times and

more technical training. Trevor- Can't get ice for that. Jenn- We can vote to tentatively take them on

with the option to explore questions. Not sure of August plans as a family. Treveor- We can ask. Open

the door for Player movement. Jenn- Coaches discretion for Player Movement. Sean- We know the kids

and the Association. Can make good judgement call of where player should be placed. Jenn- Agree. But

let the professionals decide where kids belong. Placed by DOB/ birth year. Just like down South. Brianna-

other options to consider besides Cutting Edge? Trevor- We have a relationship with Paul. He is trying to

get NRL game here next season. If we cut them out, it might ruin those relationships. The NRL Players

that came are his players. Trinity- Put it to a vote. Rachel- Ice 7-4, should I release it? 8:30 – 3:30. Kristy-

Usual ice between 8-9. Only have ice 3:30? Rachel- 4! Trevor- Will have to break ice times up. Rachel-

Start time at 8, can release the first hour. Trevor- will send the Summer Camp schedule.

August 18th-22<sup>nd</sup>. Extra ice for older girls (30 minutes). Times: 8-4

**ACTION:**

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#### **ITEM 10- VOLUNTEER COMMITMENTS – Virginia**

**DISCUSSION:** Nothing to add. Thanks for sending out the list for Provincials. Trevor- Getting questions about people's volunteer hours. Virginia – not a lot, mostly the Active Start group outstanding. Caroy- can you tell Team Managers to get Provincial volunteer spots filled?

**ACTION:**

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#### **ITEM 11 - BLACK GOLD LEAGUE REPS – Jeff**

**BLACK GOLD LEAGUE 2024/2025 CRITICAL DATES :**

[Black Gold League Ringette : Website by RAMP InterActive](#)

**Mar 7<sup>th</sup> -9<sup>th</sup> or Mar 14<sup>th</sup> -16<sup>th</sup> : U12 League Championships- each pool will only play on one weekend**

**DISCUSSION:** No updates. Trevor- Step 3? Jeff – Can bring it up at AGM. Rachel- A lot of people ask if we could change ice to 75 minutes? U12 and U14 is that a rule? Jeff- It is a RAB rule. 75 min ice for Provincials because of overlap, medal presentation. They pay a major premium down South for ice.

**ACTION:** AGM scheduled for May 10<sup>th</sup>, 2025.

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**ITEM 12- RINGETTE ALBERTA 2024/2025 CRITICAL DATES :**

[2021 Critical Dates.xlsx \(ringettealberta.com\)](#)

**May 15<sup>th</sup>- First deadline for Group members to submit application to host a Provincial Championship tournament.**

**DISCUSSION:**

**ACTION:**

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**ITEM 13 - TECHNICAL DIRECTOR – Sean**

**DISCUSSION:** Powerskate U10/U12 went well. Donny was on the ice! After watching older players it is imperative to keep going with the Powerskating. Kids either don't know or lost how to skate.

**ACTION:**

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**ITEM 14- ICE ALLOCATION – Rachel**

**DISCUSSION:** Summer Camp ice is done. Sent out 9 ice times in May. Every Friday / Tuesday. Can use for 3v3. Bigger question, we have April ice, need to know the plan. 4 allocated 3v3. Do we have a plan or release? Trevor- How much ice? Rachel- 15 extra. Sent out. April ice. Donny- Step 2 is shy on ice. Interested in more to practice full ice before Step 3 move up. Rachel- you are in luck. Trevor-Can you track how much ice each? Rachel Active Start / Step 2 – 2 Session/week. Step 3- 3 session / week. Short 1 ice per week. Trevor- Schedule ice for them so they don't feel they got screwed out of ice time. Rachel- 3v3? Brianna- Let you know February 21<sup>st</sup> / 9<sup>th</sup>? U19 didn't get ice time. There was an Ammonia leak and the rink was evacuated. Will Mac Island credit back missed ice? Rachel- Send me date and ice location. Trevor- Tried ice on Friday 5:30- 6:30 Tuesday. Trevor- Can we fill Friday night ice? Kristy- Why not? Trevor- We have the ice. Kristy- say please only register if you will make 90% of the ice times. If people don't register. Sean- How many players for 3v3? Trevor- 10 (9+Goalie). The plan is Step 3- U12 grouped together and U14 /up grouped together. Rotating through. Might be good to have 10+1. Sean- Coaches? Someone on the ice? Trevor- ideally Refs on ice, 2 Coaches on ice. Older kids can open the door. Trevor- \$80 cost. Each team will have 6 ice times. We will make \$ if we max out the registration. Goalies are needed for the older division unless Mason comes back. Only have 3. Trinity- Can you look @ player like Amira to play? Trevor- Amira with U19 shooting at her? Donny- It's one way to get better. Trevor- Break up Tuesday and Friday? Caroyne- Rotate. Kristy- Rotate. Caroyne- If someone has weekend plan they will know the schedule. Trevor- I will do up a schedule. Caroyne- When we know registration is opening, lets promote / create awareness prior to opening so there is fair opportunity to register. Trevor- Will do schedule tonight. Can advertise tomorrow.

**ACTION:** Follow up on lost U19 ice time (Evacuation)

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**ITEM 15 - REFEREE ISSUES – Mackenzie /Trevor**

**First Stripes –**

**DISCUSSION:** Nothing to add. Anyone have thoughts? Trevor- event in email, Annette? Mack- Annette has a good time refing. She supports First Stripes. So easy, so grateful to have her efforts recognized.

Caroyn- The email from that Coach filled her cup! Jeff- U14- Issue at U14B game. Tied. Supposed to have OT/ shootout, Ref back at the box said Game Over. Ref's were U19. Trinity- Coaches from ERC. Told us to Ref individually from the bench. It was a mess! Jeff- Whole bunch of basis for dispute. Mack- No idea. Not supposed to happen. Red Deer was not happy. Trevor- Ref coordinate thing/ Ref Alberta. I would like to know who at Ref Alberta said not to do OT. Trinity- Said we had to play 5 minutes. Trevor- Told whatever was clearly wrong. Jeff- Both teams are going to Provincials. That had to happen. Trinity- had a strip tore off by ERC mom. That was our Fuc\*ing ice you took! Who won? Jeff- let dust settle have casual chat.

**ACTION:**

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**ITEM 16- EQUIPMENT ISSUES / NEEDS – Laura**

**DISCUSSION:** None

**ACTION:**

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**ITEM 17 - PUBLIC RELATIONS – Caroyn**

**DISCUSSION:** N/A

**ACTION:**

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**ITEM 18 - TOURNAMENTS – Trevor**

**DISCUSSION-**

**Provincials** – Volunteer sign up ¼ to 1/3 full. Hopefull it fills up. Need to make people aware they owe hours. Trevor- Mack Refs for Provincials? Mack- was asked and declined. Annette was asked, she recently started a new job. Respond Feb.24<sup>th</sup>. Trevor- Can you line up Zebras times to fill Centrefire x 3 / Mac Island? Kristy- U19 not reefing. Trevor- Not U19, Zebras. U16 can Ref. Mack- Zebras turning 14 can ref full ice. Trinity- U12C Saturday 11:30-12:30 CENTREFIRE. YEAR END @ 1300 hrs. Trevor- Cancell Come Try It. Banner says March 16. Trinity- Donny you interested in Step 2 full ice? Donny- Spoke with Allie to do some scrambles. Working on it. Trinity- My daughter would have fun / be interested in full ice. Trevor- Any Provincial questions? Caroyn- Do you want your own Facebook page with everything Provincials? Like Medicine Hat. Trevor- I don't do Facebook. Kristy- Keep it on our own. People following it. Caroyn- Everything on one page. Kristy- Get more followers. Caroyn- Copy theirs and change? Trevor- Carlie to send to Tenille. Kristy- She said something. Can you reach out. Heard about Liaison? Activity Person at Banquet role? Trevor- Set up activities in Foyer, Balloon arch, Photobooth, etc. Extra hands to help. Kristy- They can walk around? Trevor- Yes. Can move around until Dance starts. Laura- Is the Photobooth booked? Sean- I think so. Not sure. I think so. Kristy- Hear about Liaison? Trevor- Will ask RAB. One person assigned. No detail. Go-between for RAB and everything else. Kristy- Don't mind. Not available @ game times. Trevor- Need a Board Member to help out. Kristy- Let me know. Trevor- Didn't put in Sign Up. Figured the Board would cover.

**Aurora Ring**

**ACTION:**

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**ITEM 19 - DIVISION COORDINATORS – Donny, Amarinder, Brianna, Kristy, Tammy**

**DISCUSSION:** Donny- All clear. Trevor- Comments about Website? Kristy- Link to Provincials on there? Trevor- Provincials info? Kristy- to follow teams. Trevor- Drop down @ top to follow. Sean- can message Abbie to add link. Caroyne can add link to FB page so people can follow.

**ACTION:**

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#### **ITEM 20 – OTHER BUSINESS - Trevor**

**DISCUSSION:** Caroyne- Banquet theme? Trevor- Didn't know it was a thing to do a theme. Kristy- Dress in Team color. Jenn- One girl got a dress prior to. Can't ask to get a new dress. First Provincials with a theme. Kristy- Best dressed. Trevor- Formal / comfortable. Caroyne- Will make a poster. Sean Aurora Ring Halloween theme? Trevor- You got the email? Trevor- Sent out an email asking for feedback on what would encourage teams to come to Fort McMurray. Sean- Got one response. Very detailed and elaborate. Trevor- Paula Howard in Sherwood Park. Step 2/3 barrier to families with kids. Tournament Trick or treat. Costume contest, Candy buffet, Custom swag, Hotels with pools and conference room. Against refunding \$, suggested to pay half up front and other half after New Year. Don't have early morning games. Step 3 interested in overnight stay. Travel logistics biggest thing to consider. Laura- Prizes based on age group. Kristy- Halloween tournament? Trevor- Yes that's our ice. 1<sup>st</sup> week November. That's the ice we got. Kristy- Can we trade the ice? Not over Halloween. Have it the next weekend. Trevor- Changed the ice format. Do you want same ice as before? Kristy- ridiculous. Rachel- Special ice priority #1. May be able to get that. Kristy- do the following weekend. Sean- Got that ice, didn't conflict with Tournament. Trevor- Platinum Ring second weekend in Sherwood Park. Kristy- Can't see people coming for those reasons. Trevor- Would be competing with Beaumont Brass Ring. Kristy- Week before or after (Call it the Oil Ring). Donny- Great ideas. Not putting us out much. Kristy- it's a Friday. Jenn- Travel Thursday. Kristy- Kids will miss Trick or treating. Caroyne- Aurora Ring in January. Can't we change it? Trevor- Rachel can change the weekend. Jeff- In between BGL (bad phone connection). Trevor- Not many Tournaments in September. Kristy- Always had Aurora Ring, it doesn't conflict with Wild Thing (January). Trevor- Fort Sask 6<sup>th</sup>-9<sup>th</sup>. Laura- good advice for someone who would come. Theme is catch. Have in October. Rachel- Xmas theme / New Years theme. Trinity- Reached out , got reply if we want to host tournament. Sean- those dates worked for Paul and NRL team. Goal to bring RUSH to play exhibition game at CFP. Trinity- would love to run with it. Only looking for Step 2/ Step 1 kids. Trevor- U10 was the goal. The meeting with Christina @ Wood Buffalo Bid Package almost ready to go. Estimates she came up with based off Previous tournament. Arctic Winter Games. Air Travel- trying to make deals with Airport. Ground Transport – We need busses. Same pricing for Sparksman and Diversified used at Arctic. Accreditation – Tags. RAB will cover Ice and Refs. MC will need accreditation. Facilities \$20,000. Reimbursement for Officials? Will check. Operations- Mac Island need podium built for announcers / streaming/ shot clocks. Centrefire has no Ringette lines in circles. Legal question for Ringette Canada – do domestic athletes fall under or more coverage needed? Banquet capacity for 500. \$27,000. Two events \$50,000. – Hire accounting Office to do 8-10 months work to take weight off board. Full time 6 month job. – Advertisement. – Promotions- Language Barriers/ International Teams. Ringette Canada will come view facility- Medical First Aid Staff. – Security (hire)- Food/ beverage – extra stuff. Fruit and vegetables donation or supplied? \$376 expecting. \$15/tickets= \$75,000 generated off sales. Government funding low. Gave info. 1<sup>st</sup> International event in RMWB. RMWB will give cash if in their favor. \$500,000 or might give \$1. Grant \$250,000 AB Government for International event. CFP grant \$20,000. Sport Can has grants. Looking for government \$. Neville donated time to announce. Kristy- has final report from 2015. Budget sent to Trevor. Has review on lessons learned, what went wrong, etc. Banquet Set Up. Fundraise: Pub Night, Raffle, 50/50. Ballpark \$442,000. \$46,000 in surplus funds. Kristy- \$326,000. Spent \$237,000. Event revenue, RMWB \$90,000. Hotel Commission, Host Grant, Sponsorship \$62,000. Trevor- Pretty close on budget. She will send me bid package. Change pics. A lot of same

information. Kristy- Send her this information. On ice Officials, etc. Trevor- Will send. Will review this weekend before March 14<sup>th</sup>. Will send in. Winning bid – Ringette Canada will offset costs. Kristy- \$30,000 in Budget. Trevor- Spoke to Economic Development. They will give us sponsorship. Sean- Security deposit? If not selected, get \$ back. Hosting fee included with bid. Kristy- Revenue \$326. Profit Share- \$237. Expenses- \$30,000. \$90,000 difference between Revenue/ Expenses. Trevor- will need to discuss. Sean- to pay that amount up front? Trevor- Won't know until next meeting on March 14<sup>th</sup>. Sean- whatever value, budget needs to reflect that. What would Ringette Canada typically pay to host? They want to lessen that. Jake is point of contact.

March 17<sup>th</sup>-21<sup>st</sup> Bid Presentation to committee.

March 28<sup>th</sup> Host decision.

April 1<sup>st</sup>-15<sup>th</sup> – Time to sign on

2027 November (1 week long). 12-14 Teams coming. Laura- Do we have enough hotels? Trevor- Smaller than most events. Technical side less than what dealing with. Will update Board.

**ACTION:**

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### **ITEM 21 - WEBSITE – Abbi**

**DISCUSSION –**

**ACTION:**

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### **ITEM 22 - ROUND TABLE:**

**Jenn-** Parent curious about the Board. Trevor- I know the question. Donor for Oilers Tickets Raffle has helped generate income for the team. BGL teams travelling. Discussed \$1000 for every BGL team to help with travel costs. Need \$ now. Caroyne – If we are willing, need more stipulations. Open to continuing in years to come. \$ for player development. Kristy- Slush fund used for Tournament fees. Rachel- \$ not gone, has to be for development. Didn't spend it all. Kristy- Put it towards bus. Not from AGLC account. Need to replace in AGLC account. AGLC \$ can only be used for certain things. Money came from General account. Trevor- Doesn't help answer question. Caroyne- How much did ticket sales bring in? Kristy- Don't know. Amanda will have the answer. Sean- Like to see BGL teams get more \$ out of this. Trevor- Might not be tickets next year. Blackmail? Caroyne- Not exactly. Do good things, it will continue. Jenn- Did say would use for Development. Does Board pay \$ for Provincials? Kristy- Pays fees for Provincials. Jenn- Dave not aware of that. Kristy- \$1350 paid for you guys to go to Provincials. Caroyne- As Board, give a Thank You card. It's a legitimate question. Jenn- Can't dictate where donation \$ goes. Caroyne- List out where the \$ goes. Give him 2 sweaters. Jenn- Told wife Board pays fee. The question was asked where \$ goes if team doesn't make it. 14B made it. 16B didn't make it. Trevor-try raise \$ for bus. Spoke to Dave. If you can pull off for all teams, will donate next year. BGL Teams \$6000. Up to \$12,000. Caroyne- Came up because we got into Provincials late and looking to come up with \$. Laura- all teams looking for \$. Feels like threat. Caroyne- Not a threat at all. Conversation came up. Dave would you like to help us raise \$? I already gave donation. Give explanation, breakdown as thanks. Caroyne- Just looking for clarity. Jenn- Also let him know about Provincial fees. Caroyne- Its all learning. Fair to have questions. Can you use money leftover? Sean- Can't we buy the tickets at face value? Worth \$1000 and making \$20,000. Aleviate altogether. Laura- The guy has been amazing to deal with for T-shirts. Changed ordering system. Sent the bill. Caroyne-He will be in Medicine Hat and can deliver. Kristy- Rachel did you get sent \$1000? Rachel- Still need to reimburse Coach Kim. Kristy- Need to move the money. Rachel- Has not paid yet. Kristy- Can't see budget. Showing deleted off Google. Equipment \$4200 / Jerseys \$6278. Trevor—Rings, Coach Boards, Association Hoodies (Raffle \$). Kristy- Team Swag \$11,796 hoodies. End January mid-February. Bank statements February 15<sup>th</sup>. Out in Equipmwent. Development (not included

in February) \$10,000 Powerskate, \$420 Goalie. Trevor- Mel Thomas? Sean- Suncor money for Mel Thomas? E-transferred \$4000 January. Kristy- Still moving things around. Will meet next week. Agnes has questions. Sean- What Accounting Program? Kristy- Quick Book. Trevor- Questioning time. Sean- Do we not have full access to Accounting Program? Kristy- Basically have an Accountant. Solo paid to do this for us. Rachel- I could do this easily. Trevor- \$300/month. Kristy- \$1400/ year. Very cheap. Billed once per year. Below budget on Advertising. Sean- Over on ice? Kristy- Ice ok \$43,000 (under) provided we are not behind on invoices. Kristy- February ice not paid. Pay March ice/ April. Still have time. Year end is April 30<sup>th</sup>. Trinity- can we send out Budget? When finished? Kristy- Yes. Trevor- Advantages to do sooner rather than later to alleviate questions. Rachel- Treasurer should know. Kristy- in the past when I was Treasurer, would send in ASAP. Some people send in once per month. Trevor- Email 3 weeks ago and still has questions. Need to do up Budget. Rachel- Simple spreadsheet so Treasurer can keep up with it. Big job for someone without background. Want to set her up for success. Sean- Visibility as President / Vice President should have access. Print Financial Statements. No one has visibility unless we reach out to the Bookkeeper? President should have access to Financial Statements. Trevor- Will work on it for next meeting. Laura- told Trevor U14 need Goalie pads, have 2<sup>nd</sup> hand pair. Plant seed. 3v3, strike ever ends, have drop in Dryland @ school for Cardio over the summer. Trevor- Keep Snap going for teams over summer. Sean- Hunters school did Ringette in the gym. Rachel- Kristy / Amanda, if you need help, let me know.

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**ITEM 23 - NEXT MEETINGS: ~~September 12, September 26, October 10, October 24, November 7, November 21, December 12, January 9, February 6, March 6, April 3~~**  
**AGM :**

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**Meeting Adjourned: 9:10 PM**

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**ACTION: Use Cutting Edge for Summer Camp 2025 contingent on cancellation?**  
**Motioned by: Trevor**  
**Seconded by: Kristy**  
**Vote – None opposed.**  
**Resolved –**

**ACTION:**  
**Motioned by:**  
**Seconded by:**  
**Vote –**  
**Resolved -**